

**WALWORTH TOWN BOARD - REGULAR MEETING
JULY 20, 2006**

Presiding Supervisor Plant called the regularly scheduled Town Board meeting, held at the Walworth Town Hall, 3600 Lorraine Drive, to order at 7:30 P.M.

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|-------------------------|--------------------|-----------------------------|
| Board members present: | Daniel Keyes | Councilman |
| | Patti Marini | Councilwoman |
| | Suzi Hawkins-Mance | Councilwoman |
| Necessarily Absent: | Thomas Yale | Councilman |
| Town employees present: | Debora Germain | Parks & Recreation Director |
| | George Schaller | Sewer Superintendent |
| | Karen Ambroz | Assessor |
| | Linda Kleeman | Deputy Town Clerk |
| | Susie Jacobs | Town Clerk |

CORRESPONDENCE:

There was no correspondence.

AMEND ROLLER BID MINUTES OF JUNE 15, 2006.

Motion by Councilwoman Hawkins-Mance to approve the amendment of the amended roller bids from June 15, 2006, minutes.

Seconded by Councilwoman Marini.

Adopted: Vote Ayes 4 Nays 0

HIGHWAY DEPARTMENT – ROLLER BIDS OUTRIGHT BID PRICE.

| | |
|-------------------------------|---------------------|
| <i>Liftech</i> | <i>\$ 89,954.00</i> |
| <i>Anderson Equipment</i> | <i>\$108,813.00</i> |
| <i>Milton Catapiller 2005</i> | <i>\$101,895.00</i> |
| <i>Milton Catapiller 2006</i> | <i>\$104,985.00</i> |
| <i>Ad Mar Supply</i> | <i>\$ 94,868.00</i> |

No trade-in allowance is factored in on above bids.

HIGHWAY DEPARTMENT – ROLLER BID AWARDED

Motion by Councilman Yale authorizing the Highway Superintendent to purchase an Ingersoll Rand D.D. 90 H.F. Roller from Anderson Equipment at a cost of **\$108,813.00**.

Seconded by Councilwoman Hawkins-Mance.

| | | |
|-----------------|----------------------------|-----|
| Roll call vote: | Supervisor Plant | Aye |
| | Councilman Yale | Aye |
| | Councilman Keyes | Aye |
| | Councilwoman Marini | Aye |
| | Councilwoman Hawkins-Mance | Aye |

Motion carried.

SUPERVISOR'S REPORT:

Motion by Councilwoman Marini to accept and file the Supervisor's monthly report for June, 2006.

Seconded by Councilman Keyes.

Adopted: Vote Ayes 4 Nays 0

TOWN CLERK'S REPORT:

Motion by Councilwoman Marini to accept and file the Town Clerk's monthly report for June, 2006.

Seconded by Councilwoman Hawkins-Mance.

Adopted: Vote Ayes 4 Nays 0

**WALWORTH TOWN BOARD - REGULAR MEETING CONT.
JULY 20, 2006**

CLAIMS - AUDITED JUNE CLAIMS NUMBERED 939-1128

1. GENERAL:

Motion by Councilman Keyes to approve payment of audited vouchers for General Claims totaling \$49,886.63.

Seconded by Councilwoman Marini.

Adopted: Vote Ayes 4 Nays 0

2. HIGHWAY:

Motion by Councilwoman Hawkins-Mance to approve payment of the audited vouchers for Highway claims totaling \$162,593.70.

Seconded by Councilwoman Marini.

Adopted: Vote Ayes 4 Nays 0

3. SEWER DISTRICT:

Motion by Councilman Keyes to approve payment of audited vouchers for Sewer District Claims totaling \$196,130.67.

Seconded by Councilwoman Hawkins-Mance.

Adopted: Vote Ayes 4 Nays 0

4. CONSOLIDATED DRAINAGE:

Motion by Councilwoman Hawkins-Mance to approve payment of audited vouchers for Consolidated Drainage totaling \$9,652.50.

Seconded by Councilwoman Marini.

Adopted: Vote Ayes 4 Nays 0

5. LIGHTING:

Motion by Councilwoman Marini to approve payment of audited vouchers for the following Lighting Claims:

| | |
|-----------------------------|------------|
| Brookside Light District | \$ 17.57 |
| Gananda Light District | \$ 878.57 |
| Harvest Hill Light District | \$2,073.02 |
| Orchard View Light District | \$ 56.00 |
| Walworth Light District | \$ 229.63 |

Seconded by Councilwoman Hawkins-Mance.

Councilman Keyes asked if Walworth Light District would always be this high? Supervisor Plant explained that the total is for one and a half months.

Adopted: Vote Ayes 4 Nays 0

6. MEMORIAL TREE FUND:

Motion by Councilwoman Hawkins-Mance to approve payment of audited voucher for Memorial Tree Fund totaling \$10.00.

Seconded by Councilman Keyes.

Adopted: Vote Ayes 4 Nays 0

7. TRUST AND AGENCY - AUDITED JUNE CLAIMS NUMBERED 295-324

Motion by Councilwoman Marini to approve payment of audited vouchers for Trust and Agency totaling \$24,690.87.

Seconded by Councilwoman Hawkins-Mance.

