

**WALWORTH TOWN BOARD – REGULAR MEETING  
7 OCTOBER 2010**

Presiding Supervisor Plant called the regularly scheduled Town Board meeting, County of Wayne, State of New York, held at the Walworth Town Hall, 3600 Lorraine Drive, Walworth, NY to order at 7:30 PM with the Pledge to the Flag.

**PRESENT:**

Robert Plant	Supervisor
Frank Maciuska	Councilman
Suzi Hawkins-Mance	Councilwoman
Patricia Marini	Councilwoman
Susie Jacobs	Town Clerk

**ABSENT:** Thomas Yale Councilman

**OTHERS PRESENT:** Jacqueline Van Lare, Recreation Director; Karen Ambroz, Sole Assessor; Town Newspaper Reporter, four (4) attendees.

**MINUTES:**

Motion by Councilwoman Hawkins-Mance to approve the Minutes of October 5, 2010, Special Meeting, as presented.  
Seconded by Councilwoman Marini.

Adopted: Vote Ayes 4 Nays 0

Motion by Councilwoman Hawkins-Mance to approve the Minutes of September 16, 2010 as presented.  
Seconded by Councilwoman Marini.

Adopted: Vote Ayes 4 Nays 0

**CORRESPONDENCE:**

Susie Jacobs, Town Clerk had nothing to enter into record.

**GENESEE / FINGER LAKES REGIONAL PLANNING COUNCIL –  
STORMWATER GREEN INFRASTRUCTURE AND LOW IMPACT  
DEVELOPMENT PLANNING OPPORTUNITY:**

Letter dated September 29, 2010 was received notifying the Town of Walworth that our letter of application for participation in the G/FLRPC Stormwater Green Infrastructure and Low Impact Development Planning Opportunity has been reviewed and accepted, more information forthcoming.

Motion by Councilman Maciuska to accept and file.  
Seconded by Councilwoman Marini.

Adopted: Vote Ayes 4 Nays 0

**WEBSTER RIDGE RUNNERS – WHITNEY ROAD TRAIL MOVED:**

Supervisor Plant stated that he has received notification from Webster Ridge Runners Association stating they will re-route their trail on Whitney Road.

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**PUBLIC PARTICIPATION:**

A resident from Haley Road addressed the Town Board with concerns over the 2011 annual budget commenting “he understands the concept of the unfunded mandates, suggested the town cut back expenses to cover the mandate fees, the same way town residents scale back their budgets when expenses rise.” He also addressed three questions after his brief review of the Preliminary 2011 Budget. Discussion ensued.

**COMMITTEE REPORTS:**

**HIGHWAY – RESOLUTION 70-10 WAYNE CENTRAL SALT AND SANDING  
2010 / 2011**

Councilwoman Hawkins-Mance offered the following Resolution 70-10 and moved its adoption.

Seconded by Councilwoman Marini to wit:

Whereas, the Council members of the Town of Walworth authorizes the Town Supervisor to sign the contract with Wayne Central School District for salt and sanding 2010/2011 contract for salt and sanding at \$19.00 per trip to cover cost of materials, as presented by Mike Frederes, Highway Superintendent.

BE IT RESOLVED, that the Town Supervisor, Bob Plant, sign the contract.

Adopted this 7<sup>th</sup> of October, 2010, at the meeting of the Town Board.

Discussion: Council members noted the Wayne Central Salt and Sanding Contract is the same one used prior years, however the amount is different.

Roll call vote:	Councilman Maciuska	Aye
	Councilwoman Marini	Aye
	Councilwoman Hawkins-Mance	Aye
	Councilman Yale	Absent
	Supervisor Plant	Aye

Resolution carried.

**SEWER – NEW YORK ASSOCIATION OF APPROVED ENVIROMENTAL  
LABORATORIES AUTHORIZATION**

Motion by Councilman Maciuska authorizing Tim McMullen, Laboratory Director, to attend a meeting on Tuesday, October 19, 2010, in Pittsford, NY for an amount not to exceed \$60.00, to be expended from budget line SS8110.41.

Seconded by Councilwoman Marini.

Adopted: Vote Ayes 4 Nays 0

**SEWER – WASTE WATER TREATMENT PLANT MONITOR TO THE PUMP  
STATIONS**

Motion by Councilman Maciuska to authorize payment to Newark Electric / Colacino Industries for materials/repair and trouble-shooting the intermittent/poor radio performance of the SCADA system used to monitor the pump stations, for an amount not to exceed \$7,848.37, to be expended from budget line SS8130.21. Procurement Form submitted.

Seconded by Councilwoman Marini.

Discussion: Radio systems are changing very quickly, service is going to have to go into the next level.

