

**WALWORTH TOWN BOARD - REGULAR MEETING
21 JUNE 2007**

Presiding Supervisor Plant called the regularly scheduled Town Board meeting, held at the Walworth Town Hall, 3600 Lorraine Drive, to order at 7:30 PM.

Present:	Daniel Keyes	Councilman
	Thomas Yale	Councilman
	Patti Marini	Councilwoman
	Suzi Hawkins-Mance	Councilwoman
	Susie Jacobs	Town Clerk
	Mike Frederes	Highway Superintendent
	George Schaller	Sewer Superintendent
	Karen Ambroz	Sole Assessor
	Ed Parrone	Engineer
	Norm Druschel	Building Inspector

“CATCH A KID” AWARD:

Supervisor Plant indicated that he would like to award Anna Gagliano a “Catch-A-Kid” Award. Anna was caught donating her Build-A-Bear to Golisano Children’s Hospital and being recognized by the Chief of Pediatrics, Dr. Nina Chor, for her thoughtfulness.

MINUTES:

Motion by Councilwoman Hawkins-Mance to approve the Minutes of June 7, 2007, as presented.

Seconded by Councilman Yale.

Adopted: Vote Ayes 5 Nays 0

CORRESPONDENCE:

Susie Jacobs stated she had nothing to enter into record.

SUPERVISOR’S REPORT:

Motion by Councilwoman Hawkins-Mance to approve and file the Supervisor’s Monthly Report for May, 2007, as presented.

Seconded by Councilwoman Marini.

Adopted: Vote Ayes 5 Nays 0

PUBLIC PARTICIPATION:

Mary Zingerella, Director of the Walworth Seely Public Library, gave everyone present a National Summer Reading packet and encouraged them to participate in the “Get a Clue” Summer 2007 Reading Program.

Deb Germain, on behalf of the Wayne County PROUD Partnership (Promoting the Reduction of Underage Drinking) advised the Town that the Red Apple Kwik Fill had refused to sell alcohol to a minor during the last round of C-Chex conducted in May of 2007. She further asked that the Supervisor present a Certificate of Recognition to the Red Apple Kwik Fill.

Councilman Yale inquired as to how one could become a member of PROUD. Deb Germain advised that people can contact the Council for Alcoholism in Newark or herself. Additionally, there will be surveys handed out via the Lion’s Club booth at

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the Walworth Festival in the Park; there is a space on these surveys for interested individuals to indicate they would like to be part of the organization.

AUDIT OF CLAIMS RESOLUTION 34-07:

Councilman Yale offered the following Resolution **34-07** and moved its adoption. Seconded by Councilwoman Hawkins-Mance to wit:

WHEREAS, the following claims submitted at the scheduled Town Board Meeting of June 21, 2007, have been audited and approved by the appropriate Council Members;

BE IT RESOLVED that the claims be paid on **Abstract #6**, numbered 685 through 847, in the following amounts:

GENERAL FUND	\$ 60,074.31
HIGHWAY FUND	\$ 18,204.92
WALWORTH SEWER DISTRICT #1	\$ 20,773.31
BROOKSIDE LIGHT DISTRICT	\$ 9.43
GANANDA LIGHT DISTRICT	\$ 886.09
HARVEST HILL LIGHT DISTRICT	\$ 612.65
ORCHARD VIEW LIGHT DISTRICT	\$ 57.53
WALWORTH LIGHT DISTRICT	\$ 519.03
WALWORTH CONSOLIDATED DRAINAGE	\$ 2,372.00
PARK SPECIAL REVENUE	\$ 22,017.35
DAANSEN ROAD EXT #5	\$ 175.50
ALBRIGHT/BUSHWOOD/HEN EXT #12	\$ 848.25
KUTT CANANDAIGUA EXT #15	\$ 760.50
MILDAHN ROAD EXT #16	\$ 952.00
COUNTY LINE ROAD EXT #17	\$ 1,598.00
PLANK ROAD EXT #18	\$ 1,190.00
GANANDA SIDEWALK DISTRICT	\$ 1,300.00

BE IT FURTHER RESOLVED that the claims be paid on **Abstract #6**, numbered 62 through 77, in the following amounts:

TRUST & AGENCY	\$ 24,735.58
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NOW THEREFORE BE IT RESOLVED that the Town Council of the Town of Walworth adopt resolution **34-07**.

