

**WALWORTH TOWN BOARD - REGULAR MEETING  
19 JULY 2007**

Presiding Supervisor Plant called the regularly scheduled Town Board meeting, held at the Walworth Town Hall, 3600 Lorraine Drive, to order at 7:30 PM.

Present:	Daniel Keyes	Councilman
	Patti Marini	Councilwoman
	Suzi Hawkins-Mance	Councilwoman
	Susie Jacobs	Town Clerk
	Mike Frederes	Highway Superintendent
	George Schaller	Sewer Superintendent
	Karen Ambroz	Assessor
	Ed Parrone	Engineer
	Jacqueline VanLare	Interim Recreation Director
Absent:	Thomas Yale	Councilman

**MINUTES:**

Motion by Councilwoman Hawkins-Mance to approve the Minutes of July 5, 2007, as presented, with the following correction.

Seconded by Councilman Keyes.

Discussion: Councilwoman Marini made a correction to Councilman Yale's statement from the Minutes of July 5, 2007, DESIGN CRITERIA BOOK DISCUSSION, that the MS4 deadline was March, 2008; it is actually January, 2008.

Adopted: Vote Ayes 4 Nays 0

**CORRESPONDENCE:**

**WAYNE CENTRAL SCHOOL DISTRICT - TAX COLLECTOR APPOINTMENT**

Susie C. Jacobs, Town Clerk, read a letter from the Wayne Central School District advising the Town that the Wayne Central School Board of Education has appointed Mrs. Helen Jensen as school tax collector for the 2007/2008 school year.

Motion by Councilwoman Marini approving the appointment of Mrs. Helen Jensen as school tax collector for the Wayne Central School District.

Seconded by Councilwoman Hawkins-Mance.

Adopted: Vote Ayes 4 Nays 0

**ROAD CONDITIONS ROUTE 350 – UPDATE**

Supervisor Plant stated that he had received a letter from Assemblyman Bob Oaks in response to the request from a resident regarding road conditions on Route 350, between Route 441 and Route 286. Assemblyman Oaks stated that the response from the Department of Transportation was that there were no more problems in that area than anywhere else. Supervisor Plant stated that he had a copy of this letter mailed to the resident.

**FARMLAND PROTECTION PROGRAM**

Supervisor Plant reported that we have received notification that the State Farmland Protection request for proposals is now out. He advised that if there are any farmers interested in participating in this, they need to contact him within the next month.

**SUPERVISOR'S REPORT:**

Motion by Councilwoman Marini to approve and file the Supervisor's Monthly Report for June, 2007, as presented.

Seconded by Councilwoman Hawkins-Mance.

Adopted: Vote Ayes 4 Nays 0

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**PUBLIC PARTICIPATION:**

1. A resident from Atlantic Avenue inquired whether or not the Town Board had heard from the Town Attorney regarding Town Law stating that a portable toilet must be placed at least five feet from the property line. Supervisor Plant reported that there is nothing on the books that covers this; he stated that the only thing we could do is write a new law, and even if the Town were to start this process now, it would take months to pass, cost thousands of dollars, require a public hearing and would not be of any assistance to her at all this year. Supervisor Plant advised that he had spoken with the farmer and was advised that the portable toilet would be located in a different spot for the apple picking season.

2. A member from the Walworth Chamber of Commerce advised the public and Town Board that there would be a meeting of the newly formed Chamber of Commerce at the Walworth Town Hall, in the main meeting room, Thursday, July 26, 2007. She stated that there would be guest speakers on the topics of health care, small businesses and marketing small businesses. She invited anyone with a small business or home occupation to attend.

**AUDIT OF CLAIMS RESOLUTION 42-07:**

Councilwoman Marini offered the following Resolution **42-07** and moved its adoption.

