

**WALWORTH TOWN BOARD - REGULAR MEETING
MAY 18, 2006**

Presiding Supervisor Plant called the regularly scheduled Town Board meeting, held at the Walworth Town Hall, 3600 Lorraine Drive, to order at 7:30 P.M.

Board members present:	Thomas Yale	Councilman
	Suzi Hawkins-Mance	Councilwoman
	Daniel Keyes	Councilman
Necessarily Absent	Patti Marini	Councilwoman
Town employees present:	Michael Frederes	Highway Superintendent
	Debora Germain	Parks & Recreation Director
	Paul Russell	Town Engineer
	George Schaller	Sewer Superintendent
	Linda Kleeman	Deputy Town Clerk
	Susie Jacobs	Town Clerk

MINUTES:

Motion by Councilwoman Hawkins-Mance to approve the Minutes of May 4, 2006, as presented.

Seconded by Councilman Keyes.

Adopted: Vote Ayes 4 Nays 0

CORRESPONDENCE:

Susie Jacobs, Town Clerk, read a note from a resident thanking her for “serving our community.”

Susie Jacobs, Town Clerk, advised that she received a letter from Joe Molino, Town of Ontario Supervisor, with regards to the Ontario Comprehensive Plan State Environmental Quality Review. The 2005 review was not completed and they are in the process of preparing the new one with very few changes. A public hearing has been scheduled for 7:00 PM on June 12, 2006, at the Ontario Town Hall.

Motion by Councilwoman Hawkins-Mance to accept and file the letter.

Seconded by Councilman Keyes.

Adopted: Vote Ayes 4 Nays 0

SUPERVISOR’S REPORT:

Motion by Councilwoman Hawkins-Mance to approve the April, 2006, Supervisor’s Report as presented and filed in the Town Clerk’s Office.

Seconded by Councilman Keyes.

Adopted: Vote Ayes 4 Nays 0

TOWN CLERK’S REPORTS:

Motion by Councilman Keyes to accept and file the Town Clerk’s monthly reports for January, February, March, and April, 2006.

Seconded by Councilman Yale.

Adopted: Vote Ayes 4 Nays 0

CLAIMS - AUDITED APRIL CLAIMS NUMBERED 671- 809:

1. GENERAL:

Motion by Councilman Yale to approve payment of audited vouchers for General Claims totaling \$33,008.82.

Seconded by Councilwoman Hawkins-Mance.

Adopted: Vote Ayes 4 Nays 0

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2. HIGHWAY:

Motion by Councilman Yale that claim voucher #791 in the amount of \$18,500.00 be removed for clarification and to approve payment of the audited vouchers for Highway claims totaling \$14,198.72.

Seconded by Councilwoman Hawkins-Mance.

Adopted: Vote Ayes 4 Nays 0

3. SEWER DISTRICT:

Motion by Councilman Keyes to approve payment of audited vouchers for Sewer District Claims totaling \$14,622.22.

Seconded by Councilwoman Hawkins-Mance.

Adopted: Vote Ayes 4 Nays 0

4. HIGHWAY GARAGE PROJECT:

Motion by Councilman Yale to approve payment of audited vouchers for Highway Garage Project Claims totaling \$322.04.

Seconded by Councilwoman Hawkins-Mance.

Adopted: Vote Ayes 4 Nays 0

5. LIGHTING:

Motion by Councilwoman Hawkins-Mance to approve payment of audited vouchers for the following Lighting Claims:

Brookside Light District	\$ 9.91
Gananda Light District	\$ 926.75
Harvest Hill Light District	\$ 644.08
Orchard View Light District	\$ 56.00
Walworth Light District	\$3,401.75

Seconded by Councilman Yale.

Adopted: Vote Ayes 4 Nays 0

6. MEMORIAL TREE FUND:

Motion by Councilwoman Hawkins-Mance to approve payment of audited voucher for Memorial Tree Fund totaling \$10.00.

Seconded by Councilman Yale.

Adopted: Vote Ayes 4 Nays 0

7. TRUST AND AGENCY - AUDITED APRIL CLAIMS NUMBERED 274 - 281

Motion by Councilman Keyes to approve payment of audited vouchers for Trust and Agency totaling \$18,542.47.

