

**WALWORTH TOWN BOARD – REGULAR MEETING  
1 DECEMBER 2011**

Presiding Supervisor Plant held a short recess to allow for the room to be reorganized following the conclusion of the Tri-Board Meeting. He called the regularly scheduled Town Board Meeting, County of Wayne, State of New York, held at the Walworth Town Hall, 3600 Lorraine Drive, Walworth, NY to order at 8:30 PM with the Pledge to the Flag.

**PRESENT:**

Robert Plant	Supervisor
Thomas Yale	Councilman
Patricia Marini	Councilwoman
Susie Jacobs	Town Clerk
Mike Frederes	Highway Superintendent

**ABSENT:**

Frank Maciuska	Councilman
Suzi Hawkins-Mance	Councilwoman

**OTHERS PRESENT:** Vaughn Pembroke, Councilman Elect; Larry Ruth, Councilman Elect; Rob Burns, Sewer Superintendent; Jacqueline VanLare, Recreation Director; Karen Ambroz, Sole Assessor; Ed Parrone, Parrone Engineering - Engineer for the Town; Denise Munson, Attorney for the Town; Mary Zingerella, Library Director; Town Newspaper Reporter and five (5) attendees.

**PUBLIC PARTICIPATION:**  
No one present offered any comments.

**COMMITTEE REPORTS:**  
Council members reported on their respective committees with the following Town Board Actions. Discussion ensued.

**RECREATION – AUTHORIZATION FOR PREPAY FOR THE ENTERTAINMENT - SENIOR CITIZEN'S CHRISTMAS PARTY:**

Motion by Councilwoman Marini to authorize prepay to Ray Braselton in the amount of \$75.00 for entertainment during the Senior Citizen's Christmas Party from budgeted line A7620.41.

Seconded by Councilman Yale.

Adopted: Vote Ayes 3 Nays 0  
Motion carried.

**RESOLUTION 105-11 – AMENDING RESOLUTION 100-11:**

Councilwoman Marini offered the following Resolution **105-11** and moved its adoption.

Seconded by Councilman Yale to wit:

**WHEREAS**, that Resolution #100-11 be amended to read “The Town of Walworth presently employs a Senior Account Clerk” rather than Bookkeeper to Supervisor; and

**WHEREAS**, that Resolution #100-11 be amended to read “The Town does not require and does not have the financial resources for the services of both a Senior Account Clerk and Comptroller and thus, the Town Board wishes to vacate the position of Senior Account Clerk.”

**NOW, THEREFORE, BE IT RESOLVED**, that Resolution #100-11 is amended to read “the position of Senior Account Clerk is vacated effective November 18, 2011.”

Roll call vote:	Councilman Maciuska	Absent
	Councilwoman Marini	Aye
	Councilwoman Hawkins-Mance	Absent
	Councilman Yale	Aye
	Supervisor Plant	Aye

Resolution carried.

APPROVAL OF THE 2012 WAGE AND SALARY SCHEDULE MATRIX:

Motion by Councilwoman Marini to approve the proposed 2012 Wage and Salary Schedule Matrix.

Seconded by Councilman Yale.

Adopted: Vote Ayes 3 Nays 0

Motion carried.

AMENDMENT TO THE MOTION OF THE 2012 WAGE AND SALARY MATRIX:

Motion by Councilwoman Marini to amend the 2012 Wage and Salary Matrix with the following changes:

Deputy Town Clerk – Grade 19, Step 1  
 Clerk – Town Clerk’s office – Grade 20, Step 6  
 Highway Clerk – Grade 20, Step 6  
 General/MS4 Clerk – Grade 20, Step 6

The changes reflect and include any increases for performance for 2012. Additional changes were made in the numbering of Position Grades and no changes to the salary ranges of the other positions.

Seconded by Councilman Yale.

Adopted: Vote Ayes 3 Nays 0

Motion carried.