Seconded by Councilman Keyes to wit:

WHEREAS, the following claims submitted at the scheduled Town Board meeting of July 19, 2007, have been audited and approved by the appropriate Council members;

BE IT RESOLVED that the claims be paid on **Abstract #7**, numbered 848 through 1034, in the following amounts:

GENERAL FUND	\$ 54,322.93
HIGHWAY FUND	\$ 65,627.71
WALWORTH SEWER DISTRICT #1	\$ 215,278.65
BROOKSIDE LIGHT DISTRICT	\$ 8.84
GANANDA LIGHT DISTRICT	\$ 40.23
HARVEST HILL LIGHT DISTRICT	\$ 598.91
ORCHARD VIEW LIGHT DISTRICT	\$ 54.01
WALWORTH LIGHT DISTRICT	\$ 503.86
PARK SPECIAL REVENUE	\$ 250.28
WALWORTH WATER DISTRICT #1	\$ 1,094.00
WALWORTH CONSOLIDATED DRAINAGE	\$ 6,482.50

BE IT FURTHER RESOLVED that the claims be paid on **Abstract #7**, numbered 78 through 111, in the following amounts:

TRUST & AGENCY	\$ 31,370.52
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NOW THEREFORE BE IT RESOLVED that the Town Council of the Town of Walworth adopt Resolution **42-07**.

Adopted this 19<sup>th</sup> day of July, 2007, at the meeting of the Town Council.

Roll call vote:	Councilman Keyes	Aye
	Councilwoman Marini	Aye
	Councilwoman Hawkins-Mance	Aye
	Councilman Yale	Absent
	Supervisor Plant	Aye

Resolution carried.

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**DEPARTMENT HEAD REPORTS:**

**HIGHWAY DEPARTMENT – HIGHWAY CONFERENCE SARATOGA SPRINGS**

Motion by Councilman Keyes authorizing Mike Frederes, Highway Superintendent, to attend the Town Highway Superintendent Conference, sponsored by the Association of Towns, in Saratoga Springs, New York, for an amount not to exceed \$485.00, from budgeted line A5010.41.

Seconded by Councilwoman Marini.

Adopted: Vote Ayes 4 Nays 0

**SEWER DEPARTMENT -**

Nothing reported at this time.

**PARKS & RECREATION – HILL CUMORAH YOUTH CAST VOLUNTEERS**

Jackie VanLare, Interim Recreation Director, thanked Hill Cumorah cast volunteers for their time and outstanding service to the Town of Walworth. They stained the gazebo, bridge and sign in the front of Ginegaw park, as well as painted the doors on the restrooms, pulled weeds and trimmed trees.

**ASSESSOR – STAR REBATE CHECKS**

Karen Ambroz, Assessor, reported that she has been notified that applications for Star rebates should be mailed to Wayne County residents on August 27, 2007. She also stated that she would be available for assistance to residents submitting online.

**ENGINEER – WALWORTH-PALMYRA ROAD SIDEWALK IMPROVEMENTS UPDATE**

Ed Parrone, Parrone Engineering, updated Council members on Walworth-Palmyra Road sidewalk improvements between Sherburne and Brookside (approximately 900 feet). The bid proposal has been completed and bids are now being accepted; the bid opening is scheduled for Thursday, July 26, 2007, at 10:30 AM. Several discussions have taken place with the Wayne County Highway Superintendent to corroborate that we are all in agreement.

**ENGINEER – ZONING DESCRIPTIONS**

Ed Parrone reported that the zoning descriptions have been completed for the rezoning; these have been forwarded to Art Williams, Town Attorney, for his review.

**ENGINEER – LORRAINE DRIVE DEDICATION UPDATE**

Ed Parrone stated that research has been completed on Lorraine Drive; it has been determined that the road was never dedicated. This needs to be done.

**ENGINEER – TOWN HALL ADDITION CONCEPTUAL ANALYSIS UPDATE**

Ed Parrone informed Council members that he and Mary Zingerella, Library Director, have met; he will be reporting to the Board within the next two weeks what they feel to be a needs assessment for additions and modifications to this Town Hall.

**ENGINEER – SMALL CITIES GRANT**

Ed Parrone indicated that he had met with Stu Brown, of Stuart I. Brown Associates, Inc., and stated that within the next two weeks the Town should be hearing about the funding for the \$400,000.00 grant for sewers on the Canandaigua Road project. Mr. Parrone reminded all present that if funding for the senior living project is awarded, it would be very likely that the grant for sewers would follow. As a recap he stated that the trunk line needs to be extended to the north of this to allow for this project as well as others.

**ENGINEER – DESIGN CRITERIA**

Ed Parrone recommended to Council members that they strongly consider updating the Design Criteria. He stated that this is a most economical way to use approximately \$15,000.00, and "This is not just a frill, but something that really needs to be done." Ed Parrone reviewed the suggestion from the Town Board with

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regard to Town employees designing some of the preliminary work in-house, which would result in about a \$3,500.00 savings from the original \$18,560.00 proposed. Supervisor Plant stated that he is working on the financing for this project.

