

**WALWORTH TOWN BOARD - ORGANIZATIONAL MEETING
8 JANUARY 2009**

Presiding Supervisor Plant called the organizational meeting, held at the Walworth Town Hall, 3600 Lorraine Drive, to order at 7:30 PM.

Present:	Frank Maciuska	Councilman
	Patricia Marini	Councilwoman
	Suzi Hawkins-Mance	Councilwoman
	Michael Jacobs	Deputy Town Clerk
	Rob Burns	Sewer Superintendent
	Jacqueline Van Lare	Recreation Director
	Karen Ambroz	Assessor
	Denise Munson	Attorney for the Town
Absent:	Thomas Yale	Councilman

EXECUTIVE SESSION:

Motion by Councilwoman Hawkins-Mance to enter into executive session to discuss the employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

Seconded by Councilwoman Marini.

Adopted: Vote Ayes 4 Nays 0

Time: 7:44 PM.

7:52 PM COUNCILMAN YALE ENTERED THE MEETING.

RECONVENED:

Supervisor Plant reconvened the regularly scheduled meeting.

Time: 8:48 PM.

CORRESPONDENCE:

Michael Jacobs, Deputy Town Clerk, read the following two items:

1. Walworth Food Pantry
Walworth, NY
January 2, 2009

Walworth Town Hall
Attn: Susie Jacobs

“Dear Town Hall Staff:

On behalf of the Walworth Food Pantry, I would like to thank you for your generous donations to our Christmas Sharing Program. Christmas in the home of several Walworth families was definitely made brighter by your gifts.

The Walworth Food Pantry was able to service 23 families this year with gifts, food, warm clothes and toiletry bags, thanks to the generosity of many groups like yours in our community.

May God’s peace be upon all of you throughout the New Year.”

Sincerely,
Elaine Leasure
Chairperson
Christmas Sharing Project

**WALWORTH TOWN BOARD - ORGANIZATIONAL MEETING CONTINUED
8 JANUARY 2009**

2. Association of Towns of the State of New York
December, 2008

“Dear Town Clerk:

PLEASE READ AT FIRST 2009 TOWN BOARD MEETING

The 2009 Training School and Annual Meeting of this Meeting of this Association will be held at the Hilton New York & Towers, New York City, February 15-18, 2009. This is a training session for town officials. The following is a brief outline of events:

INFORMATIONAL HEARING from 3:00-5-00 p.m., Sunday Afternoon, February 15 - Beekman Parlor. See over page.

GENERAL OPENING SESSION for all town officers, 8:45 a.m., Monday Morning, February 16 - Grand Ballroom.

GROUP SESSIONS for various categories of town officers and special programs follow the Opening Session as will be set forth in the printed program:

TOWN BOARD MEMBERS	FISCAL OFFICERS
BUILDING OFFICIALS	ASSESSORS
PLANNING & ZONING OFFICIALS	PUBLIC WORKS & HIGHWAY
TOWN JUSTICES GENERALLY	TOWN CLERKS
TOWN JUSTICES (Advanced, Accredited)	TOWN COURT CLERKS
TAX COLLECTING OFFICERS	TOWN ATTORNEYS

BREAKFAST WITH THE ASSOCIATION 8:00 a.m., Tuesday Morning, February 17 - Grand Ballroom.

ANNUAL BUSINESS SESSION (Official Delegates) at 9:00 a.m., Wednesday Morning, February 18 - Beekman & Sutton (N) Parlors.

NOTE: All Justice and Court Clerk Classes will be held at the Sheraton New York!”

Mr. Jacobs indicated that that concluded the correspondence.

MINUTES:

Motion by Councilwoman Hawkins-Mance to approve the minutes of December 4, 2008, as presented.

Seconded by Councilwoman Marini.