Adopted this 21st day of June, 2007, at the meeting of the Town Council.

Roll call vote:	Councilman Keyes	Aye
	Councilwoman Marini	Aye
	Councilwoman Hawkins-Mance	Aye
	Councilman Yale	Aye
	Supervisor Plant	Aye

Resolution carried.

DEPARTMENT HEAD REPORTS:

HIGHWAY –

Nothing reported at this time.

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PARKS & RECREATION –
Nothing reported at this time.

SEWER –
Nothing reported at this time.

ASSESSOR – ASSESSMENT ROLL 2007

Karen Ambroz, Assessor, stated that the final assessment roll will be available July 1, 2007.

ENGINEER – TOWN HALL ADDITION CONCEPTUAL ANALYSIS DISCUSSION

Ed Parrone, Engineer for the Town, handed out a written proposal to the Town Board that looks at alternatives to improving space allocations for movement of some of the Town's offices, in particular the parks and recreation offices downstairs. Supervisor Plant asked Parrone Engineering to look at the possibility of three alternative locations for that department on the upper level, as well as to gain more storage space for the entire building. The Town Hall Addition Conceptual Analysis alternatives are as follows:

- Building an addition over the existing garage that houses the New York State Trooper's garage vehicles.
- Building a second floor up into the atrium area of the Town Hall.
- Extending the north end of the Town Hall with the possibility of a basement extension.

The scope of services for this initial concept phase is as follows:

1. Review – Review the existing building plans.
2. Meetings – Meetings with the Town Board and various staff members.
3. Needs Assessment – Conduct a space study to assess the office needs requested for this addition.
4. Plans – Prepare concept plans and schematic elevations for the three alternatives.
5. Cost Estimates – Prepare conceptual cost estimates for construction.
6. Report – Prepare a draft letter report summarizing the conceptual analysis and make recommendations.
7. Workshop – Conduct a workshop session with the Town Board and appropriate Town staff reviewing our recommendations.

For the services outlined above, Parrone Engineering estimates their fee to be \$8,760.00. These services would be billed at the standard hourly rates.

Parrone Engineering and Supervisor Plant had a field meeting and were now requesting the Board's approval relative to analyzing the above proposal. Analyzing this proposal will basically provide Parrone Engineering with a better understanding of the feasibility of this project, give an indication for what is the best location, what option is the most cost effective, and what option we get the best "bang" for our dollar for. Mr. Parrone asked the Board for concurrence and approval to move forward on this.

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Supervisor Plant stated that he had asked Parrone Engineering to come out because we are well out of space, especially for storage, and we need to have engineering done to decide which is going to be our best alternative; this would be our starting point. Mr. Parrone reminded the Board that the Town Hall will probably need a new roof next year as the current roof is nearly sixteen years old and has already needed to be patched. Supervisor Plant stated that the roof is going to need to be patched again. Councilwoman Hawkins-Mance stated that the Library may be looking for some additional space and asked if there was any way to tie these two needs together. Supervisor Plant stated that he did not know what the Library's time frame was and was not sure if the Library even had a solid answer on what their time frame was, but that Mary Zingerella would be able to answer this question. Mary replied that "the sooner the better" is the standard answer to all questions. She also informed the Board that the Library has met with architects and looked at three different alternatives, and it would make sense to look at everything as a whole. Supervisor Plant said that the Library needs to decide if they are going to expand or build new. His concern is that the roof isn't going to last too many more years, and there will come a point where we start to get leaks and must replace the roof. If, say, one year later we do an addition, where we cover up a substantial amount of that new roof for an expansion, then he considers that quite a waste as well. Councilman Yale asked how far along the Library was and wanted to know if they had any solid alternatives. Mary Zingerella advised that there are three alternatives that each of the architects have spoken about:

1. A completely new building.
2. Adding on to the existing library – current library space would be used for town office space - a "bubble" would become new library space.
3. Expanding around where the library currently is.