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2012 WAGE SALARY MATRIX

Position Grade	Civil Service Title	Step																		
		1	2	3	4	5	6	7	8	9	10									
1	Open																			
2	Waste Water Operator	\$ 24.26	\$ 24.74	\$ 25.24	\$ 25.74	\$ 26.26	\$ 26.78	\$ 27.32	\$ 27.86	\$ 28.42	\$ 28.99									
3	Assessor	\$ 21.34	\$ 21.77	\$ 22.20	\$ 22.64	\$ 23.10	\$ 23.56	\$ 24.30	\$ 24.51	\$ 25.00	\$ 25.50									
4	Building Inspector	\$ 21.25	\$ 21.67	\$ 22.10	\$ 22.55	\$ 23.00	\$ 23.46	\$ 23.93	\$ 24.41	\$ 24.89	\$ 25.39									
5	Town Comptroller	\$ 19.81	\$ 20.20	\$ 20.61	\$ 21.02	\$ 21.44	\$ 21.87	\$ 22.31	\$ 22.75	\$ 23.21	\$ 23.67									
6	Deputy Highway Superintendent	\$ 19.42	\$ 19.81	\$ 20.20	\$ 20.61	\$ 21.02	\$ 21.44	\$ 21.87	\$ 22.31	\$ 22.75	\$ 23.21									
7	Waste Water Lab Technician Waste Water Technician	\$ 18.95	\$ 19.33	\$ 19.72	\$ 20.11	\$ 20.51	\$ 20.92	\$ 21.34	\$ 21.77	\$ 22.20	\$ 22.65									
8	Motor Equipment Operator	\$ 17.69	\$ 18.04	\$ 18.40	\$ 18.77	\$ 19.15	\$ 19.53	\$ 19.92	\$ 20.32	\$ 20.73	\$ 21.14									
9	Senior Account Clerk	\$ 17.66	\$ 18.01	\$ 8.37	\$ 18.74	\$ 19.11	\$ 19.49	\$ 19.88	\$ 20.28	\$ 20.69	\$ 21.10									
10	Recreation Director	\$ 16.50	\$ 16.83	\$ 7.17	\$ 17.51	\$ 17.86	\$ 18.22	\$ 18.59	\$ 18.96	\$ 19.34	\$ 19.72									
11	Assistant Operator	\$ 16.40	\$ 16.73	\$ 17.06	\$ 17.41	\$ 17.75	\$ 18.11	\$ 18.47	\$ 18.84	\$ 19.22	\$ 19.60									
12	Clerk to Supervisor	\$ 15.50	\$ 15.81	\$ 16.13	\$ 16.45	\$ 16.78	\$ 17.12	\$ 17.46	\$ 17.81	\$ 18.17	\$ 18.53									
13	Code Enforcement Officer	\$ 14.98	\$ 15.28	\$ 15.59	\$ 15.90	\$ 16.22	\$ 16.54	\$ 16.87	\$ 17.21	\$ 17.56	\$ 17.91									

Adopted 12/1/11

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2012 WAGE SALARY MATRIX

14	Recreation Maintenance Worker	\$ 13.37	\$ 13.74	\$ 14.02	\$ 14.30	\$ 14.58	\$ 14.88	\$ 15.17	\$ 15.48	\$ 15.79	\$ 16.10
15	Building Department Clerk	\$ 14.71	\$ 15.00	\$ 15.30	\$ 15.61	\$ 15.92	\$ 16.24	\$ 16.56	\$ 16.90	\$ 17.23	\$ 17.58
16	Court Clerk	\$ 14.42	\$ 14.71	\$ 15.01	\$ 15.31	\$ 15.61	\$ 15.92	\$ 16.24	\$ 16.57	\$ 16.90	\$ 17.24
17	Recreation Seasonal Laborer	\$ 12.03	\$ 12.27	\$ 12.51	\$ 12.76	\$ 13.02	\$ 13.28	\$ 13.54	\$ 13.81	\$ 14.09	\$ 14.37
18	Laborer Parks/Town Hall	\$ 11.80	\$ 12.04	\$ 12.28	\$ 12.52	\$ 12.77	\$ 13.03	\$ 13.29	\$ 13.56	\$ 13.83	\$ 14.10
19	Deputy Town Clerk Recreation Assistant	\$ 11.68	\$ 11.91	\$ 12.15	\$ 12.39	\$ 12.64	\$ 12.89	\$ 13.15	\$ 13.42	\$ 13.68	\$ 13.96
20	Clerk - Town Clerk's Office Highway Clerk General/MS4 Clerk	\$ 11.68	\$ 11.91	\$ 12.15	\$ 12.39	\$ 12.64	\$ 12.89	\$ 13.15	\$ 13.42	\$ 13.68	\$ 13.96
21	Open										
22	Open										
23	Open										

Adopted 12/1/11

**BUILDING – AUTHORIZATION FOR PAYMENT FOR MS4:**

Motion by Councilman Yale to authorize the payment for the maintenance charge for the MS4 Program in the amount of \$674.00 from line SD18540.42.