Adopted: Vote Ayes 5 Nays 0

MINUTES:

Motion by Councilwoman Marini to approve the minutes of December 18, 2008, correcting the “Draft” copy as follows:

Page 241, **2009 HOLIDAY SCHEDULE HIGHWAY,**

- noting the elimination of the following:
NEW YEAR’S DAY JANUARY 1 THURSDAY – 9 HOURS
- correction that the Motion was Seconded by Councilwoman Hawkins-Mance.

Seconded by Councilwoman Hawkins-Mance.

Adopted: Vote Ayes 5 Nays 0

**WALWORTH TOWN BOARD - ORGANIZATIONAL MEETING - CONTINUED
8 JANUARY 2009**

PUBLIC PARTICIPATION:

No one present offered any comments.

RESOLUTION 01-09 – AUDIT OF CLAIMS:

Councilwoman Marini offered the following Resolution **01-09** and moved its adoption. Seconded by Councilwoman Hawkins-Mance to wit:

WHEREAS, the following claims submitted at the scheduled Town Board Meeting of January 8, 2009, have been audited and approved by the appropriate Council Members.

BE IT RESOLVED that the claims be paid on **Abstract #13**, numbered 1930 through 2020, in the following amounts with the **exception** of voucher number 1995 in the amount of \$24.80, Claimant Times of Wayne County: voucher number 1996 in the amount of \$97.50, Claimant Quality Printers: voucher number 2017 in the amount of \$122.40, Claimant Susie C. Jacobs: voucher number 1998 in the amount of \$25.00, Claimant Karen Roach (NYSATRC Membership).

GENERAL FUND	\$	25,828.07
HIGHWAY FUND	\$	50,564.23
WALWORTH SEWER DISTRICT #1	\$	18,244.92
PARK PAVILION CAPITAL FUND	\$	23.98
GANANDA LIGHT DISTRICT	\$	1,262.28
WALWORTH CONSOLIDATED DRAINAGE	\$	85.00
PARK SPECIAL REVENUE FUND	\$	173.07

BE IT FURTHER RESOLVED that the claims be paid on **Abstract #13**, numbered 238 through 242, in the following amounts:

TRUST & AGENCY	\$	2,802.82
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NOW THEREFORE BE IT RESOLVED that the Town Council of the Town of Walworth adopts Resolution 01-09.

Adopted this 8th day of January, 2009, at the meeting of the Town Council.

Roll call vote:	Councilman Maciuska	Aye
	Councilwoman Marini	Aye
	Councilwoman Hawkins-Mance	Aye
	Councilman Yale	Aye
	Supervisor Plant	Aye

Resolution carried.

DEPARTMENT HEAD REPORTS:

SEWER DEPARTMENT- AUTHORIZATION TO PURCHASE CAMERA

Motion by Councilman Maciuska authorizing Rob Burns, Sewer Superintendent, to purchase a camera not to exceed the amount of \$9,847.00, from budgeted line item SS8120.21R.

Seconded by Councilwoman Marini.

Adopted: Vote Ayes 5 Nays 0

**WALWORTH TOWN BOARD - ORGANIZATIONAL MEETING - CONTINUED
8 JANUARY 2009**

Discussion: Supervisor Plant and Councilman Yale recognized and thanked the Wayne County Water & Sewer Authority and the Walworth Highway Department for their cooperative efforts coming to the aid of the Walworth Sewer Department in providing a decrease to interruption of service to a resident at a significant decrease of cost to the Town. Thank you.

RECREATION

Nothing reported at this time.

ASSESSOR – EXEMPTION ADMINISTRATION COURSE AUTHORIZATION

Motion by Councilwoman Hawkins-Mance authorizing Patty Anselm, Assessment Clerk, to attend Exemption Administration Course, Rochester, NY, on February 6, 2009, for an amount not to exceed \$110.00, from budgeted line A1355.41.

Seconded by Councilman Yale.

