

**WALWORTH TOWN BOARD - REGULAR MEETING
3 MAY 2007**

Presiding Supervisor Plant called the regularly scheduled Town Board meeting, held at the Walworth Town Hall, 3600 Lorraine Drive, to order at 7:30 PM.

Present:	Daniel Keyes	Councilman
	Thomas Yale	Councilman
	Patti Marini	Councilwoman
	Suzi Hawkins-Mance	Councilwoman
	Susie Jacobs	Town Clerk
	Mike Frederes	Highway Superintendent
	Debora Germain	Parks & Recreation Director
	George Schaller	Sewer Superintendent
	Karen Ambroz	Sole Assessor
	Ed Parrone	Engineer

MINUTES:

Susie Jacobs, Town Clerk, stated that the minutes of April 19, 2007, Town Board meeting will be available for the public on May 10, 2007.

CORRESPONDENCE:

Susie C. Jacobs, Town Clerk, read a letter from the Gananda Central School District Middle School thanking Debora Germain, Parks and Recreation Director, for her participation in the Gananda Community Health and Wellness Fair.

Supervisor Plant stated that he had received a letter from New York State regarding the International Code Council; they will be meeting in Rochester this year.

PUBLIC PARTICIPATION:

No one present offered any comments.

DEPARTMENT HEAD REPORTS:

HIGHWAY –

Mike Frederes, Highway Superintendent, reported that the plows are off the trucks.

PARKS & RECREATION –

Debora Germain, Parks and Recreation Director, commented that children will be on the ball fields soon; it's "spring."

SEWER –

Nothing presented at this time.

ASSESSOR –

Nothing presented at this time.

ENGINEER –

Nothing presented at this time.

TOWN CLERK – DOG ENUMERATION

Susie Jacobs, Town Clerk, presented Council members with the advertisement to run in the Town's legal newspaper for three weeks, informing residents of the dog

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enumeration's projected start date of June 1, 2007, in order to avoid an additional "unlicensed dog enumeration" fee of \$5.00.

ZONING DISTRICT OVERLAY AMENDMENTS RESOLUTION 27-07:

Councilman Yale offered the following Resolution **27-07** and moved its adoption. Seconded by Councilwoman Marini to wit:

WHEREAS, the Town of Walworth has requested Zoning District and Overlay district Amendments; and

WHEREAS, this a Type 1 Action pursuant to SEQRA and the Town of Walworth Town Board has been established as lead agency as part of a coordinated review; and

WHEREAS, a Part 1 EAF was submitted and a Part 2 has been completed and attached hereto; and

WHEREAS, the public hearing was duly advertised and held on April 5, 2007, and continued through April 19, 2007, at which time it was closed;

NOW, THEREFORE, upon consideration by the Town Board of all oral and written submissions and testimony by the Town, appropriate agencies and public comment, both written and oral and following due deliberation and consideration; it is

RESOLVED, that the negative declaration granted herein is based upon the following findings of fact:

FINDINGS OF FACT

1. A Part 2 EAF has been prepared and is attached hereto. Potential large impacts were not identified and minor impacts can be minimized or mitigated with the development of individual projects.

CONCLUSION

The Town Board concludes that the proposed action will not have any significant adverse impacts on the environment and hereby makes a Negative Declaration of significance regarding this application.

Roll call vote:	Councilman Keyes	Aye
	Councilwoman Marini	Aye
	Councilwoman Hawkins- Mance	Aye
	Councilman Yale	Aye
	Supervisor Plant	Aye

Motion carried.

COMMITTEE REPORTS:

PERSONNEL -

Councilwoman Marini stated that Supervisor Plant and Councilman Yale met with the Department Heads regarding the Employee Evaluation Forms. She will work on the recommended changes this week and submit them to the Town Board next week. Councilman Yale commented that the process used in allowing Department Heads to make recommendations was very good.

OUT OF DISTRICT SEWER APPLICATION - CONRAD RUSSELL:

Supervisor Plant stated that this parcel is located right next to the Town Hall, off of Lorraine Drive. Supervisor Plant stated the land will be divided in half and the new house will be put on the sewer. Ed Parrone stated that the formal dedication papers

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for the road, sewer and water need to be done first before Mr. Russell moves forward with the "Out of District Sewer Hookup." Supervisor Plant explained to Mr. Russell that he would be responsible for the design, subject to the Town Engineer's approval. He further explained the fees involved, which include the Town Attorney, County filing fees, and sewer hook-up fees that he will also be responsible for. Mr. Russell asked the Town for a letter detailing information discussed; Supervisor Plant will see to this. The discussion ensued with regards to the dedication again; documents will be researched. Discussion was tabled until the next meeting.

ALCOHOL USE - LINCOLN FIRE DEPARTMENT:

Councilman Yale stated that the Lincoln Fire Department has not applied for and must come forward to apply for an Alcohol Use Permit for beer at the Fireman's Field.

ALCOHOL USE - WALWORTH FIRE DEPARTMENT:

Motion by Councilman Yale authorizing the issuance of an Alcohol Use Permit for beer to the Walworth Fire Department from May 1, 2007, through September 1, 2007, at the Fireman's Field.

Seconded by Councilwoman Marini.

Adopted: Vote Ayes 5 Nays 0

BURN PERMIT - 3379 WALWORTH-PALMYRA ROAD:

Council members stated that this property is a 75-acre farm, thus this qualifies as an agricultural burn and does not require a burn permit.

BURN PERMIT - 3549 DAANSEN ROAD:

Motion by Councilman Yale to authorize the issuance of a burn permit for 3549 Daansen Road.

Seconded by Councilwoman Marini.

Adopted: Vote Ayes 5 Nays 0

30-DAY PUBLIC COMMENT PERIOD MS4 CLOSING:

Motion by Councilwoman Marini to close the 30-day public comment period for the MS4.

Seconded by Councilman Keyes.

Adopted: Vote Ayes 5 Nays 0

EXECUTIVE SESSION:

Motion by Councilman Yale to adjourn to executive session for matters of litigation.

Seconded by Councilwoman Hawkins-Mance and unanimously carried.

Time: 7:56 PM

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RECONVENED:

Supervisor Plant reconvened the meeting at 8:22 PM.

EMPLOYEE HANDBOOK REVIEW DISCUSSION:

Council members and Department Heads had a lengthy discussion with regards to recommendations that were brought forth by employees. The Town Board discussed the recommended changes, critiqued them and will present them to the Account Clerk for documentation to the proposed handbook. Council members will review the edited proposed handbook at the next Town Board meeting and move approval.

FINANCIAL TRANSACTION:

Councilman Yale offered the following Resolution, and moved its adoption.

Seconded by Councilwoman Hawkins-Marini to wit:

BE IT RESOLVED that the Account Clerk be authorized to transfer from the following:

\$15,000.00 from SD1-8540.41 Maintenance of Drainage to establish line item SD1-8540.42 NYS DEC MS4. All previous expenditures for MS4 will be charged to SD1-8540.42 and SD2-8540.41 reimbursed.

Roll call vote:	Councilman Keyes	Aye
	Councilwoman Marini	Aye
	Councilwoman Hawkins- Mance	Aye
	Councilman Yale	Aye
	Supervisor Plant	Aye

Motion carried.

ADJOURNMENT:

Motion by Councilman Keyes to adjourn.

Seconded by Councilwoman Marini and unanimously carried.

Time: 9:37 PM

Respectfully Submitted,

Susie C. Jacobs,
Town Clerk