Seconded by Councilwoman Marini.

Adopted: Vote Ayes 3 Nays 0

Motion carried.

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**RESOLUTION 106-11 – AUTHORIZATION FOR TRANSFER OF MONEY FOR  
THE 2ND SEWER FORCE MAIN REPLACEMENT:**

Councilman Yale offered the following Resolution **106-11** and moved its adoption.

Seconded by Councilwoman Marini to wit:

Discussion ensued regarding the following request:

TOWN OF WALWORTH  
WASTE WATER TREATMENT FACILITY  
3451 Ontario Center Road  
Walworth NY 14568

Rob Burns, Sewer Superintendent  
PHONE  
[sewer@townofwalworthny.gov](mailto:sewer@townofwalworthny.gov).  
FAX

315-986-3415

315-986-1741

November 29, 2011

Attention:  
Robert Plant, Walworth Town Supervisor  
Walworth Town Board Members

Re: Tax Levy report for 2011 and 2<sup>nd</sup> force main replacement

As we close out the end of 2011 and the amount to be levied to the property taxes for unpaid sewer bills have been calculated, the Walworth Wastewater Treatment Plant will be receiving the following amounts:

Macedon	\$36,439.58
Walworth	\$63,496.06
	\$99,935.64 Total

Please note that we have met our projected income lines in both the Towns of Macedon and Walworth for 2011, due to the excessively dry weather this summer and the higher water usage.

As discussed in previous meetings, and as addressed by the replacement of the Ginegaw Park force main this summer, the aging pipelines for our pumping stations are a concern. I would ask that we look at replacing the Stalker Road/Route 441 force main in early 2012. This line has had 2 failures in the past 2 years. Due to the location of the houses (below the force main), each break has resulted in flooding the front yards of up to 3 houses with raw sewage.

After discussion with Jean Johnson we both feel that we could safely transfer \$100,000.00 from fund balance, which would presently leave a balance of \$112,000.00 with the first quarter collection to begin mid January 2012.

Using an average price from the contractor bids of the Ginegaw Park project we can estimate the project costing around \$40.00 per foot for a new 6" PVC force main, approximately \$106,000.00 (2,650 linear feet at \$40.00 per foot), plus engineering cost (roughly \$18,000.00 per Parrone Engineering's cost for the Ginegaw Park project).

Between the tax levy deposits of \$99,935.64 and the fund balance transfer of \$100,000.00 this would give us a total of \$199,935.64 which would more than cover the total cost of funds needed for this project and should leave a positive balance to put back into the repair reserve for hopefully, another force main project in 2013.

We would ask for permission to transfer \$100,000.00 from Fund Balance to line number SS8130.25 Force Main Replacement as well as transfer both tax levy amounts (Macedon \$36,439.58 and Walworth \$63,496.03), after they have been recorded as income into line number SS8130.25 (Force Main Replacement) and for authorization to proceed with this project after January 1, 2012.

If you should have any questions please give me a call.

Respectfully submitted,

Robert Burns  
Waste Water Superintendent

Roll call vote:	Councilman Maciuska	Absent
	Councilwoman Marini	Aye
	Councilwoman Hawkins-Mance	Absent
	Councilman Yale	Aye
	Supervisor Plant	Aye

Resolution carried.

**RESOLUTION 99-11 – AUTHORIZE THE SUPERVISOR TO SIGN THE AGREEMENT FOR THE SNOW AND ICE CONTROL ON COUNTY ROADS FOR 2011-2012 YEAR:**

Councilman Yale offered the following Resolution **99-11** and moved its adoption. Seconded by Councilwoman Marini to wit:

**WHEREAS** the WAYNE COUNTY BOARD OF SUPERVISORS AND THE TOWN BOARD OF THE TOWN OF WALWORTH have duly approved and authorized a contract between the County and the Town for control of snow and ice conditions on County roads; and

**WHEREAS**, the “Agreement” has been presented and reviewed by the Town Board of the Town Walworth,

**BE IT RESOLVED**, that the Supervisor be authorized to sign the “AGREEMENT FOR SNOW AND ICE CONTROL ON COUNTY ROADS” for the 2011-2012 year.

**BE IT FURTHER RESOLVED**, that the Town Board of the Town of Walworth Adopt Resolution 99-11.

Dated this 1st Day of December 2011.

Roll call vote:	Councilman Maciuska	Absent
	Councilwoman Marini	Aye
	Councilwoman Hawkins-Mance	Absent
	Councilman Yale	Aye
	Supervisor Plant	Aye

Resolution carried.