Adopted: Vote Ayes 5 Nays 0

COMMITTEE REPORTS:

ALTERNATIVE ENERGY DISCUSSION

Councilman Maciuska reported that the typographical errors have been corrected on the Windmill Law. He and Denise Munson were not able to meet during the holidays to review some of her comments regarding policy; this meeting has been scheduled for next week.

CABLE TV

Councilman Maciuska reported that the cable bill will have an increase.

LEGAL PAPER DESIGNATION DISCUSSION:

Supervisor Plant commented that two papers had requested to be the Town's Official Paper and had provided the following circulation information:

<i>Times of Wayne County</i>	Circulation in Walworth	728 (508 paid subscribers) (220 Newsstand)
<i>Wayne County Mail</i>	Circulation in Walworth	171 + (135 Newsstand)

Supervisor Plant continued to say that the only problem is he believes neither paper can accurately break-out Walworth; because so many people who live in the Lincoln area have Macedon or Ontario mailing addresses and therefore are not counted in Ontario's 1,117 for the Wayne County Mail - same thing for the *Times of Wayne County*. We do not know how many actually are read by Town residents. The Town has used the *Times* and in his opinion this the most widely read paper in the County; their total paid circulation is over 12,000. But he also believes we do have residents who do not receive the *Times of Wayne County*, but receive *Wayne County Mail*. We have had a number of them speak-up here at public hearings in the last couple of years with requests to post "Legal Notices" in the *Wayne County Mail*. Councilwoman Marini commented that the other issue is the cost difference for legal notices, the charge per line. Supervisor Plant stated that up to November, 2008, the Town had paid \$1,200 on Legal Notices. Discussion ensued.

**WALWORTH TOWN BOARD - ORGANIZATIONAL MEETING
8 JANUARY 2009**

TOWN BOARD APPOINTMENTS:

Motion by Councilwoman Hawkins-Mance to appoint the following:

Assessment Review Board	?	term expires	09/30/2013
Zoning Board	Mike Bagne	term expires	12/31/2013
Zoning Board Counsel:	Denise Munson	term expires	12/31/2009
Planning Board	Elaine Leasure	term expires	12/31/2013
Planning Board Counsel	Denise Munson	term expires	12/31/2009
Recreation Committee	Amy Chirdon	term expires	12/31/2010
Recreation Committee	Aimee Phillips	term expires	12/31/2013
Parks Committee	Joe Leone	term expires	12/31/2011
Town Historian	Eugene Bavis	term expires	12/31/2009
Dog Control Officers:	George Charnitski	term expires	12/31/2009
	Lea Dill	term expires	12/31/2009
Rabies Responders:	George Charnitski	term expires	12/31/2009
	Lea Dill	term expires	12/31/2009
Attorney for the Town	Denise Munson	term expires	12/31/2009
Sewer Superintendent	Robert Burns	term expires	12/31/2009
Budget Officer	Robert Plant	term expires	12/31/2009
Sewer Collection Clerk	Susie Jacobs	term expires	12/31/2009
Fire Marshall	Norman Druschel	term expires	12/31/2009
Code Enforcement Officer	Philip Williamson	term expires	12/31/2009
Justice Court Clerk	Diane Hermanet	term expires	12/31/2009
Deputy Highway Supt.	Kevin Switzer	term expires	12/31/2009
Kennel Custodian	Orchard Kennels	term expires	12/31/2009
Engineer for the Town	Parrone Engineering	term expires	12/31/2009

Discussion: Supervisor Plant stated "no one wants the position of Assessment Review Board." Discussion ensued. Councilman Maciuska asked if the Assessment Review Board could function with one less member; the reply was yes, because the Town increased the members from three (3) to five (5) members. Councilman Maciuska stated that the Town is looking for a good person to step forward; this position has a slight stipend, a training course is provided (required), and the Board meets once a year. Councilman Maciuska commented that he would like to make sure that the public has a Board that they can go to.

Seconded by Councilman Yale.

