

**WALWORTH TOWN BOARD - REGULAR MEETING
SEPTEMBER 7, 2006**

Presiding Supervisor Plant called the regularly scheduled Town Board meeting, held at the Walworth Town Hall, 3600 Lorraine Drive, to order at 7:30 P.M.

Board members present:	Thomas Yale	Councilman
	Daniel Keyes	Councilman
	Patti Marini	Councilwoman
	Suzi Hawkins-Mance	Councilwoman
Town employees present:	Susie Jacobs	Town Clerk
	Michael Frederes	Highway Superintendent
	Debora Germain	Parks & Recreation Director
	George Schaller	Sewer Superintendent
	Karen Ambroz	Assessor
	Ed Parrone	Parrone Engineering

“CATCH A KID” AWARD:

Supervisor Plant presented a “Catch a Kid” certificate to Sarah Kois, for raising money for the Ronald McDonald House in lieu of birthday presents.

MINUTES:

Motion by Councilwoman Hawkins-Mance to approve the Minutes of August 17, 2006, as presented.

Seconded by Councilwoman Marini.

Adopted: Vote Ayes 5 Nays 0

CORRESPONDENCE:

No correspondence was entered into record.

PUBLIC PARTICIPATION:

No one present offered any comment.

DEPARTMENT HEAD REPORTS:

HIGHWAY DEPARTMENT –

Nothing to report at this time.

PARKS & RECREATION – RIDING MOWER PURCHASE

Motion by Councilman Keyes authorizing the purchase of a Kubota ZG2354 Zero-Turn Riding Rotary Mower at a cost not to exceed \$8,115.00 per State Contract #PC61981.

Seconded by Councilwoman Marini.

Roll call vote:	Supervisor Plant	Aye
	Councilman Keyes	Aye
	Councilwoman Hawkins-Mance	Aye
	Councilwoman Marini	Aye
	Councilman Yale	Aye

Motion carried.

**WALWORTH TOWN BOARD - REGULAR MEETING CONTINUED
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PARKS & RECREATION – ROTARY MOWER PURCHASE

Motion by Councilman Keyes authorizing the purchase of a Jacobsen HR-5111 High Production Rotary Mower with diesel engine at a cost not to exceed \$34,170.00 per State Contract #PC61981.

Seconded by Councilwoman Marini.

Roll call vote: Supervisor Plant	Aye
Councilman Keyes	Aye
Councilwoman Hawkins-Mance	Aye
Councilwoman Marini	Aye
Councilman Yale	Aye

Motion carried.

Motion by Councilman Keyes to declare the current Parks Jacobsen HR-5111 mower surplus, to be sold at auction in the spring of 2007.

Seconded by Councilwoman Marini.

Adopted: Vote Ayes 5 Nays 0

PARKS & RECREATION – GINEGAW PARK STORAGE BUILDING ADDITION

Motion by Councilwoman Hawkins-Mance authorizing the Parks & Recreation Director and Parks Committee to prepare specifications for the Ginegaw Park Storage Building Addition, with final approval to be given by the Town Supervisor and Committee Liaison prior to advertising for bids.

Seconded by Councilwoman Marini.

Roll call vote: Supervisor Plant	Aye
Councilman Keyes	Aye
Councilwoman Hawkins-Mance	Aye
Councilwoman Marini	Aye
Councilman Yale	Aye

Motion carried.

PARKS & RECREATION – GINEGAW PARK STORAGE BUILDING BID ADVERTISE.
Motion by Councilwoman Hawkins-Mance authorizing the Town Clerk to advertise for bids subject to approved specifications.

Seconded by Councilwoman Marini.

Adopted: Vote Ayes 5 Nays 0

**PUBLIC HEARING - MUNICIPAL SEPARATE STORM SEWER SYSTEMS (MS4)
7:45PM:**

Susie Jacobs, Town Clerk, read the legal notice. Supervisor Plant opened the public hearing and asked for public comments. No public comments were received. Ed Parrone of Parrone Engineering distributed the MS4 information packet to Council members; the packet will be submitted to the State for approval after the 30-day public review. Copy is available for public review in the Town Clerk's Office and the Walworth Seely Library, during normal business hours.

