

**WALWORTH TOWN BOARD – REGULAR MEETING
3 DECEMBER 2009**

Presiding Deputy Supervisor Yale called the regularly scheduled Town Board meeting, held at the Walworth Town Hall, 3600 Lorraine Drive, to order at 7:30 PM.

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| Present: | Thomas Yale | Councilman |
| | Suzi Hawkins-Mance | Councilwoman |
| | Patricia Marini | Councilwoman |
| | Susie Jacobs | Town Clerk |
| | Mike Frederes | Highway Superintendent |

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| Absent: | Frank Maciuska | Councilman |
| | Bob Plant | Supervisor |

MEMORIAL:

A moment of silence was held in memory of Anthony Laga.

MINUTES:

Motion by Councilwoman Hawkins-Mance to table the minutes of November 19, 2009, as presented.

Seconded by Councilwoman Marini.

Adopted: Vote Ayes 3 Nays 0

MINUTES:

Motion by Councilwoman Hawkins-Mance to table the minutes of November 17, 2009, Special Meeting, as presented.

Seconded by Councilwoman Marini.

Adopted: Vote Ayes 3 Nays 0

CORRESPONDENCE:

Susie Jacobs, Town Clerk, gave Deputy Yale The Association of Towns of the State of New York, The Newly Elected Official training packages for distribution.

PUBLIC PARTICIPATION:

No one present offered any comments.

DEPARTMENT HEAD REPORTS:

HIGHWAY DEPARTMENT – AUTHORIZATION TO PURCHASE A 2010 FORD TRUCK

Motion by Councilwoman Hawkins-Mance to authorize the Highway Superintendent to purchase a 2010 Ford truck from VanBortel Ford for an amount not to exceed \$21,998.15 from 2010 budgeted line DA5130.22.

Seconded by Councilwoman Marini.

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| Roll call vote: | Councilman Maciuska | Absent |
| | Councilwoman Marini | Aye |
| | Councilwoman Hawkins-Mance | Aye |
| | Councilman Yale | Aye |
| | Supervisor Plant | Absent |

Motion carried.

HIGHWAY DEPARTMENT – AUTHORIZATION TO PURCHASE A SNOW PLOW FOR 2010 FORD TRUCK

Motion by Councilwoman Hawkins-Mance to authorize the Highway Superintendent to purchase a snow plow for the 2010 Ford truck from John Bodak for an amount not to exceed \$3,900.00 installed from 2010 budgeted line DA5130.22.

Seconded by Councilwoman Marini.

**WALWORTH TOWN BOARD – REGULAR MEETING CONTINUED
3 DECEMBER 2009**

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| Roll call vote: | Councilman Maciuska | Absent |
| | Councilwoman Marini | Aye |
| | Councilwoman Hawkins-Mance | Aye |
| | Councilman Yale | Aye |
| | Supervisor Plant | Absent |

Motion carried.

HIGHWAY DEPARTMENT – WAYNE COUNTY SNOW & ICE AGREEMENT 2009-2010

RESOLUTION 111-09 WAYNE COUNTY SNOW & ICE AGREEMENT 2009/2010:

Councilwoman Hawkins-Mance offered the following Resolution 111-09 and moved its adoption. Seconded by Councilwoman Marini to wit:

BE IT RESOLVED that the Town Supervisor be authorized to sign the Wayne County Snow and Ice Agreement - 2009-2010 Winter Season.

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| Roll call vote: | Councilman Maciuska | Absent |
| | Councilwoman Marini | Aye |
| | Councilwoman Hawkins-Mance | Aye |
| | Councilman Yale | Aye |
| | Supervisor Plant | Absent |

Resolution carried.

SEWER – AUTHORIZATION TO PURCHASE A PUMP AT THE WASTE WATER PLANT

Motion by Councilwoman Marini to authorize the Sewer Superintendent to purchase a pump for the Waste Water Plant from Siewert Equipment for an amount not to exceed \$6,129.00 from budgeted line SS2120.R.

Seconded by Councilwoman Hawkins-Mance.

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| Roll call vote: | Councilman Maciuska | Absent |
| | Councilwoman Marini | Aye |
| | Councilwoman Hawkins-Mance | Aye |
| | Councilman Yale | Aye |
| | Supervisor Plant | Absent |

Motion carried.