Roll call vote:	Councilman Maciuska	Aye
	Councilwoman Marini	Aye
	Councilwoman Hawkins-Mance	Aye
	Councilman Yale	Aye
	Supervisor Plant	Aye

Motion carried.

SUPERVISOR APPOINTMENTS:

Supervisor Plant made the following appointments for 2009:

Thomas Yale	Deputy Supervisor
Barbara Kuelling	Secretary to the Supervisor

**WALWORTH TOWN BOARD - ORGANIZATIONAL MEETING - CONTINUED
8 JANUARY 2009**

JUSTICE COURT RESOLUTION 02-09:

Councilman Maciuska offered the following Resolution **02-09** and moved its adoption.

Seconded by Councilwoman Marini to wit:

BE IT RESOLVED that the Justice Court will be held at the Walworth Town Offices as follows:

Every Tuesday - Regular Court at 7:30 PM
1st Tuesday - A.D.A. Court at 1:00 PM
4th Tuesday - A.D.A. Court at 1:00 PM
5th Tuesday - No Court

Roll call vote:	Councilman Maciuska	Aye
	Councilwoman Marini	Aye
	Councilwoman Hawkins-Mance	Aye
	Councilman Yale	Aye
	Supervisor Plant	Aye

Resolution carried.

LEGAL PAPER DESIGNATION RESOLUTION 03-09:

Councilman Yale offered the following Resolution and moved its adoption.

Seconded by Councilwoman Marini to wit:

BE IT RESOLVED that the *Times of Wayne County* shall remain the legal newspaper for the Town of Walworth for 2009.

BE IT FURTHER RESOLVED this is based on the current evidence of circulation of the *Times of Wayne County* within the Town of Walworth.

Roll call vote:	Councilman Maciuska	Aye
	Councilwoman Marini	Aye
	Councilwoman Hawkins-Mance	Aye
	Councilman Yale	Aye
	Supervisor Plant	Aye

Resolution carried.

2009 TOWN BOARD MEETINGS RESOLUTION 04-09:

Councilwoman Hawkins-Mance offered the following Resolution **04-09** and moved its adoption.

Seconded by Councilman Maciuska to wit:

BE IT RESOLVED that the Town Board meetings will be held the first and third Thursdays at the Walworth Town Offices, 3600 Lorraine Drive, Walworth, at 7:30 PM.

Roll call vote:	Councilman Maciuska	Aye
	Councilwoman Marini	Aye
	Councilwoman Hawkins-Mance	Aye
	Councilman Yale	Aye
	Supervisor Plant	Aye

Resolution carried.

EXPENDITURES RESOLUTION 05-09:

Councilwoman Marini offered the following Resolution **05-09** and moved its adoption.

Seconded by Councilwoman Hawkins-Mance to wit:

**WALWORTH TOWN BOARD - ORGANIZATIONAL MEETING - CONTINUED
8 JANUARY 2009**

BE IT RESOLVED that the following expenditures by department heads be authorized without Town Board approval.

Supervisor	\$1,000.00	Highway Superintendent	\$2,500.00
Town Clerk	\$1,000.00	Sewer Superintendent	\$2,500.00
Recreation	\$1,000.00		

Roll call vote:	Councilman Maciuska	Aye
	Councilwoman Marini	Aye
	Councilwoman Hawkins-Mance	Aye
	Councilman Yale	Aye
	Supervisor Plant	Aye

Resolution carried.

OFFICIAL DEPOSITORIES RESOLUTION 06-09:

Councilwoman Hawkins-Mance offered the following Resolution **06-09** and moved its adoption.

Seconded by Councilwoman Marini to wit:

BE IT RESOLVED that the following banks be declared official depositories for Town Officials:

SUPERVISOR:	Fleet Bank, HSBC, JP Morgan Chase, M&T Bank
JUDGE YOUNG:	Charter One
JUDGE WOLFE:	Charter One
TOWN CLERK:	M&T Bank
RECEIVER OF TAXES:	M&T Bank

Roll call vote:	Councilman Maciuska	Aye
	Councilwoman Marini	Aye
	Councilwoman Hawkins-Mance	Aye
	Councilman Yale	Aye
	Supervisor Plant	Aye

Resolution carried.