DEPARTMENT HEAD REPORTS CONTINUED:

SEWER DEPARTMENT-

Nothing to report at this time.

ASSESSOR-

Nothing to report at this time.

ENGINEER DEPARTMENT – PROPOSED WATER EXTENSIONS.

Ed Parrone, Parrone Engineering, verified with Supervisor Plant that the information packets for the proposed water districts had been mailed to their respective residents.

**WALWORTH TOWN BOARD - REGULAR MEETING CONTINUED
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BUILDING DEPARTMENT – ANTINORO FILL PERMIT

Motion by Councilman Yale to approve the fill permit for 5220 – 5240 Swadling Road to allow for a pole barn according to information submitted on “Application for Fill Permit” on file.

Seconded by Councilwoman Marini.

Adopted: Vote Ayes 5 Nays 0

TOWN CLERK – DEPUTY TOWN CLERK APPOINTMENT

Susie Jacobs, Town Clerk, informed Council members that Linda Kleeman had completed the 6- month probationary period and requested the formal appointment of Linda Kleeman to the position of Deputy Town Clerk, with a corresponding salary adjustment to “Step 1”, effective September 18, 2006.

Motion by Councilwoman Marini approving the permanent appointment of Linda Kleeman as Deputy Town Clerk, with a salary adjustment to “Step 1”.

Seconded by Councilwoman Hawkins-Mance.

Roll call vote: Supervisor Plant	Aye
Councilman Keyes	Aye
Councilwoman Hawkins-Mance	Aye
Councilwoman Marini	Aye
Councilman Yale	Aye

Motion carried.

COMMITTEE REPORTS:

ABANDONED VEHICLES

Councilman Yale reported that the Town Attorney has recommended that abandoned vehicles be addressed by tying into the existing Property Maintenance Law #120. The Town Attorney will prepare a draft for the next Town Board Meeting.

PERMIT TO BURN – GALVIN’S MOBILE HOME PARK:

A member of the Lincoln Fire Department has inspected items to be burned with regard to a controlled burn permit application at Galvin’s Mobile Home Park and has stated that he did not see any harmful substances. The fire will be under the surveillance of the Lincoln Fire Department at all times.

Motion by Councilman Keyes approving the burn permit for Galvin’s Mobile Home Park.

Seconded by Councilman Yale.

Adopted: Vote Ayes 5 Nays 0

SPEED REDUCTION – WALWORTH-PALMYRA ROAD:

Councilman Keyes offered the following resolution **35-06**, and moved its adoption, seconded by Councilwoman Marini, to wit:

BE IT RESOLVED that the request for speed reduction on Walworth-Palmyra Road be sent to NYSDOT for a determination.

Roll call vote: Supervisor Plant	Aye
Councilman Keyes	Aye
Councilwoman Hawkins-Mance	Aye
Councilwoman Marini	Aye
Councilman Yale	Aye

Motion carried.

DEVRIEZE LITIGATION:

Councilman Keyes requested an update on the status of the Devrieze litigation. Supervisor Plant advised that everything is still pending.

**WALWORTH TOWN BOARD - REGULAR MEETING CONTINUED
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FARMLAND GRANT APPRAISALS:

Supervisor Plant stated that the Farmland Grant appraisals for the Keyes and Weber farms came in larger than anticipated. The project has taken years and Supervisor Plant will be applying to the State for additional monies. Councilman Yale advised that there is no additional cost to the Town.

FARMLAND PRESERVATION GRANT:

Supervisor Plant advised Council members that Farm and Ranchland Protection Program management policies proposed in the interim final rule conflict with the NYS Farmland Protection Program. Area farms have not been able to apply to the State program because FRPP funds were not an eligible match. The State allows up to 5% hard surface, and the Federal only allows up to 2% hard surface, unless you apply for a waiver from the Federal Government allowing up to 5%; and therefore you would be eligible to apply for both.

