

**WALWORTH TOWN BOARD WORKSESSION
JULY 27, 2006**

Presiding Supervisor Plant called the scheduled Town Board Work Session, held at the Walworth Town Hall, 3600 Lorraine Drive, to order at 7:30 P.M.

Board members present:	Daniel Keyes	Councilman
	Patti Marini	Councilwoman
	Thomas Yale	Councilman
	Suzi Hawkins-Mance	Councilwoman
Town employees present:	George Schaller	Sewer Superintendent
	Susie C. Jacobs	Town Clerk

Supervisor Plant explained the necessity for this work session. He requested input from council members regarding expectations and concerns in the matter of an engineer for the Town of Walworth.

TOWN ENGINEER:

Each council member was given the opportunity to voice their opinion on whether to hire a Town Engineer employee or an engineering firm to represent the Town.

Valid points in favor of a Town Engineer Employee

- Residents and employees would have better access to information.
- A Town Engineer employee would provide better management and coordination of the Building Department.
- Accuracy of hours worked would be monitored.
- Accountability of time management.
- Right candidate for this position would be the better model.

Valid points in favor of an Engineering Firm

- An engineering firm would be able to offer more resources for various departments.
- More accurate answers and work done quicker resulting in possible savings.
- Easier to dissolve working relationship as opposed to a Civil Service employee.

Council members asked the Supervisor if the applicants had been reviewed and if he had any recommendations. Supervisor Plant commented that he felt the Board should take a look at two of the applications received. Council members once again made the suggestion that an engineering firm should be the end result and proceeded to look at the applications for engineering firms. Letters will be sent to the individual applicants thanking them for their interest and noting that their applications will be kept on file. The final decision was made to request RFP's from the present applicants and advertise for new applications. Until an engineering firm has been hired, Parrone Engineering will be used and the Supervisor will monitor the Building Department.

Some of the key points with regard to hiring an engineering firm will be the "chemistry" in working with the Council members and Supervisor, as well as realizing that the engineering firm will need to have representation at various board meetings, whether it be Planning Board, Town Board, etc. Council members and the Supervisor will ask that all departments submit a list of their needs in terms of engineering, so that these can be taken into account when reviewing the RFP's. Council members stressed that the engineering firm hired should not be based solely on the most economical one.

SPECIALIST FOR LITIGATION:

Motion by Councilwoman Marini authorizing Supervisor Plant to contact a specialist for litigation.

Seconded by Councilwoman Hawkins-Mance.

Adopted: Aye 5 Nay 0

MS4 DESIGNATION:

Supervisor Plant gave an update regarding the MS4 designation. Parrone Engineering has been in contact with the State and it has been decided that the Town of Walworth is in an MS4 designation whether it meets the requirements or not. Parrone Engineering will make sure that the necessary paperwork is filed in time to avoid additional penalties or fines.

**WALWORTH TOWN BOARD – WORKSESSION CONT.
JULY 27, 2006**

WATER EXTENSIONS:

ATLANTIC AVENUE:

Council members were advised that the water extension request is being reevaluated. Supervisor Plant spoke with the County, and the shoulder of the road can be used if necessary. This is a State-built road that was built on muck lands. The size of the boulders underneath the road may prevent the ability to bore through them.

COUNTY LINE ROAD:

Supervisor Plant stated that the measurements for the water extension on County Line Road North are incorrect as previously given. The actual distance is 3,650 feet.

CREAM RIDGE ROAD:

Councilman Keyes inquired as to why the water line cannot be put in from both ends of the road. This is the plan, but then you have 600 feet of “dry water district.” There is the possibility of having to close the road to facilitate this work.

EXECUTIVE SESSION:

Motion by Councilwoman Marini to enter into executive session.

Seconded by Councilwoman Hawkins-Mance.

Time: 8:02PM.

Adopted: Aye 5 Nay 0

RECONVENE:

Time: 8:04PM.

COUNTY TREASURER BILL:

Motion by Councilman Yale authorizing Supervisor Plant to pay \$4,129.14 to the Wayne County Treasurer for taxes owed on John’s Park – Parkview Green Development.

Seconded by Councilwoman Hawkins-Mance.

Roll call vote:	Supervisor Plant	Aye
	Councilman Keyes	Aye
	Councilwoman Mance	Aye
	Councilwoman Marini	Aye
	Councilman Yale	Aye

Motion carried.

ENGINEER CONTRACT:

Motion by Councilman Yale to authorize Supervisor Plant to enter into contract with Parrone Engineering according to the letter of agreement.

Seconded by Councilwoman Marini.

Adopted: Aye 5 Nay 0

TOWN HALL WINDOWS DISCUSSION:

Council members discussed the concrete work and replacement of windows for the building. They have agreed to receive additional quotes to make a decision. They toured the outside of the building to evaluate.

ADJOURNMENT:

Motion by Councilman Keyes to adjourn. Seconded by Councilwoman Hawkins-Mance and unanimously carried.

Time: 8:10PM.

Respectfully Submitted,

Susie C. Jacobs
Town Clerk