

**WALWORTH TOWN BOARD - SPECIAL MEETING
30 AUGUST 2007**

Presiding Supervisor Plant called the scheduled Town Board Special Meeting, with the intent to enter into Executive Session, held at the Walworth Town Hall, 3600 Lorraine Drive, to order at 6:00 PM.

Present:	Patti Marini	Councilwoman
	Suzi Hawkins-Mance	Councilwoman
	Daniel Keyes	Councilman
	Susie Jacobs	Town Clerk
	Jacqueline Van Lare	Interim Recreation Director

Absent:	Thomas Yale	Councilman
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Supervisor Plant stated that you could see who was present and therefore, did not proceed with a roll call.

EXECUTIVE SESSION:

Motion by Councilwoman Marini to enter into executive session to discuss matters of personnel.

Seconded by Councilwoman Hawkins-Mance and unanimously carried.

Time: 6:03 PM

Susie C. Jacobs, Town Clerk asked if the Board was going to need her to stay for any actions that would be taken after Executive Session. Each of the Council members stated that there was no need for her to stay, as no action would be taken. Councilwoman Marini stated that someone would let her know what time they adjourned. Susie exited the meeting and left the building.

On August 31, 2007 Supervisor Plant came into the Town Clerk's office and handed Linda Kleeman, Deputy Town Clerk papers stating that these were the minutes from the "Special Meeting from last night." Linda stamped them with a received date and placed them on the Town Clerk's desk.

Following are the transcribed minutes from the Special Meeting on August 30, 2007 taken by Councilwoman Marini. The original is on file in the Town Clerk's office. I would like to note that there was no recording device used for this meeting.

Respectfully submitted,

Susie C. Jacobs
Town Clerk

Motion By CW Hawkins-Mance to end executive session for personnel and reconvene the Board Meeting, seconded by CM Keyes.

Vote: 4-0

CM Yale absent

It was moved by CW Hawkins-Mance that Jacqueline VanLare be provisionally appointed to the Civil Service position of Recreation Director effective August 31, 2007, as there is no present list of eligibles. Based on Mrs. VanLare's experience as Assistant Recreation Director and her years of service with the Town of Walworth, she will be compensated in Grade 7, Step 2.

**WALWORTH TOWN BOARD - SPECIAL MEETING CONTINUED
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Seconded by CM Keyes.

Vote:	CM Keyes	Aye	
	CW Hawkins-Mance	Aye	
	CW Marini	Aye	
	S Plant	Aye	4-0
	CM Yale	Absent	

It was moved by CW Hawkins-Mance that the vacancy in the position of Part-time Assistant Recreation Director be advertised through September 14, 2007 with applications being available at the Town Hall and the salary will be consistent with the Town's Wage Schedule. Seconded CM Keyes.

Vote:	CW Hawkins-Mance	Aye	
	CM Keyes	Aye	
	S Plant	Aye	
	CM Yale	Absent	
	CW Marin	Aye	4-0

It was moved by CW Hawkins-Mance that interviews for the position of Animal Control will be held on September 19, 2007 beginning at 6:00 PM with appropriate notice to the media, for the top three applicants.

Seconded CM Keyes.

Vote:	S Plant	Aye	
	CW Marini	Aye	
	CM Yale	Absent	
	CM Keyes	Aye	
	CW Hawkins-Mance	Aye	6-0

It was moved by CM Keyes that the letter of Resignation of Jeff Emerling be accepted from the Parks Committee and the Supervisor be directed to send a letter to Mr. Emerling for his service to the community.

Seconded by CW Hawkins-Mance.

Vote:	CW Marini	Aye	
	CW Hawkins-Mance	Aye	
	CM Keyes	Aye	
	CM Yale	Absent	
	S Plant	Aye	4-0

It was moved by CM Keyes to adjourn the meeting at 7:41 PM. Seconded by CW Hawkins-Mance.

Vote:	CM Keyes	Aye	
	S Plant	Aye	
	CW Hawkins-Mance	Aye	
	CW Marini	Aye	
	CM Yale	Absent	4-0

Notes of the meeting submitted by
CW Marini.