Seconded by Councilwoman Hawkins-Mance.

Adopted: Vote Ayes 4 Nays 0

PUBLIC PARTICIPATION:

A resident from County Line Road addressed the Town Board regarding a neighbor that has been filling in an area next to his house without a permit. Even though no permit has been issued, the work that has been started is an improvement. However, he requests that if the Town Board issues a permit for work that has already been done, that they make it contingent upon a letter of credit equal to the cost of properly correcting the drainage situation that has been created. The resident also questioned what the Town Board policies are for doing work without a permit and suggested if nothing is in place, that some provisions be made.

A resident from Rookery Way was concerned about some future development and asked the Town Board if this would be the correct forum for addressing the sidewalks for their street. He felt that there was some lack of communication on their street and asked if this issue should be addressed at the Town Board meeting. Supervisor Plant advised the residents to attend the June 3 "Sit with the Supervisor" meeting at the Gananda Middle School to discuss this issue in a more open format.

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DEPARTMENT HEAD REPORTS:

HIGHWAY – Nothing to report at this time.

PARKS & RECREATION -

Motion by Councilman Yale to approve the use of the Ginegaw Park Pavilion on June 12, 2006, by the Wayne Central Ontario Elementary School 4th grade class, of approximately 140 students, for their annual picnic.

Seconded by Councilwoman Hawkins-Mance.

Adopted: Vote Ayes 4 Nays 0

SEWER DEPARTMENT –

George Schaller, Sewer Superintendent, informed the Town Board that a new roof is needed for one of their buildings. He stated that he has received quotes as high as \$30,000.00. The Sewer employees will install the roof for the cost of materials and some labor. Council members were concerned about the safety issues and asked that safety measures be put in place for this project.

Motion by Councilman Keyes authorizing George Schaller, Sewer Superintendent, to purchase new roofing materials at a cost not to exceed \$6,000.00 from budgeted line SS8130.409.

Seconded by Councilwoman Hawkins-Mance.

Adopted: Vote Ayes 4 Nays 0

ENGINEER / BUILDING -

Paul Russell, Town Engineer, advised that he has received an application for a fill-permit from a resident on County Line Road. The Town Engineer and Council members discussed the project and materials being used. Recommendations were made regarding easements, manholes, accessibility, etc. This project will be monitored by Paul Russell, Town Engineer.

Motion by Councilman Yale authorizing the issuance of a fill-permit to this resident contingent on the signing of a Letter of Credit to be determined by Paul Russell, Town Engineer.

Seconded by Councilwoman Hawkins-Mance.

Adopted: Vote Ayes 4 Nays 0

TOWN CLERK - BOARD OF ASSESSMENT REVIEW TRAINING.

Susie Jacobs, Town Clerk, reported that Ronald Soucy, William Boyd and Philip Williamson completed their Board of Assessment Review Training on April 26, 2006. Their certificates are on file in the Town Clerk's office.

TOWN CLERK - PASSPORT CLINIC.

Susie Jacobs, Town Clerk, announced that the Town Clerk's office is hosting a Passport Clinic on Thursday, June 8, 2006, from 6:00 PM to 7:30 PM. Anyone interested in obtaining a passport is invited to attend. Applications are available in the Clerk's office.

TOWN CLERK - BOARD OF ELECTIONS INSPECTOR TRAINING.

The Board of Inspectors Training date has been scheduled by Susie Jacobs, Town Clerk, for August 9, 2006, from 10:00 AM to 1:00 PM in the meeting room. This is for new inspectors for general and primary elections in the Town of Walworth.

TOWN CLERK - RECORDS MANAGEMENT.

Susie Jacobs, Town Clerk, advised that she recently attended a Records Management seminar hosted by the State Archives Office. A formal discussion on this has been scheduled for the next department head meeting on June 8, 2006, from 12:00 PM to 2:00 PM. A representative from the State Archives Office and Tim Donovan from General Code will be speaking on this topic.

TOWN CLERK - ROOKERY WAY PETITION.