Councilman Yale stated that he is concerned with the Library going too far with any of these alternatives without the Town Board being fully brought in to the process. Councilwoman Marini stated that they have been attending the meetings that the Library has had with the architects, and Councilwoman Hawkins-Mance said that the Library is on the verge of making the decision as to which way they want to go. She further indicated that the Library has just obtained their 501C3 status, which allows them to do fundraising. Councilman Yale advised that if the Library is going to make any significant change to the footprint of the Town Hall, then the Town Board needs to be formally involved. He also stated that he did not want the Library to go too far spending money on a project that might change course down the line. Councilman Yale stated that he was not agreeing or disagreeing with anything he had heard. He agreed that the Library needed more space; that was a given, but he is concerned that we could be a little disjointed in our approach; he felt that the needs assessment should be more holistic than just looking at the Town Board's needs. Mr. Parrone explained that where the Town and Library needed to focus was on where the funding would come from. He went on to say that there were two separate funding sources, and it was really the Town Board's decision to identify the needs: Is your need going to be required sooner than later? If there's going to be an addition, how does it fit in with the current structure so that it doesn't impede anything that may happen to expansion on this building? And if there is no expansion, that's a benefit to you because you have space plus the additional library space; and if you go somewhere else on the campus, so be it. But if you combine both, then the funding sources get a little more complicated and that can delay your timing for what your needs are' that was the only drawback that he saw. Engineer Parrone told Councilman Yale that he agreed with approaching the needs assessment holistically. Councilman Yale stated that he was just raising a "flag." Councilman Keyes commented that we should hold up a little bit until we had a chance to bring this together a little more. Councilman Yale stated that he didn't disagree with Councilman Keyes but maybe the Review, Meetings and Needs Assessment steps could at least be started.

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Councilman Yale was concerned with there being three alternatives on the proposed Conceptual Analysis before the needs assessment was fully done. Discussion ensued, with the decision being that the Town and Library don't wish to stand in each other's way, and the Needs Assessment should be done.

Motion by Councilman Yale to approve Parrone Engineering to do an Initial Concept Phase for Spatial Needs and to do a Review, hold the necessary Meetings, and complete a Needs Assessment for the Town office building, for an amount not to exceed \$4,000.00.

Seconded by Councilman Keyes.

Adopted: Vote Ayes 5 Nays 0

ENGINEERING - DESIGN CRITERIA BOOK DISCUSSION

Ed Parrone, Engineer for the Town, presented a proposal for updating the design criteria based on discussions he has had with the Supervisor and Town Board as follows:

Presently, the criteria and construction specifications are intermittently dispersed throughout the Town Code. It is very cumbersome to Town staff, consulting and design firms, and to the public. It was Mr. Parrone's recommendation that the criteria and specifications be inserted into one document. This document will also include the new Phase II Stormwater Requirements and the new MS-4 requirements that must be in place by March, 2008.

Mr. Parrone estimated his fee for the design criteria book to be \$18,560.00. These fees do not include the editing of the Code of the Town of Walworth, New York, latest revision of 2006. It will require the Town Attorney's services, with Parrone Engineering's input, to edit the Town Code.

Parrone Engineering's scope of services for updating the design criteria book includes:

1. Workshops – Conduct workshop sessions with all department heads.
2. Drafts – Prepare draft versions of the criteria and specification book.
3. Detail Drawings – Prepare the necessary detail drawings.
4. Electronic Files – Provide original electronic version of files on CD and one original hardcopy for reproduction.

It is imperative that these updates be completed as soon as possible to avoid further confusion for Town staff and developers and to avoid potential future conflicts with Phase II Stormwater requirements.

Discussion ensued, with Council Members and the Supervisor agreeing to table this item until the next Town Board meeting on July 5, 2007, for a decision.

