

**WALWORTH TOWN BOARD - REGULAR MEETING
APRIL 20, 2006**

Presiding Supervisor Plant called the regularly scheduled Town Board meeting, held at the Walworth Town Hall, 3600 Lorraine Drive, to order at 7:30 P.M.

Board members present:	Thomas Yale	Councilman
	Patti Marini	Councilwoman
	Suzi Hawkins-Mance	Councilwoman
	Daniel Keyes	Councilman
Town employees present:	Michael Frederes	Highway Superintendent
	Debora Germain	Parks & Recreation Director
	Paul Russell	Town Engineer
	George Schaller	Sewer Superintendent
	Barbara Kuelling	Receptionist / Secretary
	Karen Ambroz	Town Assessor
	Susie Jacobs	Town Clerk

MINUTES:

Motion by Councilwoman Hawkins-Mance to approve the Minutes of April 6, 2006, as presented.

Seconded by Councilwoman Marini.

Adopted: Vote Ayes 5 Nays 0

CORRESPONDENCE:

Supervisor Plant advised that Karen Ambroz, Assessor, did respond to the resident from the previous Town Board meeting, regarding her assessment.

A quote from Best Construction for a new roof was presented in the amount of \$55,000.00. This is a quote for shingles with a 50-year warranty, able to withstand 100 mile per hour winds.

Residents interested in information regarding County Environmental Conservation have been advised to contact the Supervisor.

SUPERVISOR'S REPORT:

Motion by Councilwoman Marini to approve the March, 2006, Supervisor's Report as presented and filed in the Town Clerk's Office.

Seconded by Councilwoman Hawkins-Mance.

Adopted: Vote Ayes 5 Nays 0

CLAIMS - AUDITED APRIL CLAIMS NUMBERED 503 - 670:

1. GENERAL:

Motion by Councilman Keyes to approve payment of audited vouchers for General Claims totaling \$79,531.99.

Seconded by Councilwoman Marini.

Adopted: Vote Ayes 5 Nays 0

2. HIGHWAY:

Motion by Councilman Yale to approve payment of audited vouchers for Highway Claims totaling \$11,574.59.

Seconded by Councilwoman Hawkins-Mance.

Adopted: Vote Ayes 5 Nays 0

3. SEWER DISTRICT:

Motion by Councilwoman Hawkins-Mance to approve payment of audited vouchers for Sewer District Claims totaling \$28,691.10.

Seconded by Councilman Keyes.

Adopted: Vote Ayes 5 Nays 0

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4. HIGHWAY GARAGE PROJECT:

Motion by Councilman Yale to approve payment of audited vouchers for Highway Garage Project Claims totaling \$2,024.48.

Seconded by Councilwoman Marini.

Adopted: Vote Ayes 5 Nays 0

5. LIGHTING:

Motion by Councilman Keyes to approve payment of audited vouchers for the following Lighting Claims:

Brookside Light District	\$ 11.21
Gananda Light District	\$ 871.69
Harvest Hill Light District	\$ 678.49
Orchard View Light District	\$ 56.00
Walworth Light District	\$ 816.87

Seconded by Councilwoman Marini.

Adopted: Vote Ayes 5 Nays 0

6. CONSOLIDATED DRAINAGE:

Motion by Councilman Keyes to approve payment of audited vouchers for Consolidated Drainage Claims totaling \$1,412.00.

Seconded by Councilwoman Marini.

Adopted: Vote Ayes 5 Nays 0

7. FIRE PROTECTION:

Motion by Councilwoman Marini to approve payment of audited vouchers for Fire Protection:

West Walworth \$100.00

Seconded by Councilwoman Hawkins-Mance.

Adopted: Vote Ayes 5 Nays 0

8. MEMORIAL TREE FUND:

Motion by Councilwoman Marini to approve payment of audited vouchers for Memorial Tree Fund totaling \$183.25.

Seconded by Councilwoman Hawkins-Mance.

Adopted: Vote Ayes 5 Nays 0

9. TRUST AND AGENCY - AUDITED APRIL CLAIMS NUMBERED 261 – 273:

Motion by Councilwoman Marini to approve payment of audited vouchers for Trust and Agency totaling \$19,249.36.

Seconded by Councilman Keyes.

Adopted: Vote Ayes 5 Nays 0

PUBLIC PARTICIPATION:

A suggestion was made by a resident of the Town of Walworth to look into reducing the wattage of bulbs in the hamlet streetlights, rather than removing some of the streetlights.

DEPARTMENT HEAD REPORTS:

HIGHWAY DEPARTMENT – HIGHWAY CONFERENCE

Motion by Councilman Yale authorizing a highway employee to attend the Annual Highway Conference at Ithaca College, from budgeted line A5010.41 not to exceed \$85.00.

Seconded by Councilman Keyes.