Motion by Councilman Yale approving that the Farmland Preservation Grants be put back to their previous Federal arrangement allowing for a variance.

Seconded by Councilwoman Marini.

Roll call vote: Supervisor Plant	Aye
Councilman Keyes	Aye
Councilwoman Hawkins-Mance	Aye
Councilwoman Marini	Aye
Councilman Yale	Aye

Motion carried.

ZONING REQUEST STATUS DISCUSSION:

Supervisor Plant stated that he had received a request for a status update of a re-zoning request made on November 17, 2005, regarding properties located east of Walworth-Ontario Road and south of Walworth-Marion Road. These properties are partially in the Business District and partially in the Hamlet District. At the time this request was made, the Town Attorney felt this would be spot zoning. Council members agreed this may be spot zoning as well, and no action was taken. Councilman Yale felt that it would be conducive to do zoning with property lines.

TOWN HALL WINDOW REPLACEMENTS:

Supervisor Plant reported that Phil Williamson, Code Enforcement Officer, had received two quotes for 12 window openings (each opening with 2 double hung - mulled together), including either wrapping the sills in aluminum (Vekton), or replacing each sill with limestone sill with chipped front edge (Dentico), located on the West side of the Town Hall. Quotes received from:

Vekton Corporation	\$14,920.00
Robert Dentico	\$13,680.00

Motion by Councilman Yale authorizing Robert Dentico, General Contractor, to replace and install a total of 12 windows at the Town Hall from budgeted line Capital Reserve, not to exceed \$13,680.00.

Seconded by Councilman Keyes.

Roll call vote: Supervisor Plant	Aye
Councilman Keyes	Aye
Councilwoman Hawkins-Mance	Aye
Councilwoman Marini	Aye
Councilman Yale	Aye

Motion carried.

**WALWORTH TOWN BOARD - REGULAR MEETING CONTINUED
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TOWN HALL GUTTER REPLACEMENT:

Supervisor Plant reported that Phil Williamson, Code Enforcement Officer, had received a quote for \$1,080.00, from Robert Dentico, General Contractor for the following:

GUTTERS:

1. Replace approximately 70' of 5-inch white aluminum K-gutter, on South side of building.
2. Replace lower portion of damaged downspout, also on South side of building.
3. Install flashing near door where water over-runs gutter.
4. Replace and re-attach gutter to building on East side of building.

RAILING:

1. Install railing on steps leading to lower parking lot (near police station).
2. Railing manufactured by Sheerline.
3. Railing made of vinyl, with aluminum reinforcement.

MISCELLANEOUS:

1. Repair hole at drainage pipe, near stairs leading to police station.

Motion by Councilwoman Hawkins-Mance authorizing Robert Dentico, General Contractor, to replace, repair and install gutters and railing at the Town Hall.

Seconded by Councilman Keyes.

Adopted: Vote Ayes 5 Nays 0

ROOF OVER STATE POLICE GARAGE REPAIR:

Supervisor Plant reported that Phil Williamson, Code Enforcement Officer, had received a quote from Finger Lakes Roofing Company, Inc., to repair the roof over the State Police garage for the amount of \$8,389.00. Council members discussed Phil Williamson's recommendation to contact Floyd Herrick of Herrick-Saylor Engineers, P.C., for a proposed solution on the project.

Motion by Councilman Yale approving Phil Williamson, Code Enforcement Officer, to contact Floyd Herrick for recommendations on the repair of the roof over the State Police garage.

No second offered.

