

**WALWORTH TOWN BOARD - REGULAR MEETING
AUGUST 17, 2006**

Presiding Supervisor Plant called the regularly scheduled Town Board meeting, held at the Walworth Town Hall, 3600 Lorraine Drive, to order at 7:30 P.M.

Board members present:	Thomas Yale	Councilman
	Daniel Keyes	Councilman
	Patti Marini	Councilwoman
	Suzi Hawkins-Mance	Councilwoman
Town employees present:	Susie Jacobs	Town Clerk
	Michael Frederes	Highway Superintendent
	Debora Germain	Parks & Recreation Director
	George Schaller	Sewer Superintendent
	Karen Ambroz	Assessor

MINUTES:

Motion by Councilwoman Hawkins-Mance to approve the Minutes of August 3, 2006, as presented.

Seconded by Councilman Yale.

Adopted: Vote Ayes 5 Nays 0

CORRESPONDENCE:

No correspondence was entered into record.

SUPERVISOR'S REPORT:

Motion by Councilwoman Marini to approve and file the Supervisor's Monthly report for July, 2006, as presented.

Seconded by Councilwoman Hawkins-Mance.

Adopted: Vote Ayes 5 Nays 0

TOWN CLERK'S REPORT:

Motion by Councilwoman Marini to accept and file the Town Clerk's monthly report for July, 2006.

Seconded by Councilman Keyes.

Adopted: Vote Ayes 5 Nays 0

AUDITED JULY CLAIMS NUMBERED 1129 - 1290

1. GENERAL:

Motion by Councilman Keyes to approve payment of audited vouchers for General Claims totaling \$46,967.04.

Seconded by Councilman Marini.

Adopted: Vote Ayes 5 Nays 0

2. HIGHWAY:

Motion by Councilman Yale to approve payment of the audited vouchers for Highway Claims totaling \$38,152.15.

Seconded by Council Hawkins-Mance.

Adopted: Vote Ayes 5 Nays 0

3. SEWER DISTRICT:

Motion by Councilman Keyes to approve payment of audited vouchers for Sewer District Claims totaling \$12,860.45.

Seconded by Councilwoman Marini.

Adopted: Vote Ayes 5 Nays 0

**WALWORTH TOWN BOARD - REGULAR MEETING CONTINUED
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4. WALWORTH WATER DISTRICT #1:

Motion by Councilwoman Hawkins-Mance to approve payment of audited vouchers for Walworth Water District #1 Claims totaling \$1,452.50.

Seconded by Councilman Keyes.

Adopted: Vote Ayes 5 Nays 0

5. CONSOLIDATED DRAINAGE:

Motion by Councilwoman Hawkins-Mance to approve payment of audited vouchers for Consolidated Drainage Claims totaling \$1,360.00.

Seconded by Councilwoman Marini.

Adopted: Vote Ayes 5 Nays 0

6. LIGHTING:

Motion by Councilwoman Hawkins-Mance to approve payment of audited vouchers for the following Lighting Claims totaling \$2,081.07:

Brookside Light District	\$ 8.74
Gananda Light District	\$ 872.68
Harvest Hill Light District	\$ 611.99
Orchard View Light District	\$ 56.00
Walworth Light District	\$ 531.66

Seconded by Councilman Yale.

Adopted: Vote Ayes 5 Nays 0

AUDITED JULY CLAIMS NUMBERED 325 - 341

7. TRUST AND AGENCY:

Motion by Councilwoman Marini to approve payment of audited vouchers for Trust and Agency Claims totaling \$20,038.23.

Seconded by Councilwoman Hawkins-Mance.

Adopted: Vote Ayes 5 Nays 0

PUBLIC PARTICIPATION:

The Vice President of Gananda Youth Football Association presented a quote requested by council members at the Town Board meeting of July 20, 2006, for roofing materials for the storage shed at Dolomite Field. Council members discussed who retains ownership of the shed and the Town's recreation needs. Debora Germain stated that the Parks and Recreation Master Plan Committee recommended that the Town should not spend money fixing the shed as it is not used by the Town and there are other structures in Ginegaw Park that need repairs. Councilmen Keyes suggested that as GYFA is graciously supplying the labor, the Town should pay the whole amount for supplies needed. GYFA stated that they do have insurance.

Motion by Councilman Keyes authorizing payment to ABC Supply Company, Inc. for materials to repair the shed roof at Dolomite Park, at a cost not to exceed \$1,137.68, from Parks Special Revenue Fund CM17110.41. Council members clarified that the Town of Walworth will have control and ownership of the building until such time as Dolomite Products takes the Park back.

Seconded by Councilwoman Marini.

Roll call vote:	Supervisor Plant	Aye
	Councilman Keyes	Aye
	Councilwoman Mance	Aye
	Councilwoman Marini	Aye
	Councilman Yale	Aye

Motion carried.