RECREATION

Jackie VanLare, Recreation Director, reported heavy usage for the Lodge.

ASSESSOR

Nothing reported at this time.

ENGINEER

Ed Parrone, Engineer for the Town, stated that the Town has received an application for an eight (8) lot subdivision for review.

ATTORNEY

Denise Munson, Attorney for the Town, commented that she is working on the dedication for Orchard View.

TOWN CLERK

Nothing reported at this time.

**WALWORTH TOWN BOARD – REGULAR MEETING CONTINUED
3 DECEMBER 2009**

COMMITTEE REPORTS:

RECREATION – SENIOR CITIZENS CHRISTMAS ENTERTAINMENT AUTHORIZATION

Motion by Councilwoman Marini authorizing a prepay to Ray Brazelton for the entertainment at the senior citizen Christmas Party for an amount not to exceed \$75.00 from budgeted line A7620.41.

Seconded by Councilwoman Hawkins-Mance.

Adopted: Vote Ayes 3 Nays 0

RESOLUTION 109-09 – DECLARE ITSELF LEAD AGENT UNDER SEQRA - LOCAL LAW No. 10 OF THE YEAR 2009 – SUBDIVISION OF LAND; SITE PLAN REVIEW:

Councilwoman Hawkins-Mance offered the following Resolution **109-09** and moved its adoption. Seconded by Councilwoman Marini to wit:

BE IT RESOLVED for the Town Board to declare itself lead agency in the matter of SEQRA review for Local Law No. 10 of the Year 2009 a Local Law amending Chapter 151 of the Walworth Town Code SUBDIVISION OF LAND; SITE PLAN REVIEW.

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| Roll call vote: | Councilman Maciuska | Absent |
| | Councilwoman Marini | Aye |
| | Councilwoman Hawkins-Mance | Aye |
| | Councilman Yale | Aye |
| | Supervisor Plant | Absent |

Resolution carried.

Motion by Councilwoman Marini to adopt the Short Environmental Assessment Form for Unlisted Actions Only for the Amendment of Subdivision/Site Plan Local Law 10.

Seconded by Councilwoman Hawkins-Mance.

Adopted: Vote Ayes 3 Nays 0

RESOLUTION 110-09 – DECLARE ITSELF LEAD AGENT UNDER SEQRA - LOCAL LAW No. 11 OF THE YEAR 2009 – VEHICLES, JUNKED AND ABANDONED:

Councilwoman Hawkins-Mance offered the following Resolution **110-09** and moved its adoption. Seconded by Councilwoman Marini to wit:

BE IT RESOLVED for the Town Board to declare itself lead agency in the matter of SEQRA review for Local Law No. 11 of the Year 2009 a Local Law amending Chapter 168 of the Walworth Town Code VEHICLES, JUNKED AND ABANDONED.

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| Roll call vote: | Councilman Maciuska | Absent |
| | Councilwoman Marini | Aye |
| | Councilwoman Hawkins-Mance | Aye |
| | Councilman Yale | Aye |
| | Supervisor Plant | Absent |

Resolution carried.

**WALWORTH TOWN BOARD – REGULAR MEETING CONTINUED
3 DECEMBER 2009**

RESOLUTION 108-09 – PROPOSED LOCAL LAW NO 11 – VEHICLES, JUNKED AND ABANDONED HEARING:

Councilwoman Marini offered the following Resolution 108-09 and moved its adoption.

Seconded by Councilwoman Hawkins-Mance to wit:

BE IT RESOLVED, that proposed Local Law No. 11 of the year 2009, entitled A LOCAL LAW AMENDING CHAPTER 168 OF THE TOWN OF WALWORTH MUNICIPAL CODE RELATING TO VEHICLES, JUNKED AND ABANDONED; said proposed Local Law No 11 for the year 2009 is hereby introduced before the Town Board of the Town of Walworth in the County of Wayne in the State of New York, and of the Town of Walworth, and

BE IT FURTHER RESOLVED that copies of the aforesaid proposed Local Law be laid upon the desk of each member of the Town Board, and

BE IT FURTHER RESOLVED that the Town Board hold a Public Hearing on said Proposed Local Law at the Town Hall, 3600 Lorraine Drive, in the Town of Walworth, New York at **7:50 o'clock PM** on **December 17, 2009**, and

BE IT FURTHER RESOLVED that the Town Clerk publish or cause to be published a public notice in the official newspaper of the Town of said public hearing at least five (5) days prior thereto.

