

**WALWORTH TOWN BOARD - REGULAR MEETING
JUNE 15, 2006**

Presiding Supervisor Plant called the regularly scheduled Town Board meeting, held at the Walworth Town Hall, 3600 Lorraine Drive, to order at 7:30 P.M.

Board members present:	Daniel Keyes	Councilman
	Suzi Hawkins-Mance	Councilwoman
	Thomas Yale	Councilman
Necessarily Absent:	Patti Marini	Councilwoman
Town employees present:	Michael Frederes	Highway Superintendent
	Debora Germain	Parks & Recreation Director
	Paul Russell	Town Engineer
	Karen Ambroz	Town Assessor
	Linda Kleeman	Deputy Town Clerk
	Susie Jacobs	Town Clerk

MINUTES:

Motion by Councilwoman Hawkins-Mance to approve the Minutes of June 1, 2006, as presented.

Seconded by Councilman Keyes.

Adopted: Vote Ayes 4 Nays 0

CATCH A KID AWARD:

Supervisor Plant presented certificates to Freewill Elementary School students Anna Biuso, Melanie Doty, Andrew Gerhardt, Summer Howard, Austin Leckinger, Nick Leone, Melanie McBride, Collin Sabin and Jennetta Siracuse, for visiting and volunteering at the Wayne County Nursing Home. These students are involved in a school-sponsored club titled "Kids Involved in Community Kindness Service (KICKS).

CORRESPONDENCE:

Susie Jacobs, Town Clerk, read letters from two residents thanking Karen Ambroz, Assessor, for her time and efforts with their assessment process.

Motion by Councilman Keyes to accept and file these letters.

Seconded by Councilman Yale.

Adopted: Vote Ayes 4 Nays 0

TOWN ASSESSOR APPRECIATION:

Council Members thanked Karen Ambroz, Assessor, for her diligent work throughout the 2006 assessment process.

SUPERVISOR'S REPORT:

Motion by Councilman Yale to accept and file the Supervisor's monthly report for May, 2006.

Seconded by Councilwoman Hawkins-Mance.

Adopted: Vote Ayes 4 Nays 0

TOWN CLERK'S REPORT:

Motion by Councilman Yale to accept and file the Town Clerk's monthly report for May, 2006.

Seconded by Councilwoman Hawkins-Mance.

Adopted: Vote Ayes 4 Nays 0

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JUNE 15, 2006**

REMOVAL OF VOUCHER #822:

Motion by Councilwoman Hawkins-Mance that claim voucher #822 in the amount of \$207.54 from General Claims be removed for clarification.

Seconded by Councilman Yale.

Adopted: Vote Ayes 4 Nays 0

CLAIMS - AUDITED APRIL CLAIMS NUMBERED 810 – 821 & 823 - 938:

1. GENERAL:

Motion by Councilman Yale to approve payment of audited vouchers for General Claims totaling \$43,999.52.

Seconded by Councilwoman Hawkins-Mance.

Adopted: Vote Ayes 4 Nays 0

2. HIGHWAY:

Motion by Councilman Yale to approve payment of the audited vouchers for Highway Claims totaling \$48,092.38.

Seconded by Councilwoman Hawkins-Mance.

Adopted: Vote Ayes 4 Nays 0

3. SEWER DISTRICT:

Motion by Councilman Keyes to approve payment of audited vouchers for Sewer District Claims totaling \$12,369.35.

Seconded by Councilwoman Hawkins-Mance.

Adopted: Vote Ayes 4 Nays 0

4. LIGHTING:

Motion by Councilwoman Hawkins-Mance to approve payment of audited vouchers for the following Lighting Claims:

Gananda Light District	\$ 871.70
Orchard View Light District	\$ 56.00

Seconded by Councilman Yale.