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Roll call vote:	Councilman Maciuska	Aye
	Councilwoman Marini	Aye
	Councilwoman Hawkins-Mance	Aye
	Councilman Yale	Absent
	Supervisor Plant	Aye

Motion carried.

RECREATION – WOMEN’S THUNDER SOCCER CLUB THANK YOU  
A thank you from the Women’s Thunder Soccer Club was received.

**RESOLUTION 71-10 – CAMPGROUND REVIEW FEES:**

Discussion ensued with recommendation for Campground Review Fees.

Councilman Maciuska offered the following Resolution 71-10 and moved its adoption.

Seconded by Councilwoman Marini to wit:

**WHEREAS**, the Town of Walworth has established a Fee Schedule \$151.44, and  
**WHEREAS**, this schedule does not include Campground Review Fee,  
**WHEREAS**, the Town of Walworth is in need of a schedule for Campground Review Fees per campsite,  
**BE IT RESOLVE**, that a Campground Review Fee of \$25.00 per campsite be established.

Adopted this 7<sup>th</sup> day of October, 2010, at the meeting of the Town Board.

Roll call vote:	Councilman Maciuska	Aye
	Councilwoman Marini	Aye
	Councilwoman Hawkins-Mance	Aye
	Councilman Yale	Absent
	Supervisor Plant	Aye

Resolution carried.

**PRE-PAYMENT APPROVAL OF COURT PURCHASES:**

Motion by Councilwoman Marini authorizing a pre-payment for the following:

- Trillora for console and desks for the Justice Court Department, for an amount not to exceed \$3,356.87, from line A1110.21.
- DeskSet for File Lateral 2 Drw Black Onyx, for an amount not to exceed \$350.00, from line A1110.21.
- Ted Cohen’s Office Furniture for a LA-Z-Boy Traditional Office Chair, for an amount not to exceed \$1,354.88, from line A1110.21.

Noted: Town Justices are in favor of these purchases. Procurement Form submitted.

Seconded by Councilwoman Hawkins-Mance.

Roll call vote:	Councilman Maciuska	Aye
	Councilwoman Marini	Aye
	Councilwoman Hawkins-Mance	Aye
	Councilman Yale	Absent
	Supervisor Plant	Aye

Motion carried.

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**LOSAP DISCUSSION:**

New fee notification by Length of Service Award Program. Discussion ensued. Supervisor Plant will research and report.

**EAGLE SCOUT PROJECT – NICHOLAS SKROTSKI:**

Eagle Scout, Nicholas Skrotski, of Troop 167, presented his Eagle Scout Leader Service Project to Council members. Mr. Skrotski handed out a packet explaining the proposed Observation Deck, size, stairs and railings, indicating location, designed by, permit request, current location conditions, funding of the project, and aerial photo. Discussion ensued. Mr. Skrotski requested the Town of Walworth waive the \$50.00 building permit fee. Discussion ensued. Recommendation included the proposal be reviewed with Edward Parrone, Engineer for the Town.

Motion by Councilman Maciuska to waive the \$50.00 Building Permit fee for the Eagle Scout Project – Nicholas Skrotski, Observation Deck.

Seconded by Councilwoman Hawkins-Mance.

Adopted: Vote Ayes 4 Nays 0

Motion by Councilman Maciuska to authorize Town Supervisor to sign the Eagle Scout Form for the project.

Seconded by Councilwoman Marini.

Adopted: Vote Ayes 4 Nays 0

**RESOLUTION 72 -10 JUSTICE COURT GRANT:**

Councilwoman Marini offered the following Resolution 72-10 and moved its adoption.

Seconded by Councilwoman Hawkins-Mance to wit:

**WHEREAS**, Councilwoman Hawkins-Mance is the official grant writer for the Town of Walworth, and

**WHEREAS**, the Town of Walworth is applying for the 2011 Justice Court Assistance Program for an amount not to exceed \$30,000.00.

**BE IT RESOLVED**, that Councilwoman Hawkins-Mance be authorized to apply for such grant on behalf of the Town of Walworth.

Adopted this 7th day of October, 2010, at the meeting of the Town Board.

Roll call vote:	Councilman Maciuska	Aye
	Councilwoman Marini	Aye
	Councilwoman Hawkins-Mance	Aye
	Councilman Yale	Absent
	Supervisor Plant	Aye

Resolution carried.

I, Susie C. Jacobs, The Duly Qualified and acting Town Clerk of the Town of Walworth of 3600 Lorraine Drive, Walworth, New York, a Municipality, do hereby certify that the above Resolution 72-10 was adopted at a meeting of the Town Board held on October 7, 2010, and is incorporated in the original minutes of said meeting, and that said Resolution has not been altered, amended or revoked and is in full force and effect.