ENGINEERING – GENERIC ENVIRONMENTAL IMPACT STATEMENT (GEIS) DISCUSSION

Ed Parrone, Engineer for the Town, volunteered to spearhead a sub-committee for the purpose of doing a GEIS for the Town. Councilman Yale also volunteered. He commented it would be prudent to have a Planning Board member as well as Norm Druschel, Building Inspector, on this sub-committee.

BUILDING – BURN PERMIT 900 PENFIELD ROAD

Norm Druschel presented a burn permit for brush and old lumber at 900 Penfield Road. Discussion ensued with regards to what is permissible under code. Councilman Yale asked that Norm Druschel review the items for burning.

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Motion by Councilman Yale to approve the burn permit for 900 Penfield Road, contingent upon Norm Druschel's inspection of materials to be burned.

Seconded by Councilwoman Marini.

Discussion: Councilman Yale noted that this is in an area that does not affect other immediate homeowners.

Adopted: Vote Ayes 5 Nays 0

BUILDING – FIRE-PROOF SAFE PURCHASE DISCUSSION

Motion by Councilman Yale authorizing the purchase of fire-proof file cabinets from Desk Set, for an amount not to exceed \$2,100.00, from budgeted line A1620.22, to house Town Engineering files.

Seconded by Councilwoman Hawkins-Mance.

Adopted: Vote Ayes 5 Nays 0

TOWN CLERK – GENERAL CODE LASER FICHE VERSION 7 PURCHASE

Motion by Councilwoman Hawkins-Mance authorizing the purchase of General Code Laser Fiche Version 7, for an amount not to exceed \$6,271.00, from budgeted line A1410.22.

Seconded by Councilman Keyes.

Adopted: Vote Ayes 5 Nays 0

TOWN CLERK – GENERAL CODE CONTRACT

Motion by Councilwoman Marini authorizing Susie C. Jacobs to sign the change order form with General Code for Laser Fiche Version 7.

Seconded by Councilwoman Hawkins-Mance.

Adopted: Vote Ayes 5 Nays 0

COMMITTEE REPORTS:

AMEND ALCOHOL USE PERMIT LINCOLN FIRE DEPARTMENT

Motion by Councilwoman Marini **amending** the issuance of an Alcohol Use Permit for beer to the Lincoln Fire Department on Wednesdays, from **6:00 PM - 9:00 PM**, at the Firemen's Field.

AMEND MOTION GINEGAW PARK PAVILION USE, GRACE BAPTIST CHURCH

Motion by Councilwoman Marini **amending** the day of week for Ginegaw Park Pavilion Use to **Saturday**, August 18, 2007, by the Grace Baptist Church of Marion.

Seconded by Councilwoman Hawkins-Mance.

Adopted: Vote Ayes 5 Nays 0

ALCOHOL USE PERMIT – COREY SPRAGUE:

Motion by Councilwoman Marini authorizing the issuance of an Alcohol Use Permit for beer and wine to Corey Sprague for June 22, 2007, from 4:00 PM to 8:00 PM, at the Ginegaw Park pavilion.

Seconded by Councilman Keyes.

Discussion ensued with Council members and residents pertaining to the use of the park and issuance of alcohol permits to non-residents. Councilman Yale requested a roll call vote.

Roll call vote:	Councilman Keyes	Nay
	Councilwoman Marini	Aye

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Councilwoman Hawkins- Mance	Aye
Councilman Yale	Nay
Supervisor Plant	Aye

Motion carried.

LIBRARY TRUSTEE APPOINTMENT:

Motion by Councilwoman Suzi Hawkins-Mance to approve the appointment of Sheryl LaDelfa as Library Treasurer, to fill the unexpired term of Catherine Bentzoni; term to expire December 31, 2007.

Seconded by Councilwoman Marini.

Adopted: Vote Ayes 5 Nays 0

“BRUSH, GRASS AND WEEDS” AUTHORIZATION 2392 WALWORTH MARION ROAD:

Motion by Councilwoman Hawkins-Mance authorizing the mowing of 2392 Walworth Marion Road as needed during the 2007 season, with costs to be added to the property’s taxes.