MILEAGE ALLOWANCE RESOLUTION 07-09:

Councilman Maciuska offered the following Resolution **07-09** and moved its adoption.

Seconded by Councilwoman Marini to wit:

BE IT RESOLVED that Town Employees be reimbursed .55 cents per mile, or current IRS rate, when his or her personal vehicle is used for Town business.

BE IT FURTHER RESOLVED that the Town vehicle be used when available.

BE IT FURTHER RESOLVED that reimbursements have prior Town Board or Town Supervisor approval.

Roll call vote:	Councilman Maciuska	Aye
	Councilwoman Marini	Aye
	Councilwoman Hawkins-Mance	Aye
	Councilman Yale	Aye
	Supervisor Plant	Aye

Resolution carried.

**WALWORTH TOWN BOARD - ORGANIZATIONAL MEETING - CONTINUED
8 JANUARY 2009**

CHECK-SIGNING RESOLUTION 08-09:

Councilwoman Marini offered the following Resolution **08-09** and moved its adoption.

Seconded by Councilwoman Hawkins-Mance to wit:

BE IT RESOLVED that Supervisor Plant and Deputy Supervisor Yale be authorized to sign checks for monies deposited in the Official depositories Banks.

Roll call vote:	Councilman Maciuska	Aye
	Councilwoman Marini	Aye
	Councilwoman Hawkins-Mance	Aye
	Councilman Yale	Aye
	Supervisor Plant	Aye

Resolution carried.

ASSOCIATION OF TOWNS CONFERENCE:

Motion by Councilman Maciuska authorizing Town officials to attend the Association of Towns Conference and name Phil Williamson as the Town Delegate.

Seconded by Councilwoman Marini.

Discussion: Councilwoman Hawkins-Mance asked did we know which Town officials would be attending? Councilwoman Marini noted that they were waiting on Elaine Leasure. Supervisor Plant stated the possibility of one Town Planning Board member attending but they may have chosen to stay closer and attend numerous different training classes. Councilman Yale stated that the Association of Towns is a really good program, but the expenses to attend in New York City have gotten out of hand.

Adopted: Vote Ayes 5 Nays 0

COMMITTEE APPOINTMENTS:

Supervisor Plant appointed Council members to the following Committees:

Councilwoman Marini:

Drainage & MS4
Personnel Chair
Recreation
Sewer
Zoning

Councilman Maciuska:

Cable TV
Insurance
Library
Public Safety
Sewer Chair
Town Clerk

Councilwoman Hawkins-Mance:

Animals
Cemeteries
Drainage & MS4 Chair
Highway
Water

**WALWORTH TOWN BOARD - ORGANIZATIONAL MEETING - CONTINUED
8 JANUARY 2009**

Councilman Yale:

Assessment
Building
Development Review Chair
Highway Chair
Personnel
Planning

DESIGN CRITERIA:

Discussion ensued. Tabled for February Agenda.

WAYNE COUNTY SIGN GRANT RESOLUTION 09-09:

AUTHORIZE APPLICATION TO THE NYS DEPARTMENT OF STATE FOR A LOCAL GOVERNMENT EFFICIENCY GRANT FOR THE WAYNE COUNTY CONSOLIDATED SIGNAGE PROGRAM

Councilman Maciuska offered the following resolution **09-09** and moved its adoption. Seconded by Councilwoman Hawkins-Mance to wit:

WHEREAS, Wayne County in partnership with its (15) fifteen Towns conducted a signage study that established a database that includes all required highway sign design and placement specifications; and

WHEREAS, the study also assigned GPS locations for all highway signs on County and Town Roads; and

