

TOWN OF WALWORTH - ORGANIZATIONAL MEETING

5 JANUARY 2006

The Town Board organizational meeting, held at the Walworth Town Hall, 3600 Lorraine Drive, was called to order at 7:30 P.M. by Supervisor Robert Plant.

Board members present:	Daniel Keyes	
	Patti Marini	
	Thomas Yale	
Other town employees present:	Michael Frederes,	Highway Superintendent
	Debora Germain,	Recreation Director
	Paul Russell,	Town Engineer
	George Schaller,	Sewer Superintendent
	Arthur B. Williams,	Attorney for the Town
	Philip Williamson,	Code Enforcement Officer
	Susie Jacobs,	Town Clerk

Councilman Keyes stated that the Town Board had three very good candidates for the position of Town Council. Councilman Yale concurred and that it was a pleasure to see the interest in the town with regards to serving in public office.

RESIGNATION:

Susan (Suzi) Hawkins-Mance submitted her letter of resignation from the Zoning Board of Appeals, effective January 5, 2006. Motion by Councilman Keyes to accept and file. Seconded by Councilwoman Marini and unanimously carried.

TOWN BOARD APPOINTMENT:

Motion by Councilman Yale to appoint Susan (Suzi) Hawkins-Mance as Councilwoman, with the term to expire December 31, 2006. Seconded by Councilman Keyes.

Roll call vote:	Supervisor Plant	Aye
	Councilman Keyes	Aye
	Councilwoman Marini	Aye
	Councilman Yale	Aye

Motion carried.

SWEARING IN OF SUSAN HAWKINS-MANCE:

Supervisor Plant adjourned for one minute while Susan (Suzi) Hawkins-Mance was being sworn in.

COMMUNICATIONS:

A Congratulation letter from the State of New York was read. The Town of Walworth has demonstrated successful completion of an annual reassessment on our 2005 Assessment Roll. This is the 4th year the Town has received aid.

A letter of invitation to attend the Finger Lakes Water Works Conference on Thursday February 2, 2006 in Geneva, NY was read.

MINUTES:

Motion by Councilman Yale to approve the minutes of January 3, 2006 with correction of date, should read January 1, 2006.

Seconded by Councilwoman Marini and unanimously carried.

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CLAIMS:

1. GENERAL:

Motion by Councilman Yale to approve payment of General Claims totaling \$13,960.14.

Seconded by Councilwoman Marini.

Roll call vote: Supervisor Plant	Aye
Councilman Keyes	Aye
Councilwoman Mance	Aye
Councilwoman Marini	Aye
Councilman Yale	Aye

Motion carried.

2. HIGHWAY:

Motion by Councilman Yale to approve payment of Highway Claims totaling \$58,248.87.

Seconded by Councilman Keyes.

Roll call vote: Supervisor Plant	Aye
Councilman Keyes	Aye
Councilwoman Mance	Aye
Councilwoman Marini	Aye
Councilman Yale	Aye

Motion carried.

3. SEWER DISTRICT:

Motion by Councilman Keyes to approve payment of the Sewer District #1 totaling

\$20,775.26. Seconded by Councilwoman Marini.

Roll call vote: Supervisor Plant	Aye
Councilman Keyes	Aye
Councilwoman Mance	Aye
Councilwoman Marini	Aye
Councilman Yale	Aye

Motion carried.

4. GANANDA SIDEWALK DISTRICT:

Motion by Councilman Keyes to approve payment of Gananda Sidewalk District Claims totaling \$120.43. Seconded by Councilwoman Marini.

Roll call vote: Supervisor Plant	Aye
Councilman Keyes	Aye
Councilwoman Mance	Aye
Councilwoman Marini	Aye
Councilman Yale	Aye

Motion carried.

6. DRAINAGE:

Motion by Councilman Keyes to approve payment of Drainage Claims totaling \$6,230.90.

Seconded by Councilwoman Marini.