Seconded by Councilwoman Marini.

Adopted: Vote Ayes 5 Nays 0

WALWORTH PALMYRA ROAD SIDEWALK BID APPROVAL:

Motion by Councilwoman Hawkins-Mance authorizing to go out to bid for sidewalks from Sherburne Road to Brookside.

Seconded by Councilman Yale.

Discussion: Councilman Yale wanted to know how are the sidewalks would be maintained from a district standpoint? Supervisor Plant proceeded to explain that there are two methods: one is that it would be part of the town-wide sidewalk district; the other is that there are funds left in the Brujans’ account. Councilman Yale explained that this is a limited fund, so it would have to come out of the town-wide account. Supervisor Plant asked what the life expectancy of concrete sidewalks was; the engineer replied 15 to 35 years. Councilman Yale commented that we will still experience maintenance costs that will have to come out of the district; he wished to go on record stating this.

Adopted: Vote Ayes 5 Nays 0

RESOLUTION 36-07 IN SUPPORT OF LEGISLATION TO INCREASE STATE ASSISTANCE PAYMENTS FOR FARMLAND PROTECTION:

Councilman Yale offered the following Resolution **36-07** and moved its adoption.

Seconded by Councilwoman Marini to wit:

WHEREAS, the New York State Department of Agriculture and Markets (NYSDAM) and Natural Resource Conservation Service (NRCS) farmland protection programs have together provided approximately \$6,600,000 toward projects in three Wayne County towns on fifteen farms that permanently protected over three thousand four hundred acres of farmland; and

WHEREAS, currently, there is a conflict between New York’s Farmland Protection Program and the federal Farm and Ranchland Protection Program that has resulted in federal dollars being ineligible as a local match for state Farmland Protection

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Program projects. As a result, more farmers will be forced to take a “bargain sale” on their development rights – essentially donating 25% of the value; and
WHEREAS, the Town of Walworth has seen a drastic reduction in farmers willing to participate in farmland protection grant projects as a result of this conflict; and
WHEREAS, NYS Senate bill 4333 and NYS Assembly bill 7361 allow the State to provide a greater share of the total project cost for farmland protection implementation grants, increasing the state assistance payment from 75% of the total project cost to 85% thereof; now; therefore

BE IT RESOLVED, that the Town of Walworth does hereby support the NYS Senate bill 4333 and NYS Assembly bill 7361, or similar legislation; and

BE IT FURTHER RESOLVED, that the Supervisor for the Town of Walworth is authorized to send letters of support to all relevant legislators; and

NOW THEREFORE BE IT RESOLVED that the Town Council of the Town of Walworth adopt Resolution **36-07**.

Roll call vote:	Councilman Keyes	Abstain
	Councilwoman Marini	Aye
	Councilwoman Hawkins- Mance	Aye
	Councilman Yale	Aye
	Supervisor Plant	Aye

Resolution carried.

RESOLUTION 37-07 IN SUPPORT OF CHANGING FEDERAL FARMLAND PROTECTION RULES:

Councilman Yale offered the following Resolution **37-07** and moved its adoption. Seconded by Councilwoman Marini to wit:

WHEREAS, the New York State Department of Agriculture and Markets (NYSDAM) and Natural Resource Conservation Service (NRCS) farmland protection programs have together provided approximately \$6,600,000 toward projects in three Wayne County towns on fifteen farms that permanently protected over three thousand four hundred acres of farmland; and

WHEREAS, the Natural Resource Conservation Service (NRCS) will no longer grant a statewide exemption to the two percent impervious surface limit that they require for all conservation easements that are purchased using Farm and Ranchland Protection Program (FRPP) funds, now will they grant a waiver allowing more than 6% impervious surfaces; and

WHEREAS, the New York State Department of Agriculture and Markets (NYSDAM) will not allow FRPP funds to be used as a local match; and