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Susie C. Jacobs, RMC, Walworth Town Clerk  
TOWN SEAL

**TOWN HALL COMPUTER SERVICE AGREEMENT – INTEGRATED SYSTEMS:**

Motion by Councilwoman Hawkins-Mance authorizing Town Supervisor to sign Integrated Systems Professional Services Agreement for 100+ Hours (Contract D) for an amount not to exceed \$7,500.00.

Seconded by Councilwoman Marini.

Adopted: Vote Ayes 4 Nays 0

**PARKS DEPARTMENT - REAR MAINTENANCE SNOWBLOWER & ADD REAR HYDRAULIC VALVE WITH COUPLERS:**

Motion by Councilwoman Marini authorizing the purchase of a new 68" Meteor Brand Snow Blower, rear mount 3 point hitch, 2 stage, PTO Drive with rear hydraulic valve with couplers from D.J.M. Equipment, Inc., for an amount not to exceed \$3,150.00, from line A1620.22. Procurement Form submitted.

Seconded by Councilman Maciuska.

Roll call vote:	Councilman Maciuska	Aye
	Councilwoman Marini	Aye
	Councilwoman Hawkins-Mance	Aye
	Councilman Yale	Absent
	Supervisor Plant	Aye

Motion carried.

**2011 SPECIAL MEETING:**

Council members requested a Special Meeting on Wednesday, October 13, 2010 at 7:00 PM. Notifying department heads.

**2011 BUDGET PUBLIC HEARINGS SCHEDULED:**

Motion by Councilman Maciuska to set the 2011 Budget Public Hearings for **Thursday, November 4, 2010** at the following times:

- LINCOLN VOLUNTEER FIRE DEPARTMENT contract request hearing to be held; at 7:45 PM.
- WEST WALWORTH VOLUNTEER FIRE DEPARTMENT contract request hearing to be held; at 7:50 PM.
- 2011 BUDGET hearing to be held; 8:00 PM.

Seconded by Councilwoman Marini.

Adopted: Vote Ayes 4 Nays 0

**ASSESSMENT SENIOR CITIZENS EXEMPTION CLARIFICATION:**

Karen Ambroz, Sole Assessor, requested clarification of the unreimbursed medical exemption for Senior Citizens who are Town Resident for their assessments. Discussion ensued that it was the intent of the Town Board when the original provisions of Section 467 of the Real Property Tax Law, Town Resolution was signed on February 18, 1999; allowing all medical and prescription drug expenses actually paid which were not reimbursed or paid for by insurance to be deducted from income received by senior citizens. Also discussed was that The Town of Walworth is the only Town in the area to provide this as a relief to senior citizens for unreimbursed medical bills. It was suggested that the IRS guide line recommendations be used in determining what is permissible. Discussion ensued with recommendation that Karen Ambroz, Sole Assessor, will review and compile a Town Resolution with guidelines for Council members to review.

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**TOWN COMPLEX – ENVIROTECH CONTRACT AUTHORIZATION:**

Motion by Councilwoman Marini to authorize Town Supervisor to sign a contract with EnviroTech for services at the Town Complex for \$115.00/Trip; six times per year.

Seconded by Councilwoman Hawkins-Mance.

Adopted: Vote Ayes 4 Nays 0

**TOWN CLERK SALARY DISCUSSION FOR 2011 BUDGET LEGAL NOTICE:**

Councilman Maciuska stated that in preparation for the 2011 town budget the Board has decided to reduce the Town Clerk's salary and workload and will re-designate the responsibilities of accepting sewer bills payments to the admin at the Sewer Department. The decision was based on the fact the residents are essentially paying twice for the service; first through their sewer bills; and secondly through their property taxes. Also noted that town residents who are not publicly connected to water and sewer services should not be paying for a service they do not receive. The salary reduction is to be advertised in the paper for a total reduction of \$1, 870.00 annually. Susie Jacobs, Town Clerk remarked that she is the only employee who is receiving a 4% decrease in salary, and that some employees are up for raises in the proposed 2011 budget. She also voiced her concern over residents who are used to paying their bills in the clerk's office, and will now need to be redirected to a new location, and further remarked that the changes had not been discussed with her. The Preliminary Budget indicates \$870.00 in the 2011 Budget to be provide hours and bonding for the sewer administrative employee. Discussion ensued.

**ADJOURNMENT:**

Motion by Councilwoman Hawkins-Mance to adjourn.

Seconded by Councilwoman Marini and unanimously carried.

Time: 9:03 PM.

Respectfully Submitted,

Susie C. Jacobs, RMC  
Town Clerk