Roll call vote: Supervisor Plant	Aye
Councilman Keyes	Aye
Councilwoman Mance	Aye
Councilwoman Marini	Aye
Councilman Yale	Aye

Motion carried.

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PUBLIC PARTICIPATION:

GANANDA YOUTH SPORTS ASSOCIATION:

Tom O'Connor, 609 Bay Berry Drive, stated he is with Gananda Youth Sports Association (G.Y.S.A) and would like to inform the Town Board that G.Y.S.A. was formed to support and help manage youth sports activities between the schools, towns and private clubs. Youth lacrosse is one of the teams with about 75 members that field use is needed for March thru June, twice a week with games on Saturdays. Later discussion on this to take place.

GANANDA STREET LIGHTS NOT WORKING:

Rick Nudd, 4897 Arbor Road, stated that there is a problem with several of the Gananda Street Lights not working.

NEW POSTAGE METER:

Motion by Councilwoman Marini authorizing the expenditure of \$4,055.36 to purchase a new postage meter for the Town Hall as follows: rental of meter \$540.00, Maintenance Agreement (1yr.) \$375.00, equipment \$3,140.36.

Seconded by Councilman Yale.

Roll call vote:	Supervisor Plant	Aye
	Councilman Keyes	Aye
	Councilwoman Mance	Aye
	Councilwoman Marini	Aye
	Councilman Yale	Aye

Motion carried.

ASSOCIATION OF TOWNS PROCEDURE:

Supervisor Plant stated that the attendees for the Association of Towns Conference on February 19-23, 2006, in NYC submit vouchers to Jean Johnson with proof of registration, hotel reservations, and transportation. Upon return, submit vouchers with additional expenses to Jean Johnson.

ASSOCIATION OF TOWNS CONFERENCE:

Motion by Supervisor Plant authorizing the designated attendees to attend the Association of Towns Conference in New York City, February 19-23, 2006, as budgeted. Seconded by Councilwoman Mance.

Roll call vote:	Supervisor Plant	Aye
	Councilman Keyes	Aye
	Councilwoman Marini	Aye
	Councilwoman Mance	Aye
	Councilman Yale	Aye

Motion carried.

RECEIVER OF TAXES BUDGET:

Motion by Councilwoman Marini to modify the 2006 Budget for an expense line for The Association of Towns Conference totaling \$1,200.00. Seconded by Councilwoman Mance.

Roll call vote:	Supervisor Plant	Aye
	Councilman Keys	Aye
	Councilwoman Marini	Aye
	Councilwoman Mance	Aye
	Councilman Yale	Aye

Motion carried.

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DEPARTMENT HEAD INPUT:

HIGHWAY DEPARTMENT:

Highway Superintendent Frederes requested authorization to prepare specifications and advertise for bids to purchase a double drum vibratory roller as 2006 Budgeted line DA5130.22.

Motion by Councilman Yale for the bid authorization. Seconded by Councilwoman Marini.

Roll call vote:	Supervisor Plant	Aye
	Councilman Keyes	Aye
	Councilwoman Mance	Aye
	Councilwoman Marini	Aye
	Councilman Yale	Aye

Motion carried.

PARKS AND RECREATION DEPARTMENT:

1. MOWER:

Motion by Councilman Keyes authorizing payment to SV Moffett Co. for service and repair of Jacobsen mower for \$3,920.20 payable as follows:

\$ 1,800.00 encumbered from A7110.22 for transfer to A7110.45
2,120.20 from A7110.45

Seconded by Councilwoman Marini.

Roll call vote:	Supervisor Plant	Aye
	Councilman Keyes	Aye
	Councilwoman Mance	Aye
	Councilwoman Marini	Aye
	Councilman Yale	Aye

Motion carried.

2. TOWN TOPICS FLYER:

Motion by Councilman Keyes authorizing payment of \$2,399.99 for the following expenditures for the *Town Topics* Spring Flyer, payable as follows:

Printing:	\$ 300.00 from A1670.41	payable to Quality Printers
	1,333.35 from A7310.45	payable to Quality Printers
Mailing:	766.64 from A7310.45	payable to Walworth Post Office

Seconded by Councilwoman Marini.