Adopted: Vote Ayes 4 Nays 0

5. WATER EXTENSIONS:

Motion by Councilman Keyes to approve payment of the following Water Extension Claims:

Albright / Bushwood / Hennessey	Ext. # 12:	\$ 6,253.62
County Line Road	Ext. # 17:	\$ 6,253.62
Daansen Road	Ext. # 5:	\$ 219.38
Kuttruff / Canandaigua Road	Ext. # 15:	\$ 6,253.62
Mildahn Road	Ext. # 16:	\$ 6,253.62
Plank Road	Ext. # 18:	\$ 6,253.62

Seconded by Councilwoman Hawkins-Mance.

Adopted: Vote Ayes 4 Nays 0

6. TRUST AND AGENCY - AUDITED APRIL CLAIMS NUMBERED 282 - 294

Motion by Councilwoman Hawkins-Mance to approve payment of audited vouchers for Trust and Agency totaling \$20,532.25.

Seconded by Councilman Yale.

Adopted: Vote Ayes 4 Nays 0

PUBLIC PARTICIPATION:

There was no public participation.

**WALWORTH TOWN BOARD - REGULAR MEETING
JUNE 15, 2006**

DEPARTMENT HEAD REPORTS:

HIGHWAY DEPARTMENT – RESURFACING

Mike Frederes, Highway Superintendent, reported that approximately four miles of resurfacing has been completed with most of the striping done. Roadsides have also been mowed.

PARKS & RECREATION –

Nothing was reported at this time.

SEWER DEPARTMENT –

Nothing was reported at this time.

BUILDING / ENGINEER DEPARTMENT – DRAINAGE:

Paul Russell, Town Engineer, reported that he is still waiting on a DEC permit to be able to get into the wetlands to begin doing the work.

KUTTRUFF ROAD PROJECT:

Paul Russell, Town Engineer, stated that a substantial amount of work has been done on the Kuttruff Road project. They have successfully lowered the water level about 12 – 18 inches. He will check with homeowners to make sure this is adequate. If not, they will continue once they get the wetlands permit.

FARMVIEW PROJECT:

Paul Russell, Town Engineer, stated that the earthwork has been done. The fine grading and seeding needs to be completed.

TOWN CLERK – RECORDS MANAGEMENT FROM GENERAL CODE

Susie Jacobs, Town Clerk, informed the Town Board of the information packet and quote for Laser Fiche that they have been given for review.

FIREWORKS DISPLAY JULY 15, 2006 - GREYSTONE GOLF CLUB:

A Fireworks Permit application, including a \$4 million certificate of liability, has been received from Greystone Golf Club and approved by the Town Clerk for a display to occur on July 15, 2006, at dusk by Young Explosives. The Town Board requested that a letter be sent to Greystone Golf Club, advising them to notify any adjacent neighbors prior to the display so that they may contain their livestock.

ARRIVAL OF COUNCILWOMAN:

Councilwoman Marini arrived at 7:43PM.

FIREWORKS DISPLAY JULY 22, 2006 - FESTIVAL IN THE PARK:

A Fireworks Permit application, including a \$4 million certificate of liability, has been received from the Walworth Lions Club for a display to occur on July 22, 2006, by Young Explosives.

Motion by Councilwoman Hawkins-Mance authorizing the Walworth Lions Club to host a fireworks display in Ginegaw Park, presented by Young Explosives on July 22, 2006, during the Walworth Festival in the Park.

Seconded by Councilwoman Marini.

Adopted: Vote Ayes 5 Nays 0

**WALWORTH TOWN BOARD - REGULAR MEETING
JUNE 15, 2006**

FIREWORKS DISPLAY JULY 29, 2006 - CAREY LAKE:

A Fireworks Permit application, including a \$4 million certificate of liability, has been received from Bruce Carey and approved by the Town Clerk for a display to occur on July 29, 2006, by Young Explosives. Mr. Carey will notify designated neighbors prior to the event so that they may contain their livestock.