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**RESOLUTION 104-11 AUTHORIZES SUPERVISOR TO PRE-PAY THE NEW YORK STATE RETIREMENT PAYMENT:**

Councilwoman Marini offered the following Resolution and moved its adoption. Seconded by Councilman Yale to wit:

**WHEREAS**, the Town Board of the Town of Walworth has received the option to make payment of the New York State Retirement in 2011 for the 2012 year, and

**WHEREAS**, the Town of Walworth has the payment amount with the portion of the Library to be reimbursed in 2012 of \$25,480.15, and

**WHEREAS**, the Town of Walworth would have a savings of \$1,986.00.

**THEREFORE, BE IT RESOLVED** that the Town Board of the Town of Walworth authorizes the Town Supervisor to approve the required transfers and pay the New York State Retirement in 2011 for 2012 payment.

Adopted this 1st day of December 2011 at the meeting of the Town Board.

Roll call vote:	Councilman Maciuska	Absent
	Councilwoman Marini	Aye
	Councilwoman Hawkins-Mance	Absent
	Councilman Yale	Aye
	Supervisor Plant	Aye

Resolution carried.

**TOWN BOARD – AUTHORIZATION FOR PAYMENT FOR NEWLY ELECTED TOWN BOARD MEMBERS TO ATTEND WEBINAR:**

Motion by Councilwoman Marini to authorize the payment for Newly Elected Town Board Members to participate in the Association of Towns Webinar, entitled “Just Elected – What Do You Do Now?”, on December 8, 2011.

Seconded by Councilman Yale.

Adopted: Vote Ayes 3 Nays 0

Motion carried.

**AMENDMENT TO THE MOTION OF NEWLY ELECTED TOWN BOARD MEMBERS TO ATTEND WEBINAR:**

Motion by Councilwoman Marini to amend the authorization of payment to include the Receiver of Taxes.

Seconded by Councilman Yale.

Adopted: Vote Ayes 3 Nays 0

Motion carried.

**RESIGNATION OF ZONING BOARD MEMBER - GERALD CHAMPAGNE:**

Motion by Councilman Yale to accept and file the resignation from Gerald Champagne, Zoning Board.

Seconded by Councilman Yale.

Adopted: Vote Ayes 3 Nays 0

Motion carried.

**WALWORTH TOWN BOARD – REGULAR MEETING  
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**EXECUTIVE SESSION:**

Motion by Councilwoman Marini to enter into Executive Session to discuss collective bargaining negotiations per Article 14 of Civil Service Law.

Seconded by Councilman Yale

Adopted: Vote Ayes 3 Nays 0

Time: 8:37 PM.

**RECONVENE:**

Supervisor Plant reconvened the regularly scheduled meeting.

Time: 8:40 PM.

**RESOLUTION 107-11 AUTHORIZES SUPERVISOR TO SIGN A SEPERATION INCENTIVE AGREEMENT:**

Councilwoman Marini offered the following Resolution 107-11 and moved its adoption.

Seconded by Councilman Yale to wit:

**WHEREAS**, the Town of Walworth and the International Brotherhood of Teamsters, Local 118 have been engaged in negotiations for their collective bargaining agreement; and

**WHEREAS**, the Town of Walworth and the International Brotherhood of Teamsters, Local 118 have negotiated a Separation Incentive Agreement; and

**WHEREAS**, the International Brotherhood of Teamsters, Local 118 have signed the Separation Incentive Agreement on November 29, 2011;

**NOW, THEREFORE, BE IT RESOLVED**, that the Supervisor is authorized to sign the Separation Incentive Agreement on behalf of the Town of Walworth.

Roll call vote:	Councilman Maciuska	Absent
	Councilwoman Marini	Aye
	Councilwoman Hawkins-Mance	Absent
	Councilman Yale	Aye
	Supervisor Plant	Aye

Resolution carried.

**ORGANIZATIONAL MEETING FOR JANUARY 2012:**

Motion by Councilwoman Marini to hold the Organizational Meeting on Thursday, January 5, 2012.

Seconded by Councilman Yale.

Adopted: Vote Ayes 3 Nays 0

Motion carried.

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**ADJOURNMENT:**

Motion by Councilwoman Marini to adjourn.

Seconded by Councilman Yale and unanimously carried.

Time: 8:43 PM.

Respectfully Submitted,

Susie C. Jacobs, CMC, RMC  
Town Clerk