Adopted: Vote Ayes 5 Nays 0

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HIGHWAY DEPARTMENT – ROLLER BIDS

Liftech	\$ 85,954.00
Anderson Equipment	\$108,813.00
Milton Catapiller 2005	\$ 96,895.00
Milton Catapiller 2006	\$ 99,985.00
Ad Mar Supply	\$ 82,805.00

HIGHWAY DEPARTMENT – ROLLER BID AWARDED

Motion by Councilman Yale authorizing the Highway Superintendent to purchase an Ingersoll Rand D.D. 90 H.F. Roller from Anderson Equipment at a cost of \$108,813.00.

Seconded by Councilwoman Hawkins-Mance.

Roll call vote: Supervisor Plant Aye
 Councilman Yale Aye
 Councilman Keyes Aye
 Councilwoman Marini Aye
 Councilwoman Hawkins-Mance Aye

Motion carried.

HIGHWAY DEPARTMENT – OLD ROLLER SURPLUS

Motion by Councilman Yale approving Mike Frederes, Highway Superintendent, to declare the current roller, 1984 Bomag Roller, serial number 410111088 as surplus, upon delivery of the new roller from Anderson Equipment.

Seconded by Councilwoman Marini.

Adopted: Vote Ayes 5 Nays 0

PARKS & RECREATION – “TOWN TOPICS”

Deb Germain, Parks & Recreation Director, reported that the summer edition of the *Town Topics* was delivered by the printer April 19 and will be mailed to all residents Monday, April 24, 2006.

PARKS & RECREATION – PARKS OPENING

Deb Germain, Parks & Recreation Director, stated that all three town parks are open for the season.

SEWER DEPARTMENT – AMEND CHAPTER 151 “SUBDIVISION SITE PLAN REVIEW”

Councilwoman Marini offered the following Resolution **21-06** and moved its adoption, seconded by Councilman Yale, to wit:

BE IT RESOLVED that the Town Board hold a public hearing on said proposed local law at the Town Hall, 3600 Lorraine Drive, in the Town of Walworth, New York at 7:45 PM May 4, 2006, and

BE IT FURTHER RESOLVED that the Town Clerk publish or cause to be published a public notice in the official newspaper of the Town of said public hearing at least (7) days prior thereto.

Adopted: Vote Ayes 5 Nays 0

SEWER DEPARTMENT – AMEND CHAPTER 139 “SEWERS”

Councilwoman Marini offered the following Resolution **22-06** and moved its adoption, seconded by Councilman Yale, to wit:

BE IT RESOLVED that the Town Board hold a public hearing on said proposed local law at the Town Hall, 3600 Lorraine Drive, in the Town of Walworth, New York at 7:50 PM May 4, 2006, and

BE IT FURTHER RESOLVED that the Town Clerk publish or cause to be published a public notice in the official newspaper of the Town of said public hearing at least (7) days prior thereto.

Adopted: Vote Ayes 5 Nays 0

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ENGINEER / BUILDING – ROLFORD HEIGHTS PHASES 5 & 6

Motion by Councilman Yale to approve the cluster development concept for Rolford Heights. This approval is based on the conditions as follows:

- 1) The open space, approximately 12.24 acres, will be set up as a special district for the houses in phases 5 & 6.
- 2) The lots in phases 5 & 6 will meet the design specifications for 4 trees per half acre, to be planted according to the Town's code book.

Seconded by Councilwoman Marini.

Roll call vote:	Supervisor Plant	Aye
	Councilman Yale	Aye
	Councilman Keyes	Aye
	Councilwoman Marini	Aye
	Councilwoman Hawkins-Mance	Aye

Motion carried.

ENGINEER / BUILDING – GREENVIEW DRIVE BURN PERMIT

Motion by Councilman Yale to **deny** the burn permit application for 1777 Greenview Drive. Paul Russell, Town Engineer, will notify resident of decision.

Seconded by Councilwoman Hawkins-Mance.

Roll call vote:	Supervisor Plant	Aye
	Councilman Yale	Aye
	Councilman Keyes	No
	Councilwoman Marini	No
	Councilwoman Hawkins-Mance	Aye

Motion carried.

ENGINEER / BUILDING – FILL PERMIT APPLICATION

Motion by Councilman Keyes to approve the application for a fill permit at 293 Atlantic Avenue, for the purpose of making a berm. Paul Russell, Town Engineer, advised this is the second request.

Seconded by Councilman Yale.

Roll call vote:	Supervisor Plant	Aye
	Councilman Yale	Aye
	Councilman Keyes	Aye
	Councilwoman Marini	Aye
	Councilwoman Hawkins-Mance	Aye

Motion carried.

ENGINEER / BUILDING – 2006 DRAINAGE PROJECT

Paul Russell, Town Engineer, reported that the application for work in wetlands has been submitted to the NYSDEC. Forty-two of the sixty easements have been received to date. Work will begin late May, 2006.

TOWN CLERK – DOG LICENSES

Susie Jacobs, Town Clerk, reported that the Town Clerk's office has been set up directly with New York State for the dog license program. Each dog control officer will also be set up with a "read only" program so they can conduct research from home.