Roll call vote:	Supervisor Plant	Aye
	Councilman Keyes	Aye
	Councilwoman Mance	Aye
	Councilwoman Marini	Aye
	Councilman Yale	Aye

Motion carried.

3. SEWER:

Motion by Councilman Keyes authorizing payment of the replacement of starter control for blower #2 with soft start option from Newark Electric for a cost not to exceed \$6,000.00, prepaid to be expended from line SS8130.409. Seconded by Councilwoman Marini.

Roll call vote:	Supervisor Plant	Aye
	Councilman Keyes	Aye
	Councilwoman Mance	Aye
	Councilwoman Marini	Aye
	Councilman Yale	Aye

Motion carried.

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Motion by Councilman Keyes authorizing two attendees to the NY Rural Water Association Training, February 14, 2006, Waterloo, NY at the cost of \$70.00 to be expanded from line SS8110.41. Seconded by Councilwoman Marini.

Roll call vote:	Supervisor Plant	Aye
	Councilman Keyes	Aye
	Councilwoman Mance	Aye
	Councilwoman Marini	Aye
	Councilman Yale	Aye

Motion carried.

DRAINAGE REPORT:

Paul Russell, Town Engineer submitted the 2005 Drainage Project To-Date Report. Project is within budgeted amount.

COMMITTEE REPORTS:

Councilman Yale stated that Walworth Seeley Public Library has been chosen to participate in the LSTA funded project for long strategic range planning.

JUSTICE COURT:

Motion by Councilman Keyes authorizing Justice Court to be held at the Walworth Town Offices as follows:

Every Tuesday:	regular court at 7:30 P.M.
1st Tuesday:	A.D.A. court at 1:00 P.M.
4th Tuesday:	A.D.A. court at 1:00 P.M.

Seconded by Councilwoman Marini and unanimously carried.

LEGAL PAPER DESIGNATION:

Motion by Councilwoman Marini designating the *Times of Wayne County* as the legal paper for 2006. Seconded by Councilwoman Mance.

Roll call vote:	Supervisor Plant	Aye
	Councilman Keyes	Aye
	Councilwoman Mance	Aye
	Councilwoman Marini	Aye
	Councilman Yale	Aye

Motion carried.

TOWN BOARD MEETINGS:

Motion by Councilwoman Mance authorizing Town Board meetings to be held at 7:30 P.M. on the 1st and 3rd Thursday of each month at the Walworth Town Hall. Seconded by Councilman Yale.

Roll call vote:	Supervisor Plant	Aye
	Councilman Keyes	Aye
	Councilwoman Mance	Aye
	Councilwoman Marini	Aye
	Councilman Yale	Aye

Motion carried.

CLERK TO THE SUPERVISOR APPOINTMENT:

Supervisor Plant appointed Barbara Kuelling, as Clerk to the Supervisor.

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APPOINTMENTS:

Motion by Councilman Yale to approve the following appointments:

Assessment Review Board:	Philip Williamson	term expires 09/30/2010
Assessment Review Board	Ronald Soucy	term expires 12/31/2006
Assessment Review Board	William Boyd	term expires 12/31/2007
Zoning Board:	Anthony Laga	term expires 12/31/2010
Zoning Board:	James Hinz	term expires 12/31/2006
Zoning Board Counsel:	Arthur Williams	term expires 12/31/2006
Panning Board:	Deborah Amsler	term expires 12/31/2010
Planning Board Counsel:	Arthur Williams	term expires 12/31/2006
Library Trustee:	Diana Timmerman	term expires 12/31/2010
Recreation Committee:	Karel Ambroz	term expires 12/31/2010
Parks Committee:	Joseph Leone	term expires 12/31/2008
Town Historian:	Eugene Bavis	term expires 12/31/2006
Dog Control Officers:	Charles Phalen	term expires 12/31/2006
	David Osborne	term expires 12/31/2006
Rabies Responders:	Charles Phalen	term expires 12/31/2006
	David Osborne	term expires 12/31/2006
	Robert Farmen	term expires 12/31/2006
Attorney for the Town:	Arthur Williams	term expires 12/31/2006
Sewer Superintendent:	George Schaller	term expires 12/31/2006
Budget Officer:	Robert Plant	term expires 12/31/2006
Assoc. of Towns Delegate:	Phil Williamson	term expires 12/31/2006
Sewer Collection Clerk:	Susie Jacobs	term expires 12/31/2006
Fire Marshall:	Norman Druschel	term expires 12/31/2006
Ass't Fire Marshall:	James Drew	term expires 12/31/2006
	Steve Gallaher	term expires 12/31/2006
Code Enforcement Officer:	Philip Williamson	term expires 12/31/2006
Justice Court Clerk:	Diane Hermanet	term expires 12/31/2006
Kennel Custodian:	Orchard Kennels	term expires 12/31/2006
Building Inspector:	Norman Druschel	term expires 12/31/2006
Deputy Highway Supt:	Kevin Switzer	term expires 12/31/2006
Health Officer	Louis Kapner MD	term expires 12/31/2008

Motion seconded by Councilwoman Marini.

Roll call vote:	Supervisor Plant	Aye
	Councilman Keyes	Aye
	Councilwoman Marini	Aye
	Councilwoman Mance	Aye
	Councilman Yale	Aye

Motion carried.

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ASSOCIATION OF TOWNS RESOLUTION:

Motion by Councilman Yale offered the modifying of the 2006 Budget to increase the amount of the Association of Towns by \$2,700.00 from General Fund Balance.

Budgeted Lines:	A1010.41	3 individuals	\$900.00
	A1220.41	2 individuals	\$600.00
	A1355.45	1 individual	\$300.00
	A1410.41	1 individual	\$300.00
	A3620.41	1 individual	\$300.00
	A8020.41	1 individual	\$300.00

Seconded by Councilwoman Mance.

Roll call vote:	Supervisor Plant	Aye
	Councilman Keyes	Aye
	Councilwoman Mance	Aye
	Councilwoman Marini	Aye
	Councilman Yale	Aye

Motion carried.

SUPERVISOR EXPENDITURE RESOLUTION:

Councilman Yale offered the following resolution and moved its adoption, seconded by Councilwoman Marini to wit:

BE IT RESOLVED that the Supervisor be authorized to expend up to \$1,000.00 without Town Board approval.

Roll call vote:	Supervisor Plant	Aye
	Councilman Keyes	Aye
	Councilwoman Mance	Aye
	Councilwoman Marini	Aye
	Councilman Yale	Aye

RECREATION DIRECTOR EXPENDITURE RESOLUTION:

Councilman Yale offered the following resolution and moved its adoption, seconded by Councilwoman Marini to wit:

BE IT RESOLVED that the Recreation Director be authorized to expend up to \$1,000.00 without Town Board approval.

Roll call vote:	Supervisor Plant	Aye
	Councilman Keyes	Aye
	Councilwoman Mance	Aye
	Councilwoman Marini	Aye
	Councilman Yale	Aye

Resolution adopted.

HIGHWAY SUPT. EXPENDITURE RESOLUTION:

Councilman Yale offered the following resolution and moved its adoption, seconded by Councilwoman Marini to wit:

BE IT RESOLVED that the Highway Supt. be authorized to expend up to \$2,500.00 without Town Board approval.

Roll call vote:	Supervisor Plant	Aye
	Councilman Keyes	Aye
	Councilwoman Mance	Aye
	Councilwoman Marini	Aye
	Councilman Yale	Aye

Resolution adopted.

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ENGINEER EXPENDITURE RESOLUTION:

Councilman Yale offered the following resolution and moved its adoption, seconded by Councilwoman Marini to wit:

BE IT RESOLVED that the Engineer be authorized to expend up to \$1,000.00 without Town Board approval.

