

**WALWORTH TOWN BOARD - REGULAR MEETING  
21 DECEMBER 2006**

Presiding Supervisor Plant called the regularly scheduled Town Board meeting, held at the Walworth Town Hall, 3600 Lorraine Drive, to order at 7:30 P.M.

Board members present:	Thomas Yale	Councilman
	Daniel Keyes	Councilman
	Patti Marini	Councilwoman
	Suzi Hawkins-Mance	Councilwoman
Town employees present:	Susie Jacobs	Town Clerk
	Michael Frederes	Highway Superintendent
	George Schaller	Sewer Superintendent
	Karen Ambroz	Assessor
	Ed Parrone	Engineer
Necessarily absent:	Debora Germain	Parks & Recreation Director

**MINUTES:**

Motion by Councilman Yale to approve the Minutes of December 7, 2006, as presented.

Seconded by Councilwoman Marini.

Adopted: Vote Ayes 5 Nays 0

**CORRESPONDENCE:**

Nothing to enter into record.

**SUPERVISOR'S REPORT:**

Motion by Councilwoman Marini to approve and file the Supervisor's Monthly Report for November, 2006, as presented.

Seconded by Councilman Keyes.

Adopted: Vote Ayes 5 Nays 0

**TOWN CLERK'S REPORT:**

Motion by Councilwoman Marini to accept and file the Town Clerk's Monthly Report for November, 2006.

Seconded by Councilman Keyes.

Adopted: Vote Ayes 5 Nays 0

**PUBLIC PARTICIPATION –**

**VOTING DISTRICT NUMBER 5 LOCATION DISCUSSION**

Mike Jacobs, Republican Party Chair, and Frank Guelli, Democrat Party Chair, stated that they do not agree with the idea of changing the location of Voting District Number 5 (Town Hall Building) to one of the firehouses. They do not wish to isolate voters from voting and feel that this is the most accessible location for disabled voters in this district. Councilman Keyes agreed that the polling place should remain in its current site at the Town Hall. Supervisor Plant stated that he is waiting on State opinions with regard to elected officials being in the building on Election Day.

Frank Guelli questioned the status of the stolen pipe on Jacobs Road and the legal action which had begun last year. Supervisor Plant stated that this is still in litigation.

**CASCO SECURITY AGREEMENT:**

Motion by Councilman Yale authorizing Supervisor Plant to sign the agreement for 2007 with Casco Security for security monitoring of the Town Hall at a cost not to exceed \$264.00.

Seconded by Councilwoman Hawkins-Mance.

Adopted: Vote Ayes 5 Nays 0

**WALWORTH TOWN BOARD – REGULAR MEETING CONTINUED  
21 DECEMBER 2006**

**AUDITED CLAIMS NUMBERED 1772 -1951:**

1. GENERAL:

Motion by Councilman Yale to authorize payment of audited vouchers for General Claims totaling \$160,650.74.

Seconded by Councilman Hawkins-Mance.

Adopted: Vote Ayes 5 Nays 0

2. HIGHWAY:

Motion by Councilman Yale to authorize payment of audited vouchers for Highway Claims totaling \$74,986.68.

Seconded by Councilwoman Hawkins-Mance.

Adopted: Vote Ayes 5 Nays 0

3. SEWER DISTRICT:

Motion by Councilman Keyes to authorize payment of audited vouchers for Sewer District Claims totaling \$37,755.25.

Seconded by Councilwoman Marini.

Adopted: Vote Ayes 5 Nays 0

4. LIGHTING:

Motion by Councilwoman Marini to authorize payment of audited vouchers for the following Lighting Claims totaling \$3,314.59.

Brookside Light District	\$ 12.55
Harvest Hill Light District	\$ 716.29
Gananda Light District	\$1,880.39
Orchard View Light District	\$ 56.00
Walworth Light District	\$ 649.36

Seconded by Councilman Keyes.

Adopted: Vote Ayes 5 Nays 0

5. WALWORTH CONSOLIDATED DRAINAGE:

Motion by Councilman Keyes to authorize payment of audited vouchers for Walworth Consolidated Drainage Claims totaling \$3,427.50.

Seconded by Councilwoman Marini.