Motion by Councilman Yale to accept and file a petition received in the Town Clerk's office from residents on Rookery Way regarding sidewalks, for which names and addresses have been verified.

Seconded by Councilwoman Hawkins-Mance.

Adopted: Vote Ayes 4 Nays 0

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TOWN CLERK - ROLFORD HEIGHTS PHASES 5 & 6 PETITION.

Susie Jacobs, Town Clerk, reported that she has received a petition from residents in the Rolford Heights subdivision regarding phases 5 & 6. Names and addresses have been verified, and the petition has been given to the Planning Board Clerk.

COMMITTEE REPORTS:

Motion by Councilman Yale authorizing Karen Ambroz, Assessor, to take a course offered by IAO (Institute of Assessing Officers) titled "Mobile Home Park Valuation," at a cost of \$95.00 from budgeted line A1355.43.

Seconded by Councilwoman Hawkins-Mance.

Adopted: Vote Ayes 4 Nays 0

SHERBURNE ROAD PARK SPEED LIMIT SIGNS:

Motion by Councilman Yale to approve the purchase and posting of 2 (two) 8MPH speed limit signs at Sherburne Road Park by Mike Frederes, Highway Superintendent.

Seconded by Councilwoman Hawkins-Mance.

Adopted: Vote Ayes 4 Nays 0

AUDIT OF ACCOUNT CLERK & RECEIVER OF TAXES:

Council members agreed that a review / audit of the Account Clerk and Receiver of Taxes is needed. Due to the fact that only one quote has been received, the Town Board has decided to wait for at least one or more additional quotes before a decision is made.

ALCOHOL PERMIT:

Motion by Councilman Yale authorizing the issuance of an Alcohol Use Permit for beer to the Lincoln Fire Department for the 2006 softball season at the Fireman's Field.

Seconded by Councilwoman Hawkins-Mance.

Adopted: Vote Ayes 4 Nays 0

DOUD OUT-OF-DISTRICT SEWER CONTRACT:

Motion by Councilman Yale offered the following resolution **27-06** and moved its adoption, seconded by Councilwoman Hawkins-Mance, to wit:

BE IT RESOLVED that the Supervisor be authorized to sign the out-of-district sewer contract of Larry Doud at 2066 Penfield Walworth Road subject to the following:

1. The Board consents to enter into an out-of-district sewer agreement with the owner of the property at 2066 Penfield Walworth Road on the condition that the owner sign the agreement when prepared.
2. The property owner is to incur all expenses and costs related to connection to the existing sewer.
3. The property owner, his heirs and assigns and any subsequent owners of the property agree to be bound by the agreement which will include a requirement that should a future sewer district be created that includes the subject property that the then owners will be considered an automatic "yes" vote for the establishment of that district and agree to be bound by the terms of the to be established district including the costs of same.
4. The property owner is responsible for any and all attorney fees pertaining to this agreement.

Roll call vote:	Supervisor Plant	Aye
	Councilman Yale	Aye
	Councilman Keyes	Aye
	Councilwoman Hawkins-Mance	Aye

Motion carried.

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FINANCIAL TRANSACTIONS:

Councilwoman Hawkins-Mance offered the following Resolution **26-06** and moved its adoption, seconded by Councilman Keyes, to wit:

BE IT RESOLVED that the Account Clerk be authorized to transfer the following: \$10.00 from Memorial Tree Fund Balance to CM4-7110.42, to cover the cost of a replacement plaque.

MEMO FROM BUILDING INSPECTOR:

Supervisor Plant commented on the memo received from the Building Inspector with regards to a plugged pipe. Council members agreed that no action be taken at this time.

WEST WALWORTH CEMETERY:

Supervisor Plant advised that the West Walworth Cemetery Association will present the deed, as well as the balance of funds, for the West Walworth cemetery to the Town of Walworth at the next Town Board meeting.

ADJOURNMENT:

Motion by Councilman Keyes to adjourn at 8:08 PM. Seconded by Councilwoman Hawkins-Mance and unanimously carried.

Respectfully Submitted,

Susie C. Jacobs
Town Clerk