WHEREAS, the Farm, Nutrition and Community Investment Act, sponsored by Senator Charles Schumer and co-sponsored by Congressman James Walsh, in their respective legislative houses, will modify FRPP rules in a way that would allow the NRCS and NYSDAM programs to co-fund farmland protection projects, now; therefore;

BE IT RESOLVED, that the Town of Walworth does hereby support the Farm, Nutrition and Community Investment Act, or similar legislation that will allow the NRCS and NYSDAM programs to co-fund farmland protection projects; and

BE IT FURTHER RESOLVED, that the Supervisor for the Town of Walworth is authorized to send letters of support to all relevant legislators; and

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NOW THEREFORE BE IT RESOLVED that the Town Council of the Town of Walworth adopt Resolution **37-07**.

Roll call vote:	Councilman Keyes	Abstain
	Councilwoman Marini	Aye
	Councilwoman Hawkins- Mance	Aye
	Councilman Yale	Aye
	Supervisor Plant	Aye

Resolution carried.

REQUEST SPEED REDUCTION WALWORTH PALMYRA ROAD BETWEEN SHERBURNE ROAD AND POND ROAD:

Motion by Councilman Keyes requesting that a TE-9 Form be completed and submitted to the County and State requesting a speed reduction to 35 mph on Walworth Palmyra Road, between Sherburne Road and Pond Road.

Seconded by Councilwoman Marini.

Adopted: Vote Ayes 5 Nays 0

RESOLUTION 35-07 JUSTICE COURT GRANT:

Councilwoman Hawkins-Mance offered the following Resolution **35-07** and moved its adoption.

Seconded by Councilman Yale to wit:

WHEREAS, Councilwoman Hawkins-Mance is the official grant writer for the Town of Walworth, and

WHEREAS, the Town of Walworth is applying for the 2007 Justice Court Assistant Program for an amount not to exceed \$30,000.00;

BE IT RESOLVED, that Councilwoman Hawkins-Mance be authorized to apply for such grant on behalf of the Town of Walworth.

Roll call vote:	Councilman Keyes	Aye
	Councilwoman Marini	Aye
	Councilwoman Hawkins- Mance	Aye
	Councilman Yale	Aye
	Supervisor Plant	Aye

Resolution carried.

FINANCIAL TRANSACTION RESOLUTION 38-07:

Councilwoman Marini offered the following Resolution **38-07** and moved its adoption.

Seconded by Councilwoman Hawkins-Mance to wit:

BE IT RESOLVED that the Account Clerk be authorized to transfer the following:

\$124.00 from SS8130.409 Disposal Maintenance to SS8130.21 Disposal Misc. Tools to cover cost of the purchase of a MIG Welder from Danes Welding Supplies.

Roll call vote:	Councilman Keyes	Aye
	Councilwoman Marini	Aye

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Councilwoman Hawkins- Mance	Aye
Councilman Yale	Aye
Supervisor Plant	Aye

Resolution carried.

PARKS AND RECREATION COMMITTEE DISCUSSION:

Present :	Bill Boyd	Parks Committee
	Jeff Emerling	Parks Committee
	Karel Ambroz	Recreation Committee
	Mike Browne	Recreation Committee
	Jackie VanLare	Interim Recreation Director

Bill Boyd presented his form of a flow chart and proceeded to explain the Committee's recommendations for change with regards to the Parks and Recreation Department. This Department will be under the supervision of Supervisor Plant. They are proposing that the position of Parks and Recreation Director be kept at a full-time position. The Assistant to the Parks and Recreation Director, currently a part-time position, is recommended to increase to full-time. We currently have two part-time Programs Coordinators; the Committee recommends that one be made full-time and the other remain part-time. And as a future item, the Committee recommends that one person become a head groundskeeper / building maintenance full-time year-round, with two seasonal (per diem) groundskeepers for lawn mowing. Summary: increasing two part-time positions to full-time immediately and one seasonal to full-time at a later date.