FIREWORKS DISPLAY AUGUST 12, 2006 - CAREY LAKE:

A Fireworks Permit application, including a \$4 million certificate of liability, has been received from Bruce Carey and approved by the Town Clerk for a display to occur on August 12, 2006, by Young Explosives. Mr. Carey will notify designated neighbors prior to the event so that they may contain their livestock.

ASSESSOR DEPARTMENT – ANNUAL ASSESSMENT CONFERENCE

Motion by Councilman Yale authorizing Karen Ambroz to attend the annual Assessment Conference September 17 – 20, 2006, to be held in Lake Placid, New York. The hotel deposit and registration fee are not to exceed \$375.00, and are to be prepaid from budget line A1355.43, with partial reimbursement by New York State. This will fulfill part of Karen's annual educational requirement.

Seconded by Councilman Keyes.

Adopted: Vote Ayes 5 Nays 0

COMMITTEE REPORTS:

AMEND ROLLER BID MINUTES OF APRIL 20, 2006.

Motion by Councilman Yale approving the amendment of the roller bid discussion and roller bid award from Town Board Meeting minutes of April 20, 2006, as follows:

Seconded by Councilwoman Hawkins-Mance.

Adopted: Vote Ayes 5 Nays 0

HIGHWAY DEPARTMENT – ROLLER BIDS

Liftech	\$ 85,954.00	
Anderson Equipment	\$108,813.00	\$103,313.00
Milton Catapiller 2005	\$ 96,895.00	
Milton Catapiller 2006	\$ 99,985.00	
Ad Mar Supply	\$ 82,805.00	

All above bids now reflect the outright bid price minus the trade allowance.

HIGHWAY DEPARTMENT – ROLLER BID DISCUSSION

Councilman Yale advised that while the roller from Anderson Equipment was not the lowest bid, it had only 5 exceptions to the specifications required and was supported by multiple dealers for parts and service. He also stated that of the five bids received, the Anderson Equipment roller was the most stable, tried and true machine.

HIGHWAY DEPARTMENT – ROLLER BID AWARDED

Motion by Councilman Yale authorizing the Highway Superintendent to purchase an Ingersoll Rand D.D. 90 H.F. Roller from Anderson Equipment at a cost of **\$103,313.00**.

Seconded by Councilwoman Hawkins-Mance.

Roll call vote:	Supervisor Plant	Aye
	Councilman Yale	Aye
	Councilman Keyes	Aye
	Councilwoman Marini	Aye
	Councilwoman Hawkins-Mance	Aye

Motion carried.

**WALWORTH TOWN BOARD - REGULAR MEETING
JUNE 15, 2006**

LIBRARY SPACE.

The Library Board of Trustees has invited Council Members to stop in and look at their space availability.

LIBRARY OVERNIGHTS.

The Walworth Seely Public Library has scheduled their annual overnights. The boys is Friday, July 14, through Saturday, July 15; and the girls is Friday, August 11, through Saturday, August 12. Both overnights are for children entering third grade and higher.

LIBRARY FINANCIAL STATEMENTS DECEMBER 31, 2004, & DECEMBER 31, 2005.

Motion by Councilwoman Hawkins-Mance to accept and file the financial statements of December 31, 2004, and December 31, 2005, from the Walworth Seely Library.

Seconded by Councilwoman Marini.

Adopted: Vote Ayes 5 Nays 0

RATIFY MEETING OF JUNE 1, 2006, MOTION TO RECONVENE FROM EXECUTIVE SESSION NOT OFFERED:

Motion by Councilwoman Marini to ratify reconvening from executive session on June 1, 2006.

Seconded by Councilman Yale.

Adopted: Vote Ayes 5 Nays 0

AMMENDING MOTION FOR TOWN AUDIT TO INCLUDE TOWN RECEIVER OF TAXES RECORDS;

Motion by Councilman Yale to amend the motion of June 1, 2006, approving Lee Walters, CPA, to perform the financial audit for the Town of Walworth, and the Town's Receiver of Taxes records for 2005, at a cost not to exceed \$4,800.00.