Adopted: Vote Ayes 5 Nays 0

6. WALWORTH WATER DISTRICT #1:

Motion by Councilwoman Hawkins-Mance to authorize payment of audited vouchers for Walworth Water District #1 totaling \$297.50.

Seconded by Councilman Yale.

Adopted: Vote Ayes 5 Nays 0

7. HIGHWAY GARAGE PROJECT:

Motion by Councilwoman Hawkins-Mance to authorize payment of audited vouchers for Highway Garage Project totaling \$2,764.97.

Seconded by Councilwoman Marini.

Adopted: Vote Ayes 5 Nays 0

8. PARK SPECIAL REVENUE FUND:

Motion by Councilwoman Hawkins-Mance to authorize payment of audited vouchers for Park Special Revenue Fund totaling \$9,553.44.

Seconded by Councilman Yale.

Adopted: Vote Ayes 5 Nays 0

**DEPARTMENT HEAD REPORTS:**

HIGHWAY DEPARTMENT –

Ready for Snow!

**WALWORTH TOWN BOARD – REGULAR MEETING CONTINUED  
21 DECEMBER 2006**

**PARKS & RECREATION – GINEGAW PARK PLAYGROUND**

Supervisor Plant stated that a portion of the playground equipment had been received.

**SEWER DEPARTMENT –**

Nothing reported at this time.

**ASSESSOR DEPARTMENT –**

Nothing reported at this time.

**ENGINEER –**

Ed Parrone reported that next month Parrone Engineering will give an updated presentation on the Black Creek Sewer Study, which investigated the possibility of extending to the West Walworth Hamlet with reviews to original estimates and making modifications with ideas on how to make this more efficient with regard to future development.

With the MS4 pending approval soon, we will need to modify the design criteria code for the Town at that time. This is cumbersome because the design criteria code is in the Town ordinance; and this should have its own separate criteria, with its own identity and such that it can be modified more efficiently.

Mr. Parrone explained that the Town Supervisor is well aware of the “Beaver Permits” and making residents aware that the Town cannot remove beavers. In fact, a Permit needs to be issued to each resident to remove them.

**TOWN CLERK –**

Nothing reported at this time.

**COMMITTEE REPORTS:**

**DRAINAGE:**

Councilman Keyes reported that drainage work has been completed in town and looks very good.

Councilman Yale reported that the Master Plan Committee met and has delegated work to the Town Engineer, who will actively work on cleaning up lines on the zoning map and get them more in line with property ownership lines. The Town Engineer will give an update sometime after the first of the year at which time Council Members can vote.

**ORCHARD VIEW DEVELOPMENT:**

Motion by Councilman Yale authorizing the Town Clerk to publish the legal notice for a Public Hearing to be held on Thursday, January 4, 2007, at 7:45 PM, for the Orchard View Subdivision Modifications.

Seconded by Councilwoman Hawkins-Mance.

Adopted: Vote Ayes 5 Nays 0

**EXECUTIVE SESSION:**

Motion by Councilman Yale to adjourn to executive session to discuss litigation and matter of personnel. Seconded by Councilwoman Marini and unanimously carried.

Time: 8:25 PM.

**RECONVENED:**

Supervisor Plant reconvened the meeting at

Time: 9:05 PM.

**WALWORTH TOWN BOARD – REGULAR MEETING CONTINUED  
21 DECEMBER 2006**

**ROAD CONDITIONS ROUTE 350:**

Supervisor Plant stated that he received a letter from Assemblyman Oaks with regards to road conditions on Route 350. Council members agree that the road conditions on Route 350 need to be addressed.

Motion by Councilman Yale authorizing the Town Clerk to forward the correspondence regarding Route 350 to the State Department of Transportation for their evaluation and action.

Seconded by Councilman Keyes

Adopted: Vote Ayes 5 Nays 0

**ORGANIZATIONAL MEETING LEGAL NOTICE:**

Councilwoman Marini informed Council members that the legal notice for the Organizational Meeting had been posted.

**TOWN HALL HOUSE CLEANING:**

Motion by Councilman Yale authorizing the Town Supervisor to issue a request for bid documents for housekeeping services for the Town Complex.

Seconded by Councilwoman Hawkins-Mance.