Councilman Yale asked if the Committee had looked at other towns in comparison. Jackie VanLare, Interim Recreation Director, stated that they had looked at the Town of Ontario, who has a staff of 9 – 10 full-time. Council members felt that a comparison to the Town of Ontario was not a good model, as they have a much larger tax base, allowing more capabilities. They suggested that the Committee look at other towns such as Macedon, Williamson and Marion. Councilman Yale stated that when we are talking about adding positions, this is a "sell" to the public, because it is a tax issue. Councilwoman Marini stated that this is very important when it comes to budget time. Jeff Emerling agreed that the Committee needs to do more "benchmarking" before moving forward but stated that the Committee had definitely come to the conclusion that the current set-up of one full-time director and one part-time assistant was not enough. Further discussion ensued with regards to the migration of recreation programs to other towns and how to positively embrace that while still maintaining a Walworth Recreation Program. The Parks and Recreation Committees have been meeting collectively and agree that they would like to remain separate committees – but meet together as needed. The committees are separately empowered but choose to meet together because of common overlap.

Councilman Yale asked if the Committee had brought forth anything regarding job descriptions for a Parks and Recreation Director. Councilwoman Marini suggested that Council members look at the job descriptions previously done by department heads.

RECESS:

Motion by Councilwoman Marini to have a two-minute recess.

Seconded by Councilman Yale.

Adopted: Vote Ayes 5 Nays 0

Time: 8:48 PM.

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RECONVENE:

Supervisor Plant called the meeting back to order at 8:53 PM.

PARKS AND RECREATION COMMITTEE DISCUSSION CONTINUED:

Councilman Yale charged Committee members to take the current Town job descriptions, as well as Civil Service descriptions, back to the Committee and use this opportunity to make appropriate changes for a new job inventory description that will look towards the future (this is a turning point), before we bring someone in with preconceptions. In conclusion, Councilman Yale asked Committee members to prioritize and focus around what they perceive would have immediate impact on the budget and not on the whole.

PAYCHEX FLEX DEBIT CARDS:

Supervisor Plant advised that he has received notice of a change in the current flex/debit card causing some additional risks to the administrator. With the elimination of the flex/debit card, the employee will submit a claim for flex spending.

Motion by Councilwoman Hawkins-Mance to eliminate the use of the flex/debit card.
Seconded by Councilman Yale.

Adopted: Vote Ayes 5 Nays 0

BUILDING FALLING DOWN – 5012 LINCOLN ROAD:

Supervisor Plant advised Council Members on findings based on the visit by Parrone Engineering to 5012 Lincoln Road. As follows his letter reads:

“At your request we visited the subject property to observe the condition of an existing structure. The sight visit was made on Thursday, May 31, 2007, and was observed from the public streets. The view of the structure was obscured by overgrown vegetation, but the poor condition of the structure was obvious. “

“The structure was in a state of partial collapse and appeared very unstable. It was not secured and could easily be entered. Anyone entering the structure would not be visible from the surrounding streets and would be in jeopardy if any further collapse were to occur. “

Supervisor Plant stated that the next step would be to have the individual(s) appear before the Town Board and the Town Attorney, according to the Town Code.

Motion by Councilman Yale authorizing the Code Enforcement Officer to direct the property owner(s) of 5012 Lincoln Road to come before the Town at the next Town Board meeting on July 19, 2007, at 7:30 PM.

Seconded by Councilwoman Marini.

Adopted: Vote Ayes 5 Nays 0

GUTTERS FOR THE TOWN HALL:

Motion by Councilman Yale approving MIG Building Systems to remove, dispose and replace existing gutters and downspouts with new 5” seamless gutters and 2x3” downspouts, for an amount not to exceed \$3,360.00.

Seconded by Councilwoman Hawkins-Mance.

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Adopted: Vote Ayes 5 Nays 0

ADJOURNMENT:

Motion by Councilwoman Marini to adjourn.

Seconded by Councilwoman Hawkins-Mance and unanimously carried.

Time: 9:17 PM

Respectfully Submitted,

Susie C. Jacobs,
Town Clerk