

**WALWORTH TOWN BOARD – SPECIAL MEETING  
27 DECEMBER 2007**

Presiding Supervisor Plant called the scheduled Town Board Special Meeting, with the intent to enter into Executive Session, held at the Walworth Town Hall, 3600 Lorraine Drive, to order at 7:00 PM.

Present:	Suzi Hawkins-Mance	Councilwoman
	Daniel Keyes	Councilman
	Susie Jacobs	Town Clerk
	Frank Maciuska	Elect Councilman
Absent:	Thomas Yale	Councilman
	Patricia Marini	Councilwoman

**EXECUTIVE SESSION:**

Motion by Councilwoman Hawkins-Mance to enter into executive session to discuss medical, financial, credit or employment history of a particular person, corporation, or matters leading to said dismissal, removal, promotion, appointment, employment, discipline, demotion, or suspension.

Seconded by Councilman Keyes.

Adopted: Vote Ayes 3 Nays 0

**RECONVENE:**

Motion by Councilwoman Hawkins-Mance to reconvene.

Seconded by Councilman Keyes and unanimously carried.

Time: 8:32 PM

**RESCIND OF MOTION TO SET UP RESERVE FUND FOR RECORDS  
MANAGEMENT- RESOLUTION 82-07:**

Councilman Yale offered the following Resolution **82-07** and moved its adoption. Seconded by Councilwoman Marini to wit:

**WHEREAS**, the Town Board, by motion of November 1, 2007, authorized to set up a reserve fund for Records Management in the amount of \$50,000.00, and;

**BE IT RESOLVED**, the Town Board rescinds the motion to prepare by Resolution.

Roll call vote:	Councilman Keyes	Aye
	Councilwoman Marini	Absent
	Councilwoman Hawkins-Mance	Aye
	Councilman Yale	Absent
	Supervisor Plant	Aye

Resolution carried.

**RESERVE FUND ESTABLISHED FOR RECORDS MANAGEMENT -  
RESOLUTION 83-07:**

Councilman Yale offered the following Resolution **83-07** and moved its adoption.

Seconded by Councilwoman Marini to wit:

**BE IT RESOLVED**, that pursuant to Section 6-c (or 6-g) of the General Municipal Law, as amended, this Walworth Town Board does hereby establish a Capital Reserve Fund to finance the cost of Re-Production and Storage of Records Management/Record Archive.

**BE IT RESOLVED**, the Supervisor is hereby authorized to direct \$40,000.00 from 2007 General Fund Balance to establish reserve fund.

**WALWORTH TOWN BOARD – SPECIAL MEETING CONTINUED  
27 DECEMBER 2007**

**BE IT RESOLVED**, the Supervisor is hereby directed to deposit moneys of this reserve fund in a separate bank account to be known as the “Records Management/Record Archive” Reserve Fund.

**BE IT RESOLVED**, the Supervisor is authorized to invest, from time to time, the moneys of this fund pursuant to Section 11 of the General Municipal Law.

**BE IT RESOLVED**, no expenditure shall be made from this fund, except upon the authorization of this Board pursuant to Section 6-c (or 6-g) of the General Municipal Law, and subject to permissive referendum if required by law.

**BE IT FURTHER RESOLVED**, \$40,000.00 from 2007 General Fund Balance to establish reserve.

Roll call vote:	Councilman Keyes	Aye
	Councilwoman Marini	Absent
	Councilwoman Hawkins-Mance	Aye
	Councilman Yale	Absent
	Supervisor Plant	Aye

Resolution carried.

**ADJOURNMENT:**

Motion by Councilwoman Hawkins-Mance to adjourn. Seconded by Councilman Keyes and unanimously carried.

Time: 8:45 PM

Respectfully Submitted,

Susie C. Jacobs  
Town Clerk