Seconded by Councilwoman Marini.

Adopted: Vote Ayes 5 Nays 0

TOWN ENGINEER LETTER OF RESIGNATION:

Supervisor Plant stated that Paul Russell, Town Engineer, submitted his letter of resignation, effective July 8, 2006.

Motion by Councilman Yale to accept and file the letter of resignation.

Seconded by Councilwoman Hawkins-Mance.

Adopted: Vote Ayes 5 Nays 0

COUNTY REQUEST FOR STREET LIGHTS:

Supervisor Plant advised that the County IDA would like five to six of the twelve street-lights that have been taken down, and the County Highway Department would like one. Council Members determined that they are not interested in releasing ownership of any street-lights at this time.

BURN PERMIT:

Motion by Councilman Yale to **deny** the burn permit application for 250 Farmview Drive, based on parcel size.

Seconded by Councilwoman Hawkins-Mance.

Adopted: Vote Ayes 5 Nays 0

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JUNE 15, 2006**

FINANCIAL TRANSACTIONS:

Councilman Yale offered the following Resolution **28-06** and moved its adoption, seconded by Councilwoman Hawkins-Mance, to wit:

BE IT RESOLVED that the Account Clerk be authorized to transfer the following: \$607.86 from A1910.41 Insurance to A1920.41 Municipal Dues \$65.00 and A1989.41 Grant Assistance Services \$542.86 – to cover Grant Services and Farm Land Bureau Membership.

BE IT FURTHER RESOLVED that the Account Clerk be authorized to transfer \$2,000.00 from A1990.41 Contingent Account to A8160.41 Town Wide Clean Up to cover additional cost of clean up.

BE IT FURTHER RESOLVED that the Account Clerk be authorized to transfer \$57.54 from A1440.11 Drafting to A3620.45 Mapping to cover the cost of plans for the Town Hall.

EXECUTIVE SESSION:

Motion by Councilman Yale to enter into executive session to discuss litigation and personnel matters.

Seconded by Councilwoman Marini and unanimously carried.

Time: 8:00PM.

RECONVENED:

Motion by Councilman Yale to reconvene the regularly scheduled Town Board Meeting.

Seconded by Councilwoman Marini and unanimously carried.

Time: 8:50PM.

BUILDING DEPARTMENT PETTY CASH:

Motion by Councilwoman Marini authorizing that a petty cash account be established in the amount of \$100.00 for the Building Department, to be kept in Jean Johnson, Account Clerk's office.

Seconded by Councilman Yale.

Adopted: Vote Ayes 5 Nays 0

RESOLUTION:

Councilwoman Marini offered the following resolution **29-06**, and moved its adoption, seconded by Councilman Keyes, to wit:

BE IT RESOLVED that the Town Board be and hereby establishes the following as a standard work day for the following elected and appointed officials for the purposes of determining days worked reportable to the New York State and Local Employees' Retirement System:

ELECTED OFFICIALS

Councilperson
Receiver of Taxes

Five day work week, six hour day.

I, Susie Jacobs, Clerk of the Town of Walworth of the State of New York, certified that the full Town Board consists of five (5) members, and that five (5) of such members were present at such meeting that five (5) of such members voted in favor of the above resolution.

Adopted: Vote Ayes 5 Nays 0

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JUNE 15, 2006**

“DEALING WITH DIFFICULT PEOPLE” CONFERENCE:

Motion by Councilman Yale authorizing Supervisor Plant and Jean Johnson, Account Clerk, to attend the conference, in Rochester New York “Dealing With Difficult People,” at a cost not to exceed \$125.00 per person.

Seconded by Councilwoman Hawkins-Mance.

Adopted: Vote Ayes 5 Nays 0

ADJOURNMENT:

Motion by Councilman Keyes to adjourn. Seconded by Councilwoman Marini and unanimously carried.

Time: 8:55PM.

Respectfully Submitted,

Susie C. Jacobs
Town Clerk