TOWN CLERK – GENERAL CODE

Councilwoman Marini stated that she and Susie Jacobs, Town Clerk, have been discussing the proposal for updating the General Code to allow better records management. Estimated cost is \$7,800.00. There are not enough funds available for this year, but the possibility of doing a partial payment this year and the balance in 2007 will be examined.

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ASSESSOR –

Karen Ambroz, Assessor, reported that all the informal determinations have been made, and the tentative roll has been taken to the County and will be available for public review May 1, 2006.

COMMITTEE REPORTS:

Nothing reported.

CAPITAL RESERVE FUNDS:

Councilman Keyes offered the following Resolution **20-06** and moved its adoption, seconded by Councilwoman Marini to wit:

WHEREAS, the Town of Walworth has two reserve funds entitled as follows:

A231TH Town Hall Addition Reserve Fund – Balance \$48,923.80

A231TE Town Hall Equipment Reserve Fund – Balance \$35,496.09

WHEREAS, the Town of Walworth has abandoned the purpose for which these capital reserve funds were established and subject to a permissive referendum authorizes the Account Clerk to transfer unexpended balances from both funds to establish a new Town Hall Capital Reserve Fund for the purpose of capital expenditures for the Town Hall;

BE IT RESOLVED that this Resolution number **20-06** is subject to permissive referendum as provided by law pursuant to Article 2 Section 6-C of the General Municipal Finances.

BE IT FURTHER RESOLVED that the Town Clerk publish or cause to be published a public notice in the official newspaper of the Town. Subject to 30 days.

Roll call vote: Supervisor Plant	Aye
Councilman Yale	Aye
Councilwoman Hawkins-Mance	Aye
Councilwoman Marini	Aye
Councilman Keyes	Aye

Motion carried.

SEMINAR ATTENDANCE:

Motion by Councilman Keyes to authorize Barbara Kuelling to attend a seminar June 7, 2006, titled “The Outstanding Receptionist” in the amount of \$99.00, to be paid from budgeted line A1220.41.

Seconded by Councilwoman Hawkins-Mance.

Adopted: Vote Ayes 5 Nays 0

EMPLOYEE TIME CLOCK:

Further research and discussion is needed before making the decision on a time clock for employees.

BURN PERMITS:

Motion by Councilman Yale to **deny** the burn permit application for 2239 Academy Street.

Seconded by Councilwoman Hawkins-Mance.

Roll call vote: Supervisor Plant	Aye
Councilman Yale	Aye
Councilwoman Hawkins-Mance	Aye
Councilwoman Marini	Aye
Councilman Keyes	Aye

Motion carried.

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Motion by Councilman Yale to **approve** the burn permit application for 3549 Daansen Road.
Seconded by Councilwoman Hawkins-Mance.

Roll call vote:	Supervisor Plant	Aye
	Councilman Yale	Aye
	Councilwoman Hawkins-Mance	Aye
	Councilwoman Marini	Aye
	Councilman Keyes	Aye

Motion carried.

TOWN HALL SECURITY:

Supervisor Plant opened the discussion concerning the matter of the Town Hall doors being left unlocked. The need to look at other locking systems was discussed, and it was determined that this is a matter that should be discussed in private.

STREET LIGHT REMOVAL:

The decision to remove some of the streetlights in the hamlet of Walworth is pending Supervisor Plant looking at the specifications from quotes presented.

FINANCIAL TRANSACTIONS:

Councilman Keyes offered the following Resolution **19-06** and moved its adoption, seconded by Councilwoman Marini, to wit:

BE IT RESOLVED that the Account Clerk be authorized to transfer the following:

\$500.00 from General Fund Balance to A1920.42 Wayne County Industrial Development Agency to cover 2nd of 5 year payments.

BE IT FURTHER RESOLVED that the Account Clerk be authorized to transfer \$183.25 from Income from the purchase of Memorial Tree to CM4-7110.41 Trees \$165.00 and CM4-7110.42 Plaques \$18.25, to cover bills presented.

EXECUTIVE SESSION:

Motion by Councilwoman Marini to enter into executive session to discuss a personnel matter.

Seconded by Councilman Keyes and unanimously carried.

Time: 8:50PM.

RECONVENED:

Motion by Councilman Yale to reconvene the regularly scheduled Town Board Meeting.

Seconded by Councilwoman Hawkins-Manse and unanimously carried.

Time: 9:20 PM.

EMPLOYEE SALARY:

Motion by Councilman Yale to continue Paul Russell's, Town Engineer, probationary period with an annual salary of \$72,100.00.

Seconded by Councilwoman Marini.

Roll call vote:	Supervisor Plant	Aye
	Councilman Yale	Aye
	Councilwoman Hawkins-Mance	Aye
	Councilwoman Marini	Aye
	Councilman Keyes	Aye

Motion carried.

ADJOURNMENT:

Motion by Councilman Yale to adjourn at 9:24 PM. Seconded by Councilman Keyes and unanimously carried.

Respectfully Submitted,

Susie C. Jacobs
Town Clerk