DEPARTMENT HEAD REPORTS:

HIGHWAY DEPARTMENT – CANANDAIGUA ROAD PAVING

Mike Frederes, Highway Superintendent, reported that paving on the south end of Canandaigua Road has been completed.

**WALWORTH TOWN BOARD - REGULAR MEETING CONTINUED
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HIGHWAY DEPARTMENT – TOWN HALL PARKING LOT SEALING

Verbal quotes on hot crack fill and parking lot seal were given by Mike Frederes, Highway Superintendent, from the following companies:

- \$ 5,322.11 hot crack fill, seal coating and striping – Champion Asphalt
- \$10,650.00 crack fill, slurry seal and striping
- \$17,682.50 crack fill, nova-chip seal and striping

Mike Frederes, Highway Superintendent, recommended that Champion Asphalt be awarded the job.

Motion by Councilman Yale approving Champion Asphalt for the hot crack fill, seal coating and striping for the three Town Hall parking lots at a cost not to exceed \$5,500.00.

Seconded by Councilwoman Hawkins-Mance.

Adopted: Vote Ayes 5 Nays 0

PARKS & RECREATION – “TOWN TOPICS”

Debora Germain, Parks & Recreation Director, presented council members with a copy of the 28-page recreation flyer to be mailed on Friday, August 18, 2006. Council members thanked Debora again for her time and effort given to complete this new format.

SEWER DEPARTMENT – DEC INSPECTION

George Schaller, Sewer Superintendent, reported that the DEC arrived unannounced for an inspection. Everything was satisfactory. Councilman Yale congratulated the Sewer Department for a job well done.

TOWN CLERK – HUNTING SEASON UPDATE

Susie Jacobs, Town Clerk, reported that the Town Clerk’s office has been opening at 7:30AM since August 14 to accommodate resident hunters; this has been very successful. Other residents are making use of the earlier hours to complete different, varied transactions.

ASSESSOR DEPARTMENT – “DATA MAILER”

Karen Ambroz, Assessor, advised that the “Data Mailer” has been mailed to all Walworth residents. She has asked that they verify or make changes to the information currently on record. Council members commented on this approach and stated that it has been successful in other towns.

COMMITTEE REPORTS:

DRAINAGE - Councilman Keyes stated that he looked at the ditch on Baker Road, and that unless there was something he could not see, it did not look so bad.

LIBRARY – Councilwoman Hawkins-Mance reported that she attended the Library Board of Trustees meeting last week.

SCHOOL DISTRICT TAX COLLECTOR:

Motion by Councilwoman Marini approving Melissa Bowman as Gananda Central School District Tax Collector for the 2006-2007 school year.

Seconded by Councilman Yale.

Adopted: Vote Ayes 5 Nays 0

WINDOW FOR RECEIVER OF TAXES OFFICE:

Supervisor Plant stated that a quote has been received for the installation of a window for the Receiver of Taxes office from Frederick Switzer, for the amount of \$1,385.65, labor & materials. Council members discussed this and came to agree this would be a good idea; the matter was turned over to Mike Frederes, Highway Superintendent, to determine if this would interfere with building or fire codes.

**WALWORTH TOWN BOARD - REGULAR MEETING CONTINUED
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EXECUTIVE SESSION:

Motion by Councilwoman Marini to enter into executive session on a matter of personnel.
Seconded by Councilman Yale and unanimously carried.
Time: 8:09PM.

RECONVENED:

Motion by Councilman Yale to reconvene the regularly scheduled Town Board meeting.
Seconded by Councilwoman Marini and unanimously carried.
Time: 8:50PM.

EMPLOYEE HUMAN RESOURCES:

Motion by Councilwoman Marini authorizing the Supervisor to execute an agreement with Paychex for their Premier Human Resource program.
Seconded by Councilman Yale.

Roll call vote: Supervisor Plant	Aye
Councilman Keyes	Aye
Councilwoman Mance	Aye
Councilwoman Marini	Aye
Councilman Yale	Aye

Motion carried.

Councilman Yale commented that this would be a proper move to avoid future litigation.

REQUEST FOR FIREWORKS PERMITS:

Supervisor Plant advised that all future fireworks permits should be brought before the Town Board for approval.

FINANCIAL TRANSACTIONS:

Councilman Yale offered the following Resolution **34-06** and moved its adoption, seconded by Councilwoman Marini, to wit:

BE IT RESOLVED that the Account Clerk be authorized to transfer the following:
\$1,452.50 from SW1-8310.41 from SW1 Fund Balance to set up budget in Walworth Water District #1 to cover Engineering cost of Water Study.

Adopted: Vote Ayes 5 Nays 0

ADJOURNMENT:

Motion by Councilman Yale to adjourn. Seconded by Councilwoman Marini and unanimously carried.
Time: 9:05PM.

Respectfully Submitted,

Susie C. Jacobs
Town Clerk