WHEREAS, Wayne County and its 15 Towns would like to continue this partnership by applying to the NYS Department of State for a Local Government Efficiency Implementation Grant to consolidate the administration, maintenance, and replacement of all signs located on Town and County Roads into the Wayne County Highway Department, which will reduce costs to local highway departments and establish continuity regarding compliance with new signage regulations; now, therefore, be it

RESOLVED, that the Town of Walworth designates Wayne County as the lead applicant for the NYS Local Government Efficiency Grant; and be it further

RESOLVED, that James D. Hoffman, Chairman of the Wayne County Board of Supervisors, is designated as the lead applicant contact person and is authorized to submit an application to the NYS Local Government Efficiency Grant Program (LGE) for the 2008-2009 Program Year for the Wayne County Consolidated Signage Program and to execute all financial and/or administrative processes related to the grant program; and be it further

RESOLVED, that the Town of Walworth intends to enter into an intermunicipal agreement with Wayne County authorizing the centralized and consolidated administration, maintenance and replacement of all signs located on Town and County Roads; and be it further

RESOLVED, that the Town of Walworth authorizes the following co-applicants:

The Town of Arcadia
The Town of Butler
The Town of Galen
The Town of Huron
The Town of Lyons
The Town of Macedon
The Town of Marion
The Town of Ontario
The Town of Palmyra
The Town of Rose
The Town of Savannah
The Town of Sodus
Town of Williamson
The Town of Wolcott; and be it further

**WALWORTH TOWN BOARD - ORGANIZATIONAL MEETING - CONTINUED
8 JANUARY 2009**

RESOLVED, that the Town of Walworth authorizes a total LGE funding request of not to exceed \$900,000 and be it further

RESOLVED, that the Town of Walworth will commit to a not to exceed cost of \$6500 as its share of the required 10 percent funding match.

BE IT FURTHER RESOLVED, that the Town Council of the Town of Walworth adopt Resolution 09-09.

Adopted this 8th day of January, 2009.

Discussion: Councilman Yale noted that although it is necessary for the Town to go through this, the Law dictating the changing of these signs was, to him, ridiculous. He further commented that it was "environmental pollution." Council members stated "but the Law is the Law."

Roll Call Vote:	Councilwoman Hawkins-Mance	Aye
	Councilman Yale	Aye
	Supervisor Plant	Aye
	Councilwoman Marini	Aye
	Councilman Maciuska	Aye

Resolution carried.

WEST WALWORTH ROAD - FILL PERMITS:

Supervisor Plant noted that the Wayne County Highway Department has requested two (2) fill permits for the West Walworth Road Project. Supervisor Plant stated that the permits have gone to the Engineer and they were approved. Councilman Maciuska asked how many cubic yards were requested. Supervisor Plant replied that is unknown because some of it will be spoils: placed in an area, covered with soil and seed. Some will be in areas that will change the height of the road so much that it could change the farmer's fields, so WCHD would want to fill it in and grade it.

Motion by Councilman Yale authorizing Wayne County Highway Department two (2) fill permits for the West Walworth Road project.

Seconded by Councilwoman Marini.

Adopted: Vote Ayes 5 Nays 0

**AMEND RESOLUTION 98-08 INTERMUNICIPAL AGREEMENT AMONG THE
ONTARIO-WAYNE COUNTIES' STORM WATER COALITION MEMBERS:**

Motion by Councilman Maciuska amending Resolution 98-08 INTERMUNICIPAL AGREEMENT AMONG THE ONTARIO-WAYNE COUNTIES STORM WATER COALITION MEMBERS, adopted December 18th, 2008, to read: BE IT FURTHER RESOLVED that the Town Board of the **Town of Macedon** has agreed to act as Lead Applicant for a 2008-2009 Local Government Efficiency Program High Priority Planning Grant Project proposal.

Seconded by Councilwoman Hawkins-Mance.