Adopted: Vote Ayes 5 Nays 0

**WASTE MANAGEMENT CONTRACT:**

Motion by Councilwoman Marini authorizing Supervisor Plant to sign the contract with Waste Management.

Seconded by Councilman Keyes.

Adopted: Vote Ayes 5 Nays 0

**SPECIAL MEETING:**

Motion by Councilman Yale authorizing the Town Clerk to post a legal notice for a Special Meeting on Wednesday, January 3, 2007, at 7:00 PM, with the intent to enter into Executive Session.

Seconded by Councilwoman Marini.

Adopted: Vote Ayes 5 Nays 0

**FINANCIAL TRANSACTION – RESOLUTION 46-06:**

Councilman Yale offered the following Resolution **46-06**, and moved its adoption, Seconded by Councilwoman Hawkins-Mance to wit:

**BE IT RESOLVED** that the Account Clerk be authorized to transfer the following

\$75.22 from A1010.41 Assoc. of Towns to A1220.41 Assoc. of Towns for \$.98 and to A1220.42 Office Expense for \$74.24. To cover December expenses.

\$63.85 from A1355.44 Main. Of Vehicle to A1355.42 Assessment Office Expense. To cover December Expenses.

\$459.00 from General Fund Balance to A1355.21 Assessment Equipment. For purchase of Laser Measuring Device. Funds offset in Annual Reassessment income line A3040.

\$144.39 from A1410.43 Town Clerk Codification to A1410.41 Conf/Training \$11.14 and A1410.42 Office Expense \$133.25. To cover December Expenses.

\$1,122.60 from A1420.41 Town Counsel Contractual to A1420.42 Town Counsel Litigation. To cover December Expenses.

\$1,183.75 from A1440.11 Town Engineer Pers. Services to A1440.47 Town Engineer Contractual. To cover December Expenses.

**WALWORTH TOWN BOARD – REGULAR MEETING CONTINUED  
21 DECEMBER 2006**

\$3,522.21 from A1990.41 Contingent Acct. to A1620.22 Town Hall Equipment. To cover cost of Security Cameras.

\$2,132.38 from A1620.41 Utilities to A1620.41 Bldg. Maintenance \$1,308.44, A1620.43 Office Supplies \$397.03 and A1670.41 Mailing & Printing \$426.91. To cover December Expenses.

\$19,060.00 from Appropriated Reserves to A1620.42R Bldg./Maint. & Repair. To cover cost of windows Town Hall. To come out of Town Hall Capital Reserve.

\$4,824.50 from SD1 Fund Balance to SD1-8540.41 Maintenance of Drainage. To cover Parrone Engineering bills.

\$535.00 from SW1 Fund Balance to SW1-8310.41 Water Study. To cover Parrone Engineering bill.

\$14,000.00 from SS8130.401 Tel/Wtr/Gas/Ele to SS8130.408 Sludge Disposal. To cover year-end expenses. Request by Department Head.

\$2,948.54 from CMI Fund Balance to CMI-7110.22 Parks Shed Addition. To cover additional cost of park shed addition.

\$3,000.00 from A7110.22 Park Equip Bldg. and \$1,000.00 from A7110.47 Park Fuel Usage to A231PE Parks Equipment Reserve. Request by Department Head.

Roll call vote:	Supervisor Plant	Aye
	Councilman Yale	Aye
	Councilman Keyes	Aye
	Councilwoman Marini	Aye
	Councilwoman Hawkins-Mance	Aye

Resolution adopted.

**FINANCIAL TRANSACTION – RESOLUTION 47-06:**

Councilman Yale offered the following Resolution **47-06**, and moved its adoption, Seconded by Councilwoman Hawkins-Mance to wit:

**BE IT RESOLVED** that the Account Clerk be authorized to execute transfers and encumbrances and establish accounts necessary to close the financial records of the Town of Walworth for calendar year 2006.

Roll call vote:	Supervisor Plant	Aye
	Councilman Yale	Aye
	Councilman Keyes	Aye
	Councilwoman Marini	Aye
	Councilwoman Hawkins-Mance	Aye

Resolution adopted.

**ADJOURNMENT:**

Motion by Councilman Yale to adjourn. Seconded by Councilwoman Marini and unanimously carried.

Time: 9:12 PM.

Respectfully Submitted,

Susie C. Jacobs  
Town Clerk