Roll call vote: Supervisor Plant	Aye
Councilman Keyes	Aye
Councilwoman Mance	Aye
Councilwoman Marini	Aye
Councilman Yale	Aye

Resolution adopted.

SEWER SUPT. EXPENDITURE RESOLUTION:

Councilman Yale offered the following resolution and moved its adoption, seconded by Councilwoman Marini to wit:

BE IT RESOLVED that the Sewer Supt. be authorized to expend up to \$2,500.00 without Town Board approval.

Roll call vote: Supervisor Plant	Aye
Councilman Keyes	Aye
Councilwoman Mance	Aye
Councilwoman Marini	Aye
Councilman Yale	Aye

Resolution adopted.

OFFICIAL DEPOSITORIES:

Supervisor Plant offered the following resolution and moved its adoption, seconded by Councilwoman Marini to wit.

BE IT RESOLVED that the following banks be declared official depositories for Town

Officials: Supervisor:	Fleet Bank, HSBC, JP Morgan Chase, M & T Bank
Judge Young:	Charter One
Judge Wolfe:	Charter One
Town Clerk:	M & T Bank
Receiver of Taxes:	M & T Bank

Roll call vote: Supervisor Plant	Aye
Councilman Keyes	Aye
Councilwoman Mance	Aye
Councilwoman Marini	Aye
Councilman Yale	Aye

Resolution adopted.

MILEAGE ALLOWANCE:

Councilman Yale offered the following resolution and moved its adoption, seconded by Councilwoman Mance to wit:

BE IT RESOLVED that Town Employees be reimbursed .445 cents per mile, or current I.R.S. rate, when his or her personal vehicle is used for Town business.

Roll call vote: Supervisor Plant	Aye
Councilman Keyes	Aye
Councilwoman Mance	Aye
Councilwoman Marini	Aye
Councilman Yale	Aye

Resolution carried.

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CHECK SIGNING RESOLUTION:

Councilwoman Marini offered the following resolution and moved its adoption, seconded by Councilwoman Mance to wit:

BE IT RESOLVED that Supervisor Plant and Deputy Supervisor Yale be authorized to sign checks for monies deposited at the above listed banks.

Roll call vote:	Supervisor Plant	Aye
	Councilman Keyes	Aye
	Councilwoman Mance	Aye
	Councilwoman Marini	Aye
	Councilman Yale	Aye

Resolution adopted.

COMMITTEE APPOINTMENTS:

Supervisor Plant appointed the Town Board members to the following Committees:

Councilwoman Marini:	Town Clerk, Zoning, Sewer, Drainage
Councilman Keyes:	Insurance, Sewer (Ch), Cable TV, Water, Recreation, Drainage
Councilman Yale:	Assessment, Bldg., Planning, Highway (Ch), Development Review (Ch)
Councilwoman Mance:	Public Safety, Highway, Library, Animals, Cemeteries
Paul Russell:	Drainage (Ch)

TOWN JUSTICE HEALTH INSURANCE:

Councilman Yale offered the following resolution and moved its adoption, seconded by Councilwoman Marini to wit:

BE IT RESOLVED that \$5,364.00 be budgeted to pay Judge Wolfe's health care and \$0 be budgeted to pay Judge Young's health care. It is the intent of this Town Board to pay the Town Justices' unequal salaries by reason of the Board approving unequal payment of hospital and medical insurance for its' Town Justices'. This resolution is to satisfy the requirement set forth in Section 27 of the Town Law authorizing the Town Board, by majority vote, to pay its Town Justices' salaries in different amounts.

Roll call vote:	Supervisor Plant	Aye
	Councilman Keyes	Aye
	Councilwoman Mance	Aye
	Councilwoman Marini	Aye
	Councilman Yale	Aye

Resolution adopted.

ADJOURNMENT:

Motion by Councilman Yale to adjourn. Seconded by Councilwoman Marini and unanimously carried. Time 8:05 P.M.

Respectfully submitted,

Susie C. Jacobs
Town Clerk