Roll call vote:	Councilman Maciuska	Aye
	Councilwoman Marini	Aye
	Councilwoman Hawkins-Mance	Aye
	Councilman Yale	Aye
	Supervisor Plant	Aye

Motion carried.

**WALWORTH TOWN BOARD - ORGANIZATIONAL MEETING - CONTINUED
8 JANUARY 2009**

DRUG POLICY FOR NEW HIRES DISCUSSION:

Motion by Councilwoman Marini that the Employee Hand Book be revised to adopt a policy regarding a pre-employment Drug and Alcohol screening for all new employees effective January 9, 2009.

Seconded by Councilwoman Hawkins-Mance.

Discussion: Councilman Yale questioned did this include all Board appointments; discussion ensued with comments from Council members.

Councilman Yale stated that before we enact this, it might be wise if there were a way to do some investigating. Councilwoman Marini withdrew her Motion. Councilwoman Hawkins-Mance withdrew her Second.

NEW YORK ALLIANCE CONTRACT FOR DRUG & ALCOHOL TESTS:

Motion by Councilman Yale authorizing Supervisor Plant to enter into contract with Newport Alliance for Drug and Alcohol Tests.

Seconded by Councilwoman Marini.

Adopted: Vote Ayes 5 Nays 0

GINEGAW PARK PAVILION CHANGE ORDER:

Motion by Councilwoman Hawkins-Mance authorizing the Change Order to Ginegaw Park Pavilion:

1. Eliminate (1) box truss – to a scissors truss
2. Change scissors trusses on porch to standard trusses
3. Adding metal roof \$6,110.00

Seconded by Councilwoman Marini.

Roll call vote:	Councilman Maciuska	Aye
	Councilwoman Marini	Aye
	Councilwoman Hawkins-Mance	Aye
	Councilman Yale	Aye
	Supervisor Plant	Aye

Motion carried.

NEW YORK MUNICIPAL INSURANCE RECIPROCAL CAPITAL DISTRIBUTION:

Supervisor Plant stated that he received a letter from NYMIR stating they will begin to return a substantial portion of the initial capital contribution which the NYS Insurance Law requires of all Subscribing Members to our Reciprocal. The amount of distribution will be based on the capital that each Member contributed when they first joined the program. NYMIR will be returning 75% of the initial contribution, an amount that should be approximately 10% of the first year's premium, each of the three years beginning 2009.

INSURANCE ARCHAEOLOGY GROUP AUTHORIZATION:

Motion by Councilwoman Hawkins-Mance authorizing Insurance Archaeology Group to perform a History Insurance Research proposal for the Town of Walworth, not to exceed \$9,750.00 plus disbursements.

Seconded by Councilwoman Marini.

Comment: Councilman Maciuska commented that we are going back in time and finding the old insurance policies. Councilman Yale stated that the Town does not have a good archive of insurance policies for the past ten (10) years or so.

**WALWORTH TOWN BOARD - ORGANIZATIONAL MEETING - CONTINUED
8 JANUARY 2009**

Roll call vote:	Councilman Maciuska	Aye
	Councilwoman Marini	Aye
	Councilwoman Hawkins-Mance	Aye
	Councilman Yale	Aye
	Supervisor Plant	Aye

Motion carried.

WILLIAMSON LAW BOOK COMPANY AUTHORIZATION - TOWN CLERK:

Motion by Councilman Maciuska authorizing the annual Software Support Contract with Williamson Law Book Company for the Town Clerk Plus program, for 2009.

Seconded by Councilwoman Marini.

Adopted: Vote Ayes 5 Nays 0

ADJOURNMENT:

Motion by Councilman Yale to adjourn.

Seconded by Councilwoman Hawkins-Mance and unanimously carried.

Minutes transcribed by Susie C. Jacobs.

Respectfully Submitted,

Michael S. Jacobs
Deputy Town Clerk