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| Roll call vote: | Councilman Maciuska | Absent |
| | Councilwoman Marini | Aye |
| | Councilwoman Hawkins-Mance | Aye |
| | Councilman Yale | Aye |
| | Supervisor Plant | Absent |

Resolution carried.

RESOLUTION 107-09 – PROPOSED LOCAL LAW NO. 9 – FIRE PREVENTION AND BUILDING CONSTRUCTION:

Councilwoman Hawkins-Mance offered the following Resolution 107-09 and moved its adoption. Seconded by Councilwoman Marini to wit:

BE IT RESOLVED, that proposed Local Law No. 9 of the year 2009, entitled A LOCAL LAW AMENDING CHAPTER 85 OF THE TOWN OF WALWORTH MUNICIPAL CODE RELATING TO FIRE PREVENTION AND BUILDING CONSTRUCTION; said proposed Local Law No 9 for the year 2009 is hereby introduced before the Town Board of the Town of Walworth in the County of Wayne in the State of New York, and of the Town of Walworth, and

BE IT FURTHER RESOLVED that copies of the aforesaid proposed Local Law be laid upon the desk of each member of the Town Board, and

BE IT FURTHER RESOLVED that the Town Board hold a Public Hearing on said Proposed Local Law at the Town Hall, 3600 Lorraine Drive, in the Town of Walworth, New York at **7:45 o'clock PM** on **December 17, 2009**, and

BE IT FURTHER RESOLVED that the Town Clerk publish or cause to be published a public notice in the official newspaper of the Town of said public hearing at least five (5) days prior thereto.

**WALWORTH TOWN BOARD – REGULAR MEETING CONTINUED
3 DECEMBER 2009**

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| Roll call vote: | Councilman Maciuska | Absent |
| | Councilwoman Marini | Aye |
| | Councilwoman Hawkins-Mance | Aye |
| | Councilman Yale | Aye |
| | Supervisor Plant | Absent |

Resolution carried.

RESOLUTION 112-09 AMENDMENT TO ADOPTION OF RULES OF PROCEDURE: TOWN BOARD MINUTES AND TOWN BOARD RESOLUTIONS:

Councilwoman Marini offered the following Resolution 112-09 and moved its adoption. Seconded by Councilwoman Hawkins-Mance to wit:

WHEREAS the Town Board of the Town of Walworth has adopted of Rules of Procedure: Town Board Minutes and Town Board Resolutions (more specifically Resolution 103-09); and

WHEREAS, the Adopted Rules of Procedure are hereby amended to include the following:

12. The Town Clerk shall include pages numbers on all Draft Minutes of the Town Board at the time they are prepared. Page numbers shall run consecutively, beginning with the first page of the first meeting of the Town Board being Page 1 for each calendar year.
13. The Town Clerk shall prepare the Approved Minutes on the Town Clerk's Minute Book "Official Paper" at the time of their Approval and maintain that copy as the Original copy of the Minutes of the Walworth Town Board.
14. The Town Clerk shall provide each member of the Town Board and the Town Attorney with a paper copy of the Approved Minutes of the Town Board which contains the Town Clerk's signature.

NOW, THEREFORE BE IT RESOLVED that the above Amendment to the Adopted Rules of Procedure: Town Board Minutes and Town Board Resolutions shall be effective immediately from January 1, 2009 upon the signing of the members of the Town Board.

Adopted this 3rd day of December 2009, at the meeting of the Town Board.

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| Roll call vote: | Councilman Maciuska | Absent |
| | Councilwoman Marini | Aye |
| | Councilwoman Hawkins-Mance | Aye |
| | Councilman Yale | Aye |
| | Supervisor Plant | Absent |

Resolution carried.

ADJOURNMENT:

Motion by Councilwoman Marini to adjourn.

Seconded by Councilwoman Hawkins-Mance and unanimously carried.

Time: 7:50 PM.

Respectfully Submitted,

Susie C. Jacobs
Town Clerk