REPLACEMENT OF RUSTED THIN WALL CONDUIT AND BOXES IN STATE POLICE GARAGE:

Supervisor Plant reported that Phil Williamson, Code Enforcement Officer, had received three quotes for replacing rusted out conduit and wiring in the State Police garage as follows:

Tambe Electric Corporation –

Option 1 – replace with PVC conduit and boxes and wiring. \$2,554.00

Option 2 – replace with EMT conduit and junction boxes and wiring. \$2,445.00

HD Brown Electrical Corporation –

Option 1 - replace rusted thin wall conduit and boxes. \$ 630.00

Option 2 – replace with PVC conduit and boxes. \$ 820.00

Livingston Lighting and Power –

Letter electing to not submit a cost proposal.

Council members discussed that the rusted conduit and roof repairs should be completed in conjunction with each other and decided to wait pending the report from Floyd Herrick.

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EXTERIOR PAINTING AT THE TOWN HALL:

Supervisor Plant reported that Phil Williamson, Code Enforcement Officer, had received two quotes for the exterior painting of trim, drivit, doors, flagpole, cooling tower and platform bench. Quotes were received from:

Mac Stringer –

Clean soiled areas, caulk where needed, scrape loose paint and stain, prime rusted areas, apply one coat to complete trim, doors, drivit, flagpole, cooling tower and platform bench. Contractor to supply materials, tools and labor. \$3,275.00

Pomponio Painting and Power Washing –

Power sand and scrape where needed, oil prime all bare wood, caulk, fill and glaze where needed. One full coat oil stain primer. One full coat finish and two coats all steel doors.

Customer pays for materials directly from supplier invoice to contractor with no mark-up.

Labor cost \$3,275.00

Material cost \$ 700.00

Total \$3,975.00

Council members discussed that they needed to receive better clarification on the quotes. With all of the other maintenance projects to the exterior of the Town Hall building taking place, it was decided that this project should wait until next year.

PARKSIDE TRAIL AND EVERWILD LANE INTERSECTION LIGHT:

Supervisor Plant explained the Code Enforcement Officer's report for activation of an intersection light at the corner of Parkside Trail and Everwild Lane. Councilman Keyes stated that he would like to take a look at the existing light pole and evaluate where the pole should be prior to contracting with a company to make changes.

PERMIT TO FILL – 5240 SWADLING ROAD:

Norm Druschel, Building Inspector, reported that he has reviewed the fill being used at Swadling Road. It consists of dirt, some concrete and blacktop. There is no evidence of trees, garbage or junk being dumped on site. Norm stated that he checked with DEC wetland maps, and the area being filled is not in the wetlands or 100-foot buffer zone.

Motion by Councilman Yale approving the permit to fill at 5240 Swadling Road.

Seconded by Councilwoman Marini.

Adopted: Vote Ayes 5 Nays 0

FIREMAN'S SERVICE AWARD PROGRAM:

Motion by Councilwoman Hawkins-Mance authorizing Supervisor Plant and Deputy Supervisor Yale to sign a full withdrawal and cancel the annuity with New York Life Insurance and Annuity Corp., transferring the full balance to UBS Financial Services, Inc., for the Fireman's Service Award Program.

Seconded by Councilwoman Marini.

Adopted: Vote Ayes 5 Nays 0

RECESS:

Motion by Councilman Yale to have a short recess and reconvene with department heads to discuss budget.

Seconded by Councilwoman Marini and unanimously carried.

Time: 8:40PM

RECONVENED:

Supervisor Plant reconvened the meeting at 8:55PM.

**WALWORTH TOWN BOARD - REGULAR MEETING CONTINUED
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2007 BUDGET REVIEWED:

The following changes were made:

ASSESSMENT:

A1355.15	\$ 450.00
A1355.16	\$1,600.00
A1355.18	-0- Line deleted

ELECTIONS:

A1450.12	\$5,180.00
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CONTRACTUAL EXPENSE:

A4189.41	\$ 200.00
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ADJOURNMENT:

Motion by Councilman Yale to adjourn. Seconded by Councilwoman Marini and unanimously carried.

Time: 10:05PM.

Respectfully Submitted,

Susie C. Jacobs
Town Clerk