Adopted: Vote Ayes 4 Nays 0

PUBLIC PARTICIPATION:

There was no public participation.

GANANDA YOUTH FOOTBALL – SHERBURNE ROAD PRESENTATION:

Tom O'Connor from the Gananda Youth Football Organization gave a presentation on the group's history, present status, and perceived needs. The Town Board requested they return to the next meeting with an estimate for the cost of a new roof for the Dolomite shed, used for Gananda Youth Football equipment storage and concessions.

**WALWORTH TOWN BOARD - REGULAR MEETING CONT.
JULY 20, 2006**

DEPARTMENT HEAD REPORTS:

PARKS & RECREATION –

Nothing was reported at this time.

SEWER DEPARTMENT – TRAINING.

Motion by Councilman Keyes authorizing Tim McMullen to attend a one-day review class for certification in Morrisville, New York, at a cost not to exceed \$75.00.

Seconded by Councilwoman Marini.

Adopted: Vote Ayes 4 Nays 0

TOWN CLERK – FIREWORKS DISPLAY AUGUST 26, 2006 - CAREY LAKE.

A Fireworks Permit application, including a \$4 million certificate of liability, has been received from Bruce Carey and approved by the Town Clerk for a display to occur on August 26, 2006, by Young Explosives. Mr. Carey will notify designated neighbors prior to the event so that they may contain their livestock.

ASSESSOR DEPARTMENT – EQUALIZATION RATE.

Karen Ambroz, Assessor, reported that the final equalization rate for this year is 100%.

ASSESSOR DEPARTMENT – ASSESSOR CLERK EMPLOYMENT.

Motion by Councilwoman Marini approving the hiring of Patricia Anselm as Part Time Clerk in the Assessor's office, beginning August 7, 2006. Starting hours will be 12 – 18 hours per week, at an hourly rate of \$9.47, with a 26-week probationary period.

Seconded by Councilwoman Hawkins-Mance.

| | | |
|-----------------|----------------------------|-----|
| Roll call vote: | Supervisor Plant | Aye |
| | Councilman Keyes | Aye |
| | Councilwoman Marini | Aye |
| | Councilwoman Hawkins-Mance | Aye |

Motion carried.

COMMITTEE REPORTS:

Patti Marini advised that the Personnel Committee met on July 12, 2006, and will meet again on July 26, 2006. They worked to identify the areas of the Employee Handbook that need attention. Committee members are researching other towns for forms and policies to review.

TOWN TRAVEL POLICY:

Supervisor Plant asked that Board members review the Town Travel Policy presented to them for approval at the next Town Board Meeting.

TOWN ENGINEER APPLICATIONS:

Motion by Councilwoman Marini to approve a Town Board work session on Thursday, July 27, 2006, to review employment applications received for the position of Town Engineer, and to discuss whether to hire an engineering firm or an individual.

TOWN CLERK'S OFFICE FALL / WINTER HOURS:

Motion by Councilwoman Marini approving the Town Clerk's office hours as follows:

HUNTING SEASON HOURS

7:30AM beginning Monday, August 14, 2006, through Friday, August 25, 2006.

EXTENDED FALL/WINTER HOURS

8:30AM to 5:00PM, Monday through Friday, September 5, 2006 – March 16, 2007.

8:30AM to 7:00PM on Town Board meeting nights (1st and 3rd Thursday each month)
September 5, 2006 – March 16, 2007.

Seconded by Councilwoman Hawkins-Mance.

Adopted: Vote Ayes 4 Nays 0

**WALWORTH TOWN BOARD - REGULAR MEETING CONT.
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TOWN CLERK'S OFFICE CLOSING

The Town Clerk's office will be closed on October 18, 2006, from 11:30AM to 3:30PM so they may host the Wayne County Town Clerk's Association luncheon/meeting.

COUNTY TREASURER BILL:

Motion by Councilwoman Marini approving Supervisor Plant to discuss with The Associated Craftsman his concerns regarding a bill received from the County Treasurer.

Seconded by Councilwoman Hawkins-Mance.

Adopted: Vote Ayes 4 Nays 0

FINANCIAL TRANSACTIONS:

Councilwoman Hawkins-Mance offered the following Resolution **32-06** and moved its adoption, seconded by Councilwoman Marini, to wit:

BE IT RESOLVED that the Account Clerk be authorized to transfer the following:

\$10,000.00 from A1440.11 Town Engineer Personal Services to A1440.47 Town Engineer Contractual, to cover costs of Parrone Engineering.

BE IT FURTHER RESOLVED that the Account Clerk be authorized to transfer \$10.00 to modify budget from CM4-599 Memorial Tree Fund Balance to CM4-7110.42 Plaques, to cover the cost of a replacement tree plaque.

BE IT FURTHER RESOLVED that the Account Clerk be authorized to transfer \$4,000.00 to amend budget from General Fund Balance to A1620.21R, to cover Accounting and Recreation Program expenses approved by Town Board July 6, 2006.

Adopted: Vote Ayes 4 Nays 0

ADJOURNMENT:

Motion by Councilman Keyes to adjourn. Seconded by Councilwoman Marini and unanimously carried.

Time: 8:10PM.

Respectfully Submitted,

Susie C. Jacobs
Town Clerk