**TOWN CLERK – OFFICE HOURS**

Motion by Councilwoman Hawkins-Mance approving the Town Clerk's office hours from August 13 – October 1, 2007, 8:00 AM – 5:00 PM, Monday through Friday, during Deer Hunting season.

Seconded by Councilwoman Marini.

Adopted: Vote Ayes 4 Nays 0

**COMMITTEE REPORTS:**

**MS-4 COMMITTEE**

Councilwoman Marini reported that she has met with Carl Hewings, Parrone Engineering; they will be sending the model law out and Carl has identified all the sections of the Code that need to be amended so that Art Williams, Town Attorney, can review these. Timeline is as follows: Art will get back to us next month; we will set a Public Hearing in September and hopefully adopt a law in November or December, 2007.

**RECREATION COMMITTEE**

Councilwoman Marini stated that Jackie VanLare received a letter from the Gananda Youth Football and Cheerleading Association advising the Town that grant funds had been received from the Buffalo Bills Football Organization for the replacement of the existing goal posts at Dolomite Park. Gananda Youth Football and Cheerleading was requesting authorization to have the new goal posts installed.

Motion by Councilwoman Marini authorizing the installation of the new goal posts at Dolomite Park.

Seconded by Councilman Keyes.

Adopted: Vote Ayes 4 Nays 0

**LIBRARY COMMITTEE**

Councilwoman Hawkins-Mance confirmed that Council members should have received their invitations to attend the Library Board of Trustees meeting on July 31, 2007, at 6:00 PM, at the Walworth Town Hall. Supervisor Plant stated that he and Councilwoman Hawkins-Mance would be the only two Board members attending.

**ORCHARD VIEW PHASE 2A & 3A LETTER OF CREDIT RELEASE:**

Supervisor Plant stated that Orchard View Development had presented letters requesting a release from the Letter of Credit. Phase 2A had been submitted several months ago, and the Town failed to act on it; Phase 3A was a recent request. Supervisor Plant requested that both be formally approved now.

Motion by Councilwoman Marini to approve Phase 2A and Phase 3A Letter of Credit releases.

Seconded by Councilwoman Hawkins-Mance.

Adopted: Vote Ayes 4 Nays 0

**FINANCIAL TRANSACTION RESOLUTION 43-07:**

Councilwoman Hawkins-Mance offered the following Resolution **43-07** and moved its adoption.

Seconded by Councilwoman Marini to wit:

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**BE IT RESOLVED** that the Account Clerk be authorized to transfer from the following:

\$194.39 from CM1 Fund Balance to CM1-7110.22 Shed Addition. To cover cost of materials for electrical work.

\$4,130.00 from SW1 Fund Balance to set up budget to establish line #SW1-8310.43: Route 350 Line Restoration

Roll call vote:	Councilman Keyes	Aye
	Councilwoman Marini	Aye
	Councilwoman Hawkins-Mance	Aye
	Councilman Yale	Absent
	Supervisor Plant	Aye

Resolution carried.

**SPECIAL THANK YOU:**

Supervisor Plant thanked Bill Boyd, who volunteered much time doing the electrical rewiring of the new storage building in Ginegaw Park.

**AMEND MINUTES OF JUNE 21, 2007 – POMPONIO PAINTING & POWER WASHING:**

Motion by Councilwoman Marini amending the minutes of June 21, 2007, as follows:

Seconded by Councilwoman Hawkins-Mance.

Adopted: Vote Ayes 4 Nays 0

Motion by Councilman Yale authorizing Pomponio Painting and Power Washing to prepare, prime and paint exterior surfaces of the Town Hall complex, per the quote on file, for an amount not to exceed \$2,325.00, with an additional amount not to exceed \$500.00 - \$700.00, payable to Mayer Hardware for supplies and materials.

Seconded by Councilwoman Hawkins-Mance.

Adopted: Vote Ayes 4 Nays 0

**ADJOURNMENT:**

Motion by Councilman Keyes to adjourn.

Seconded by Councilwoman Marini and unanimously carried.

Time: 7:55 PM

Respectfully Submitted,

Susie C. Jacobs,  
Town Clerk